MEETING MINUTES OF THE WEST LIBERTY CITY COUNCIL

WEST LIBERTY, IOWA August 20th, 2024

City Council took a tour of the Wastewater Treatment Plant at 6:00 p.m. No City business was discussed during the tour provided by Wastewater Treatment Plant Superintendent Craig Juergens.

Mayor Mark Smith called the Regular Council meeting to order at 7:30 p.m. Councilmembers in attendance: Councilmember Omar Martinez, Councilmember Josh Shiltz, and Councilmember Tim Parizek. Councilmember Dana Dominguez arrived to the meeting at 7:38 p.m. and was not part of the voting until the first reading of Ordinance 20240820-09. Mayor Pro Tem Cara McFerren viewed the meeting by zoom but did not participate in voting on the agenda. City Staff in attendance: City Manager Lee Geertz, City Clerk Shari Hoffert, Communications Specialist Brittany Woodson, Wastewater Treatment Plant Superintendent Craig Juergens, and Police Chief Josh Houser. The Council Meeting can be viewed at www.cityofwestlibertyia.org .

The City Council approved the agenda. Shiltz/Martinez (3-0)

The City Council approved the consent agenda. Parizek/Shiltz (3-0)

There was a Public Hearing on the Garbage Rate Ordinance for Solid Waste for multi-dwelling units.

The Public Hearing on the Garbage Rate Ordinance for Solid Waste for multi-dwelling units was opened by roll call vote. Shiltz/Martinez Parizek-Y, Martinez-Y, Shiltz-Y (3-0)

There were no public comments or correspondence.

The Public Hearing on the Garbage Rate Ordinance for Solid Waste for multi-dwelling units was closed by roll call vote. Martinez/Shiltz Shiltz-Y, Martinez-Y, Parizek-Y (3-0)

The first reading of Ordinance 20240820-07: An Ordinance Amending the Code of Ordinances of the City of West Liberty, Iowa, by Amending Provisions Pertaining to Solid Waste Collection Fees was approved by roll call vote. Parizek/Martinez Martinez-Y, Parizek-Y, Shiltz-Y (3-0)

There was a Public Hearing on the Weeds and Noxious Growth Ordinance.

The Public Hearing on the Weeds and Noxious Growth Ordinance was opened by roll call vote. Martinez/Shiltz Parizek-Y, Martinez-Y, Shiltz-Y (3-0)

There were no public comments or correspondence.

The Public Hearing on the Weeds and Noxious Growth Ordinance was closed by roll call vote. Shiltz/Martinez Martinez-Y, Parizek-Y, Shiltz-Y (3-0)

The first reading of Ordinance 20240820-08: An Ordinance Amending the Code of Ordinances of the City of West Liberty, Iowa, by Amending the provisions Pertaining to Weeds and Noxious Growth was approved by roll call vote. Shiltz/Martinez Parizek-Y, Shiltz-Y, Martinez-Y (3-0)

There was a Public Hearing on the Open Dumping Prohibited Ordinance.

The Public Hearing on the Open Dumping Prohibited Ordinance was opened by roll call vote. Martinez/Shiltz Martinez-Y, Shiltz-Y, Parizek-Y (3-0)

There were no public comments or correspondence. City Clerk Hoffert explained that this is an Ordinance the City does not currently have. This will help the Public Works Department and the Police Department to enforce when there is illegal dumping into dumpsters within the community.

The Public Hearing on the Open Dumping Prohibited Ordinance was closed by roll call vote. Shiltz/Martinez Shiltz-Y, Martinez-Y, Parizek-Y (3-0)

The first reading of Ordinance 20240820-09: An Ordinance Amending the Code of Ordinances of the City of West Liberty, Iowa, by Adding a New Section Regarding Open Dumping Prohibited was approved by roll call vote. Shiltz/Martinez Parizek-Y, Shiltz-Y, Martinez-Y, Dominguez-Y (4-0)

