

MEETING MINUTES OF THE WEST LIBERTY CITY COUNCIL

WEST LIBERTY, IOWA

July 16th, 2024

The City Council of West Liberty, IA, had a work session on Tuesday, July 16th, 2024, on the Pool Feasibility Study. Mayor Mark Smith called the work session to order at 6:30 p.m. Councilmembers in attendance: Mayor Pro Tem Cara McFerren, Councilmember Dana Dominguez, and Councilmember Tim Parizek. Councilmember Josh Shiltz arrived at 6:32 p.m. and Councilmember Omar Martinez arrived at 6:34 p.m. City Staff in Attendance: City Manager Lee Geertz, City Clerk Shari Hoffert, Parks and Recreation Director Nick Heath, Parks and Recreation Employee Mac Howes, Library Director Allie Paarsmith, and Police Chief Josh Houser. The work session was to go over the West Liberty Pool and the aging infrastructure. The City of West Liberty had a Pool Feasibility Study completed and Parks and Recreation Director Nick Heath provided his input on the upgrade to the West Liberty Pool. The next step will be to have a community meeting where community members can give their input for the updates to the pool. This will be set at a later date. The Work Session can be viewed at www.cityofwestlibertyia.org.

Mayor Mark Smith called the Regular Council meeting to order at 7:30 p.m. Councilmembers in attendance: Mayor Pro Tem Cara McFerren, Councilmember Omar Martinez, Councilmember Josh Shiltz, Councilmember Dana Dominguez and Councilmember Tim Parizek. City Staff in attendance: City Manager Lee Geertz, City Clerk Shari Hoffert, Wastewater Superintendent Craig Jurgens, Water Superintendent Danny Goodale, Library Director Allie Paarsmith, and Police Chief Josh Houser. The Council Meeting can be viewed at www.cityofwestlibertyia.org.

The City Council approved the agenda. Dominguez/McFerren (5-0)

The City Council approved the consent agenda. Dominguez/Martinez (5-0)

Reports: City Engineer Leo Foley communicated that Well #2 is up and pumping and it has been disinfected. Northway Well and Pump is completed and Jetco should be in sometime this coming week. Foley communicated that Council should see the final pay out of the retaining fees for the Powerhouse Roof Project next Council meeting. There have been several rains and there have been no reports of leaks from the Electric Department. Foley communicated that there will be a meeting this Friday with West Liberty Foods to go over the Wastewater Treatment Plant Baseline Improvement Project to get a plan moving forward. City Engineer Foley communicated that there is continued work for the last easement for the Columbus Street Sidewalk Project but believes that it is close to being finalized. The Rainbow/Maxson Street Improvement Project is almost complete with one small crack left to fix by All American Concrete. City Manager Lee Geertz communicated that the Buysse Subdivision will begin work this week and shortly the community should start seeing the foundations go up.

The 12-month Class C Retail Alcohol License for St. Louis Bar, LLC under new ownership was approved. Dominguez/Parizek (5-0)

The 12-month Class C Retail Alcohol License for Liberty Public House, LLC was approved. Martinez/Dominguez (5-0)

Vendor Voucher Claims List #1 in the amount of 832,169.96 was approved. Parizek/Dominguez (5-0)

During the Public Comment Section: Chamber Director Jacob Lane thanked the City of West Liberty for the help with the fair parade and picnic in the park this past weekend. Councilmember Tim Parizek communicated that he received correspondence about the West Liberty Pool. Councilmember Dominguez communicated she was contacted about solar and questioned where the City was with the implementation. City Manager Geertz communicated there is an issue with the software for the meter that City Administration was not aware of and at this time the software will not support the implementation of solar. The City will continue to work to get the issue resolved to bring solar to the City of West Liberty. Mayor Pro Tem Cara McFerren communicated that she also received correspondence on the West Liberty Pool as well as correspondence on potholes on 8th and Kimberly Park entrance and a pothole when exiting the West Liberty Post Office. City Manager Geertz communicated she would get the information to Public Works Director Adam Reinhardt to follow up on the inquiries. Councilmember Josh Shiltz communicated he was contacted about concerns with weeds and flooding at the end of 8th Street. Councilmember Omar Martinez introduced Leonardo, a college student from Texas doing an internship for his University to sell educational books to communities surrounding West Liberty.

There was discussion and appropriate action by the City Council of the City of West Liberty, IA to request Highway 6 annexation with Dorsey and Whitney for the purpose of Brew Properties request to annex into the City of West Liberty. City Manager Lee Geertz communicated that herself and WELEAD Director Ken Brooks have been working to get the surrounding properties to have 100% voluntary annexation. At this time, there is one property that is still undecided as to whether they would like to voluntarily annex into the City. Geertz communicated that she has been in contact with Dorsey and Whitney to look at different items such as 80/20 annexation and highway annexation. Dorsey and Whitney sent a request to the state to have them look over

MEETING MINUTES OF THE WEST LIBERTY CITY COUNCIL

WEST LIBERTY, IOWA

July 16th, 2024

whether an 80/20 would work and the state did not support it. Geertz communicated that the process for a highway annexation would be costly but communicated that there would be a possibility for WELEAD Director Brooks and herself to gather some of the information. The ideal option would be to get a 100% voluntary annexation of all the parcels. Geertz communicated she was looking for a consensus from the Council to allow WELEAD Director Brooks and herself to continue to work on the annexation request. There was a consensus from Council to allow continued work on the annexation request.

There was discussion and appropriate action by the City Council of the City of West Liberty, IA., on Nicole Rock's School of Dance request to use the fire hydrant in the roadway in front of MidwestOne Bank for their carwash fundraiser. Water Superintendent Danny Goodale communicated this is something they do each year and supports it again this year. There was a motion to approve the request on any of the days they have requested (August 3rd, 17th, or 24th from 9 a.m. to 2:00 p.m.) and to coordinate with Water Superintendent Goodale for the set up. McFerren/Martinez (5-0)

Resolution 20240716-169: A Resolution to Extend the Agreement between the City of West Liberty and WELEAD until September 30th, 2024, was approved by roll call vote. Dominguez/Martinez Martinez-Y, Shiltz-Y, McFerren-Y, Dominguez-Y, Parizek-Y. (5-0) City Manager Geertz communicated that this is the same agreement and that taxes have been levied for this year, but there will be discussion with the WELEAD board over the scope and direction of WELEAD for Economic Development in the near future.

City Council entered into closed session pursuant to Iowa Code Section 21.5 (1) (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation by roll call vote. McFerren/Martinez Parizek-Y, Dominguez-Y, McFerren-Y, Shiltz-Y, Martinez-Y. (5-0)

City Council entered back into open session by roll call vote. McFerren-Y, Dominguez-Y, Parizek-Y, Martinez-Y, Shiltz-Y (5-0)

There was a motion to approve the separation agreement for the purpose of avoiding the risks and costs of litigation. McFerren/Martinez Dominguez-Abstain, McFerren-Y, Shiltz-Y, Martinez-Y, Parizek-Y (4-0-1 Abstention-Dominguez)

There was a motion to adjourn at 8:49p.m. Martinez/McFerren (5-0)

Mayor, Mark Smith

ATTEST:

City Clerk, Shari Hoffert