

MEETING MINUTES OF THE WEST LIBERTY CITY COUNCIL

WEST LIBERTY, IOWA

July 2nd, 2024

Mayor Mark Smith called the Regular Council Meeting to order at 7:30 p.m. by roll call. City Council Members in attendance: Councilmember Josh Shiltz, Councilmember Tim Parizek, and Councilmember Dana Dominguez. Councilmember Omar Martinez and Mayor Pro Tem Cara McFerren were absent from the meeting. City Staff in attendance: City Clerk Shari Hoffert, Deputy City Clerk Emily Reinhardt, Communications Specialist Brittany Woodson, Library Director Allie Paarsmith, and Police Chief Josh Houser *The full video can be viewed on the City website at www.cityofwestlibertyia.org.*

The City Council approved the agenda. Dominguez/Shiltz. (3-0)

The City Council approved the consent agenda. Dominguez/Shiltz. (3-0)

The City Council opened the Public Hearing on the Sanitary Sewer Easement Agreement for the Buysse Subdivision by roll call vote. Dominguez/Parizek Shiltz-Y, Parizek-Y, Dominguez-Y. (3-0) There weren't any public comments or correspondence. The City Council closed the Public Hearing by roll call vote. Dominguez/Shiltz. Parizek-Y, Dominguez-Y, Shiltz-Y (3-0)

Resolution 20240702-165A: A Resolution for Easement Vacating the Sewer Easement for the Buysse Subdivision located in the City of West Liberty, IA 52776 was approved by roll call vote: Shiltz/Parizek Dominguez-Y, Shiltz-Y, Parizek-Y. (3-0)

Resolution 20240702-165B: A Resolution for Easement Agreement Between the GHS Development and City of West Liberty, IA 52776 passed by roll call vote: Shiltz/Parizek Shiltz-Y, Dominguez-Y, Parizek-Y. (3-0)

Reports: City Engineer Leo Foley communicated the Wastewater Treatment Plant's preliminary testing has been completed. There will be a meeting on July 19th, 2024, to go over the financial discussion with West Liberty Foods and the City of West Liberty. City Engineer Foley communicated Well #2 is up and running and it has already been disinfected. There is a meeting with an Integrator from North Way set for July 3rd to complete any last-minute steps. Foley communicated the Rainbow/Maxson Drive has one last crack to fix before closing out this project. Foley communicated the Rate Study has been completed. There will be a CIP of the next five years to see what Electric, Wastewater, Water and Sewer bring in to cover the rates. Leo Foley thanked City Hall for pulling reports to help with this transaction. City Clerk Hoffert recognized Melissa Stout, Utility Billing Clerk, for pulling reports for Veenstra & Kimm.

Vendor Voucher Claims list #1 in the amount of \$353,360.54 was approved. Shiltz/Parizek (3-0)

Library Pre-Paid Claims list in the amount of \$4,946.16 was approved. Dominguez/Shiltz. (3-0)

Public Comments: Jacob Lane, the new Chamber of Commerce Director communicated the Fair Parade and Picnic in the Park for the Muscatine County Fairgrounds will take place on Sunday, July 14th at 2 p.m. and the Picnic in the Park will follow at Kimberly Park. Councilmember Josh Shiltz communicated he spoke with resident and business owner Deb Weiss on the enhancements done at the Brick Street Gallery at 104 West Third St and the appreciation she has for the Wertzbaughers on their update to the building. City Clerk Shari Hoffert communicated on the update for Incode 10/ERP. Clerk Hoffert communicated the financial side would be ready to go in October and would move live with the update in December. Clerk Hoffert communicated that there is still work being done with the recodification, but as soon as it is completed it will be put before Council to review. Mayor Mark Smith communicated his appreciation to the Streets Department for being out in town tonight for the recent storm.

There was Discussion and Appropriate Action by the City Council of West Liberty, IA on the matching grant application for 219 N. Calhoun St. Councilmember Dana Dominguez communicated her appreciation to the Wertzbaughers for helping with the update on the building and putting the work back into our town. There was motion to approve the matching grant application for 219 N. Calhoun St. Shiltz/Dominguez. (3-0)

Resolution 20240702-166: A Resolution Approving an MOU Agreement for Law Enforcement Assistance at University of Iowa Special Events in Iowa City, IA for the West Liberty Police Department was approved by roll call vote: Dominguez/Shiltz Parizek-Y, Dominguez-Y, Shiltz-Y. (3-0) West Liberty Chief of Police Josh Houser communicated the MOU Agreement is a benefit the West Liberty Police Department has had in the past. Chief Houser communicated his staff has shown interest in the program and it helps with recruitment for the West Liberty Police Department.

Resolution 20240702-167: A Resolution Approving PE Numbers 2 and 3 from D.C. Taylor Company for the Electrical Plant Reroofing on the Well #2 Pumphouse Improvement Project in the City of West Liberty, IA 52776 was approved by roll call vote: Shiltz/Parizek Dominguez-Y, Shiltz-Y, Parizek-Y. (3-0) City Engineer Leo Foley communicated the work is pretty much done. There were still leaks with the last big rain. D.C. Taylor was back the following day to fix the leaks and is doing their due diligence. Foley also communicated there is a 10-year warranty with the manufacturer for the roof.

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Resolution 20240702-168: A Resolution Setting Salaries/Wages for the 24-25 Fiscal Year for the City of West Liberty Departments was passed by roll call vote: Dominguez/Shiltz Shiltz-Y, Parizek-Y, Dominguez-Y. (3-0)

The City Council of West Liberty set the date for follow up work session on the pool feasibility study for July 16th, at 6:30 p.m. by consensus.

Mayor Mark Smith had Communications Specialist Brittany Woodson give an update on the current storm issues for the City of West Liberty. Communications Specialist Woodson communicated there were some down branches on streets, but there have been zero power outages reported. Communications Specialist Brittany Woodson communicated there appears to be no major damage to the city except for a large tree down at the Cemetery that will be dealt with on the next business day.

Mayor Mark Smith communicated his appreciation to City Clerk Hoffert and Public Works Director Reinhardt for keeping the Mayor and Council up to date on the storm

There was a Motion to Adjourn the Regular Council Meeting at 7:54 p.m. Parizek/Shiltz. (3-0)

Mayor, Mark D. Smith

ATTEST:

Deputy City Clerk, Emily Reinhardt