



**Location: West Liberty Community Center
1204 N Calhoun St.
West Liberty, IA 52776**

Date: April 2nd 2024

Time: 7:30 REGULAR COUNCIL MEETING

Mayor: Mark Smith Mayor Pro Tem: Cara McFerren

City Council: Josh Shiltz, Dana Dominguez, Omar Martinez, and Tim Parizek

Meeting Agenda

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Shari Hoffert, City Clerk: shoffert@cityofwestlibertyia.org or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address the City Council.

Attendees not listed on the agenda may only address the City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on agenda. The City Council may only act on the agenda items. Please contact Shari Hoffert, City Clerk, if you have any additional questions or need assistance in attending the meeting.

Public Notice Is Hereby Given

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

- 1. CALL TO ORDER-ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Consent Vote)
- 3. APPROVAL OF THE CONSENT AGENDA** (Consent Vote)
 - A. City Council Meeting Minutes 03/19/2024
 - B. Clerk/Treasurer Report July 2023
- 4. MAYORAL PROCLAMATION WEEK OF THE YOUNG CHILD**
- 5. REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
 - A. City Engineer- Leo Foley
 - B. City Staff Reports- City Manager, Police, Streets and Solid Waste
 - C. Committee Meetings-
- 6. VENDOR VOUCHER CLAIMS** (Consent Vote)
 - A. Vendor Voucher Claims List #1 (Reg, Prepaid) in the amount of \$1,022,219.02
- 7. PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.
 - i. Public Comments
 - ii. City Council Public Comments or Correspondence
 - iii. City Manager and/or City Clerk Public Comments or Correspondence

Please state your name and address for the record and keep your comments to no more than 2 minutes.

8. OLD BUSINESS

- A. Ordinance 20240305-05: An Ordinance Amending the City of West Liberty Zoning Map to Establish the Zoning of 35 Parcels of Land on the West Side of North Elm Street from



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Railroad Park to Rainbow Drive Organizing into two Categories R-2 and C-2 Removing M-1 and M-2 Third and Final Reading. (Roll Call Vote)

- B. Mayoral Committee Appointment to the EMS Board for the City of West Liberty- Tim Parizek. (Consent Vote)

9. NEW BUSINESS

- A. Discussion and Appropriate Action by the City Council of West Liberty, IA on the Event Request for the West Liberty Farmer's Market in West Liberty, IA 52776. (Discussion, Motion, Consent Vote)
- B. Discussion and Appropriate Action by the City Council of West Liberty, IA on the Event Requests for the West Liberty Chamber of Commerce during the year of 2024. (Discussion, Motion, Consent Vote)
- C. Resolution 20240402-141: A Resolution to Amending the Employee Handbook to Update the West Liberty Police Department Hours worked before Overtime begins. (Roll Call Vote)
- D. Resolution 20240402-142: A Resolution to Amending the Employee Handbook to Update Sick Leave from Accrual to Sick Leave loaded at the first of each calendar year. (Roll Call Vote)
- E. Resolution 20240402-143: A Resolution to Approve Pay Estimate No. 5 from S.G. Construction Company for the Well #2-Phase 2: Pumphouse Improvement Project for Retainage and Project Closeout in the City of West Liberty, IA 52776. (Roll Call Vote)
- F. Resolution 20240402-144: A Resolution to Approve the Water and Sanitary Utility Rate Study Agreement from Veenstra & Kimm. (Roll Call Vote)
- G. Set the date for Pool Feasibility Study. (Discussion and Consensus)
- H. Set the date for a Committee Meeting for the Utility Committee. (Discussion and Consensus)
- I. Set the date for a Committee Meeting for the Finance Committee. (Discussion and Consensus)
- J. Set the date for a Committee Meeting for the Building and Grounds Committee. (Discussion and Consensus)

10. Adjournment- (Consent Vote)