Reports: City Engineer Leo Foley communicated that there has been additional testing the engineer has recommended for the Wastewater Treatment Plant. Foley communicated that this has not yet been brought forward as more research is needed to look at the cost versus the benefits. Foley believes that the Wastewater Treatment Plant could be rated higher, and this would give West Liberty Foods higher potential for load production. Foley communicated Well #2 has not yet been integrated but

communicated that Water Operator Austin Maine has communicated that there are changes to the SCADA system and wanted to have those completed prior to integrating Well #2. Foley communicated that Knotty Circle is having an issue with a service line, and that he has been in correspondence with All American Concrete. City Staff have taken photos and videos noting the items that are troublesome. Foley communicated that All American Concrete will begin the Columbus Street Sidewalk Project as soon as school begins, and this is a priority on their list.

Vendor Voucher Claims List #1 in the amount of $447,232.05 was approved. Shiltz/Dominguez (4-0)
Vendor Voucher Claims List #2 in the amount of $564.00 was approved. Shiltz/Parizek (4-0)
Library Prepaid Claims List in the amount of $9,121.00 was approved. Dominguez/Shiltz (4-0)

During the Public Comment Section: There were no comments from the public during the meeting. Councilmember Tim Parizek communicated that he had been contacted with concerns about the 28e Agreement. Mayor Mark Smith communicated that he wants to see the agreement in place but believes this should be a two-step process as communicated in the release last week. Councilmember Dana Dominguez communicated that she has been accepted to travel to the Emergency Preparedness Training for NALEO and will be gone September 18th through 20th.

There was discussion and appropriate action by the City Council of the City of West Liberty, IA, on the Event Assistance and Street Closure for Father Guillermo in the City of West Liberty, IA 52776. Councilmember Martinez asked for the times of the event. The event will begin at 1:30 and end at 6:00 p.m. There was a motion to approve the Event Assistance and Street Closure for Father Guillermo. Dominguez/Martinez (4-0)

There was discussion and appropriate action by the City Council of West Liberty, IA, on the Economic Development Program Application for 125 E 3rd St. in West Liberty, IA, Property owner Jose Gonzalez. WELEAD Director Ken Brooks communicated that this is on the corner of Spencer and 3rd St. This building currently houses Rosie's Massage and an insurance company, but the owners would like to be able to house a new business. Prior to this happening the roof needs to be restored and this Economic Development Grant would cover about half of the cost. City Manager Geertz communicated City Staff has reviewed the application and supports the approval of this application. Councilmember Parizek questioned whether there were other options for this building as it is historic. City Manager Geertz communicated that the property owner has been communicated with about the possibility of tax credits for the building as well. Councilmember Shiltz communicated there was an article in the paper that proposed the possibility of a gun shop going into this building. City Manager Geertz communicated if that were to happen it is a long process and there would be thorough work put into it prior to this going into effect. There was a motion to approve the Economic Development Program Application for 125 E 3rd St., Property owner Jose Gonzalez. Shiltz/Martinez (4-0)

Resolution 20240820-173: A Resolution to Approve Pay Estimate No. 4 from D.C. Taylor Company for the Powerhouse Re-Roofing Project for Retainage and Project Closeout in the City of West Liberty, IA 52776 was approved by roll call vote. Shiltz/Martinez Dominguez-Y, Martinez-Y, Shiltz-Y, Parizek-Y (4-0)

Resolution 20240820-174: A Resolution to Approve the City of West Liberty Rules of Procedure and Conduct for the West Liberty, IA, City Council was approved by roll call vote. Shiltz/Dominguez Parizek-Y, Martinez-Y, Shiltz-Y, Dominguez-Y (4-0)

Resolution 20240820-175: A Resolution Setting Wages for the West Liberty Police Department Full and Part-Time Certified Police Officers was approved by roll call vote. Dominguez/Parizek Shiltz-Y, Dominguez-Y, Parizek-Y, Martinez-Y (4-0)

There was a motion to adjourn at 8:01 p.m. Martinez/Shiltz (4-0)

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Mayor, Mark Smith

ATTEST:

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City Clerk, Shari Hoffert