



**Location: City Administration Building**  
**111 W 7<sup>th</sup> Street**  
**West Liberty, IA 52776**

**Date: January 6<sup>th</sup>, 2026**

**Time: 6:30 Regular Council Meeting**

**Mayor: Mark Smith Mayor Pro Tem: Cara McFerren**

**City Council: Josh Shiltz, Dana Dominguez, Omar Martinez, and Tim Parizek**

To attend the meeting via Zoom:

<https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Shari Hoffert, City Clerk: [shoffert@cityofwestlibertyia.org](mailto:shoffert@cityofwestlibertyia.org) or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address the City Council.

Attendees not listed on the agenda may only address the City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on the agenda. The City Council may only act on the agenda items. Please contact Shari Hoffert, City Clerk, if you have any additional questions or need assistance in attending the meeting.

#### **Public Notice Is Hereby Given**

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

- 1. CALL TO ORDER-ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Consent Vote)
- 3. APPROVAL OF THE CONSENT AGENDA** (Consent Vote)
  - A. City Council Meeting Minutes 12/16/2025
- 4. BEER AND LIQUOR LICENSE(S):** (Consent Vote)
  - A. 12-Month Class C Retail Alcohol License for El Patio expiring 12/17/2026. (LC0045008)
  - B. Updated Ownership Information for Casey's General Stores, Inc. Class E Retail Alcohol License- (LE0003252)
- 5. MAYORAL PROCLAMATION ON SLAVERY AND HUMAN TRAFFICKING AWARENESS AND PREVENTION.**
- 6. MAYORAL PROCLAMATION FOR RECOGNITION OF TIMOTHY MCMAHON YEARS OF SERVICE WITH THE WEST LIBERTY PUBLIC LIBRARY-CITY OF WEST LIBERTY.**
- 7. REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
  - A. City Engineer-
  - B. City Staff Reports- Police Department, Electric Superintendent update on RPGI
  - C. Committee Meetings-
  - D. Council Reports-
- 8. VENDOR VOUCHER CLAIMS** (Consent Vote)
  - A. Vendor Voucher Claims List #1 (Reg, Prepaid) in the amount of \$508,006.41.
  - B. Vendor Voucher Claims List #2 (Cardinal Sign & Graphics) in the amount of \$400.00.
  - C. Library Pre-Paid Claims List in the amount of \$3,798.13.
- 9. PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.
  - i. Public Comments



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- ii. City Council Public Comments or Correspondence
- iii. City Manager and/or City Clerk Public Comments or Correspondence

**Please state your name and address for the record and keep your comments to no more than 2 minutes.**

**10. NEW BUSINESS**

- A. Bi-State presentation regarding the Muscatine County Mitigation Project.
- B. Discussion and Appropriate Action by the City Council of West Liberty, IA, on Appointment of Rachel Morrison, Briana Harvey, Skyler Appler, Melanie Clark, and Christine Guerra to the Library Board from January 1<sup>st</sup>, 2026, through December 31<sup>st</sup>, 2029. (Discussion, Motion, Consent Vote)
- C. Committee Correspondence provided by Mayor Mark Smith.
- D. Reminder for January 13<sup>th</sup>, 2026, Goal Work Session at 5:30 p.m.
- E. Preview of the January 20<sup>th</sup>, 2026, Council Meeting

**11. ADJOURNMENT-** (Consent Vote)