



**Location: West Liberty Community Center
1204 N Calhoun St.
West Liberty, IA 52776**

Date: June 18th, 2024

Time: 7:30 P.M. REGULAR COUNCIL MEETING

Mayor: Mark Smith Mayor Pro Tem: Cara McFerren

City Council: Josh Shiltz, Dana Dominguez, Omar Martinez, and Tim Parizek

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Shari Hoffert, City Clerk: shoffert@cityofwestlibertyia.org or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address the City Council.

Attendees not listed on the agenda may only address the City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on agenda. The City Council may only act on the agenda items. Please contact Shari Hoffert, City Clerk, if you have any additional questions or need assistance in attending the meeting.

Public Notice Is Hereby Given

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

- 1. CALL TO ORDER-ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Consent Vote)
- 3. APPROVAL OF THE CONSENT AGENDA** (Consent Vote)
 - A. City Council Meeting Minutes 06/04/2024
 - B. City Clerk/Treasurer Report December
 - C. June Sewer Report
 - D. APPROVAL OF TOBACCO LICENSES FOR LOCAL BUSINESSES
 1. Casey's General Store #2890
 2. Dollar General Store
 3. New York Dollar Store
 4. Jeff's Market
 5. Giri BP
- 4. OATH OF OFFICE FOR NEW OFFICER- ZACHARY M. MURDOCK**
- 5. MAYORAL RECOGNITION FOR OBTAINING UNITED STATES CITIZENSHIP**
 - A. Hector Sanchez
 - B. Esmeralda Garza
 - C. Diana Aranday
- 6. REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
 - A. City Engineer- Leo Foley
 - B. City Staff Reports- WWTP, Water/Sewer
 - C. Committee Meetings-
- 7. VENDOR VOUCHER CLAIMS** (Consent Vote)
 - A. Vendor Voucher Claims List #1 (Reg, Prepaid) in the amount of \$1,719,081.67



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B. Library Prepaid Claims List in the amount of \$681.55

C. Claims List #2 in the amount of \$51.00

8. PUBLIC COMMENTS AND/OR CORRESPONDENCE: This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.

i. Public Comments

ii. City Council Public Comments or Correspondence

iii. City Manager and/or City Clerk Public Comments or Correspondence

Please state your name and address for the record and keep your comments to no more than 2 minutes.

9. NEW BUSINESS

A. Discussion and Appropriate Action by the City Council of West Liberty, IA on the presented voluntary annexation applications and direction to the City Clerk-1489 HWY 6, 1481 HWY 6, and 1475 HWY 6. (Discussion, Motion, Consent Vote)

B. Discussion and Appropriate Action by the City Council of West Liberty, IA on the presented voluntary annexation application and direction to the City Clerk- 5.35 Acres for Giri LLC. (Discussion, Motion, Consent Vote)

C. Discussion and Appropriate Action by the City Council of West Liberty, IA on sewer back up and flooding at 308 E 3rd Street reimbursement request. (Discussion, Motion, Consent Vote)

D. Resolution 20240618-157: A Resolution to Accept and Approve Change Order No 1 from D.C. Taylor Company for Roof Panel Replacements for the Powerhouse Reroofing Project. (Roll Call Vote)

E. Resolution 20240618-158: A Resolution to Approve Pay Estimate No 13 from All American Concrete Inc for the Rainbow/Maxson Street Improvement Project in the City of West Liberty, IA 52776. (Roll Call Vote)

F. Resolution 20240618-159: A Resolution to Approve and Accept the Final Plat for Buysse Subdivision located in West Liberty, IA 52776. (Roll Call Vote)

G. Resolution 20240618-160: A Resolution to Destroy Documents in City Hall Storage in Accordance with Resolution 20210420-16: A Resolution to Adopt the Record Retention Manual for Iowa Cities. (Roll Call Vote)

H. Resolution 20240618-161: A Resolution to Remove for Disposal of Equipment stored in the West Liberty Police Garage. (Roll Call Vote)

I. Resolution 20240618-162: A Resolution Setting Wages for the West Liberty Police Department. (Roll Call Vote)

J. Resolution 20240618-163: A Resolution to Transfer Funds for the Fiscal Year Ending June 30th, 2024. (Roll Call Vote)

K. Resolution 20240618-164: A Resolution to Approve the Payment for Easement to the Comet Car Wash for the Columbus Street Sidewalk Project. (Roll Call Vote)



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- L.** Set the date for public hearing to vacate a sewer easement in the City of West Liberty, IA, on July 2nd, 2024, at 7:30 p.m.
- M.** Set the date for City Manager and City Clerk Evaluations the week of July 8th-July 12th 2024.

10. ADJOURNMENT- (Consent Vote)