



**Location: West Liberty Community Center
1204 N Calhoun St.
West Liberty, IA 52776**

Date: February 20th, 2024

Time: 6:30 Work Session/7:30 REGULAR COUNCIL MEETING

Mayor: Mark Smith Mayor Pro Tem: Cara McFerren

City Council: Josh Shiltz, Dana Dominguez, Omar Martinez, and Tim Parizek

Meeting Agenda

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Shari Hoffert, City Clerk: shoffert@cityofwestlibertyia.org or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address the City Council.

Attendees not listed on the agenda may only address the City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on agenda. The City Council may only act on the agenda items. Please contact Shari Hoffert, City Clerk, if you have any additional questions or need assistance in attending the meeting.

Public Notice Is Hereby Given

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

- 1. CALL TO ORDER-ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Consent Vote)
- 3. APPROVAL OF THE CONSENT AGENDA** (Consent Vote)
 - A. City Council Meeting Minutes 02/06/2024
 - B. January Sewer Report
 - C. February Sewer Report
- 4. WEST LIBERTY VOLUNTEER FIRE & EMS ANNUAL REPORT** (presented by Chief Kirt Sickels)
- 5. REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
 - A. City Engineer- Leo Foley
 - B. City Staff Reports- Library, Water/Sewer, WWTP, Communications
 - C. Committee Meetings-
- 6. BEER AND LIQUOR LICENSE(S):** (Consent Vote)
 - A. Highway 6 Spirits LLC DBA JB's Grub and Pub 12-Month Class C Retail Alcohol License effective 03/16/2024.
- 7. VENDOR VOUCHER CLAIMS** (Consent Vote)
 - A. Vendor Voucher Claims List #1 (Reg, Prepaid) in the amount of \$643,938.74
 - B. Vendor Voucher Prepaid Claims List #2 (Cardinal Signs & Graphics) in the amount of \$120.00
 - C. Library Vendor Voucher Prepaid Claims List in the amount of \$6920.30



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8. PUBLIC COMMENTS AND/OR CORRESPONDENCE: This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.

- i. Public Comments
- ii. City Council Public Comments or Correspondence
- iii. City Manager and/or City Clerk Public Comments or Correspondence

Please state your name and address for the record and keep your comments to no more than 2 minutes.

9. NEW BUSINESS

- A.** Discussion and Appropriate Action by the City Council of West Liberty, IA on the Mayoral Committee Appointments. (Discussion, Motion, Consent Vote)
- B.** Discussion and Appropriate Action by the City Council of West Liberty, IA on the Hotel Feasibility Study in the City of West Liberty, IA 52776. (Discussion, Motion, Consent Vote)
- C.** Discussion and Appropriate Action by the City Council of West Liberty, IA on Two Additional Extensions for West Liberty Foods Staff effected by the Layoff's in February 2024. (Discussion, Motion, Consent Vote)
- D.** Resolution 20240220-130: A Resolution Accepting the 22-23 Fiscal Audit and to Allow Bowman and Miller to File the Audit. (Roll Call Vote)
- E.** Resolution 20240220-131: Approving Organization Resolution with West Liberty State Bank Office of South Ottumwa Savings Bank and MidWest One Bank. (Roll Call Vote)
- F.** Resolution 20240220-132: A Resolution Setting Positions and Salaries/Wages for the Ambulance Department. (Roll Call Vote)
- G.** Resolution 20240220-133: A Resolution to Approve the Agreement Between the United States National Guard (NG) and the City of West Liberty, IA Furthering the Original Agreement with the United States Army Reserve (USAR) for Childcare Through Upwards (Previously known as WEECARE). (Roll Call Vote)
- H.** Resolution 20240220-134: A Resolution Approving the Travel Expenses to the Pentagon for the Signing of the Intergovernmental Support Agreement between the United States National Guard (NG) and the City of West Liberty, IA. (Roll Call Vote)
- I.** Resolution 20240220-135: A Resolution Approving a Voluntary Annexation. (Roll Call Vote)
- J.** Set the dates for Budget Work Sessions.

10. Adjournment- (Consent Vote)