Location: City Administration Building
111 W 7th Street
West Liberty, IA 52776
Date: October 06, 2026

Time**: 6:30 Regular Council Meeting**
Mayor: Mark Smith **Mayor Pro Tem:** Cara McFerren
City Council: Josh Shiltz, Dana Dominguez, Omar Martinez, and Tim Parizek

To attend the meeting via Zoom: https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact City Manager, Lee Geertz: lgeertz@cityofwestlibertyia.org 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address the City Council.

Attendees not listed on the agenda may only address the City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on the agenda. The City Council may only act on the agenda items. Please contact Shari Hoffert, City Clerk, if you have any additional questions or need assistance in attending the meeting.

Public Notice Is Hereby Given

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

1. **CALL TO ORDER-ROLL CALL**
2. **APPROVAL OF THE AGENDA (Consent Vote)**
3. **APPOINTMENT OF INTERIM CITY CLERK -OATH OF OFFICE**
4. **APPROVAL OF THE CONSENT AGENDA (Consent Vote)**
   A. City Council Meeting Minutes 09/15/2026
   B. Approval and Publication of the 2026 Fall Cemetery Cleanup Public Notice
   C. Approval and Publication of the 2026 Open Burning Regulations Public Notice
   D. Approval and Publication of the 2026 Mobile Home Water Meter Winterization Public Notice
   E. Approval and Distribution of the 2026 Project Share Notice
   F. Approval and Distribution of the 2026 Grain Bin Safety Notice

5. **BEER, LIQUOR, AND TOBACCO LICENSE(S): (Consent Vote)**
   A. Updated Ownership Information for Casey's General Store Retail Alcohol License
   B. Updated Ownership Information for Casey's General Store Tobacco Permit
   C. 12-Month Class C Retail Alcohol License for Wink's Bar and Grill

6. **REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
   A. City Engineer-
   B. City Staff Reports- By-Pass Report, City Manager Report
   C. Committee Meetings- Employee Committee-Update on City Clerk Hiring Process
   D. Council Reports-

7. **VENDOR VOUCHER CLAIMS (Consent Vote)**
   A. Vendor Voucher Claims List #1 (Reg, Prepaid): $136,996.44
   B. Library Pre-Paid Claims List. 0.00

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8. **PUBLIC COMMENTS AND/OR CORRESPONDENCE: This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.**

9. Public Comments
   A. City Council Public Comments or Correspondence
   B. City Manager and/or City Clerk Public Comments or Correspondence

   Please state your name and address for the record and keep your comments to no more than 2 minutes.

10. **NEW BUSINESS**

   A. Discussion and Appropriate Action by the City Council of West Liberty, IA, on the Event Assistance and Street Closure Application for the West Liberty Community School District Comet Classic on October 10th, 2026. (Discussion, Motion, Consent Vote)
   B. Discussion and Appropriate Action by the City Council of West Liberty, IA, on the Event Assistance and Street Closure Application for the West Liberty Chamber of Commerce Holiday Open House on November 21st and 22nd, 2026. (Discussion, Motion, Consent Vote)
   C. Resolution 20261006-397 A Resolution Approving The Crawford Company Proposal For Replacement of The City Administration Building (CAB) Carrier Rooftop HVAC Unit
   D. Discussion and Appropriate Action by the City Council of West Liberty, IA, on Interim Administrative Hours of Operation for the month of October 2026. (Discussion, Motion, Consent Vote)
   E. Preview of October 20th, 2026, Council Meeting

11. **ADJOURNMENT- (Consent Vote)**