

MEETING MINUTES OF THE WEST LIBERTY CITY COUNCIL

WEST LIBERTY, IOWA

January 2nd, 2024

Mayor Mark Smith called the Regular Council Meeting to order at 7:30 p.m. by roll call. City Council Members in attendance: Mayor Pro Tem Cara McFerren, Councilmember Josh Shiltz, Councilmember Tim Parizek, Councilmember Dana Dominguez, and Councilmember Omar Martinez. City Staff in attendance: City Manager Lee Geertz, City Clerk Shari Hoffert, Deputy City Clerk Emily Reinhardt, Communications Specialist Brittany Woodson, Officer Rusbel Calderon, and Library Director Allie Paarsmith.

The City Council approved the agenda with an amendment to swear in Councilmember Cara McFerren for her next term as Councilmember. Parizek/Dominguez (5-0)

The City Council approved the consent agenda. Shiltz/Dominguez (5-0)

The City of West Liberty had the public Oath of Office for Councilmember Cara McFerren.

Reports: City Engineer Leo Foley communicated that the Rainbow/Maxson Street Project is looking good and has been cleaned up. They will still need to do their late season seeding for the project and they are still waiting on the lighting poles to come in. The sidewalk on Columbus Street has the state permits to complete the project and Veenstra and Kimm are working with property owners to get the temporary easements to complete this project.

Vendor Voucher Claims List #1 in the amount of \$532,749.96 was approved. McFerren/Shiltz (5-0)

During the Public Comment Section: Mayor Pro Tem Cara McFerren communicated that she has been noticing more signage in the right of way. City Manager Geertz communicated she would collaborate with the Police Department and Nuisance/Community Officer to get these items corrected. City Manager Geertz communicated that Diane Brooks reached out about seeding that was placed at her property. Geertz communicated that she would speak with Leo Foley about this. Geertz also communicated that Steve Alt reached out about overnight parking downtown. Geertz will speak with the Police Department and follow up with Mr. Alt.

There was discussion and appropriate action by the Council of The City of West Liberty, IA., on the appointments of Hannah Chesmore-Potts and Sergio Guerrero-Ibarra to the Library Board with an expiration date of 12/31/2027. There was a motion to move forward with the appointments of Hannah Chesmore-Potts and Sergio Guerrero-Ibarra. McFerren/ Dominguez (5-0)

There was discussion and appropriate action by the Council of The City of West Liberty, IA., on the appointment of Briana Harvey to the Library Board to replace Shannon Schneider until December 31, 2025. There was a motion to move forward with the appointment of Briana Harvey. Dominguez/McFerren (5-0)

Resolution 20240102-116: A Resolution for Disposal of Property stored in the Police Garage in West Liberty, IA 52776 was approved by roll call vote. McFerren/Parizek Parizek-Y, Martinez-Y, Dominguez-Y, McFerren-Y, Shiltz-Y (5-0) This is a resolution to dispose of items that were stored in the police garage. Some of the items were donated during Shop with a Cop and other items will be disposed of accordingly.

Resolution 20240102-117: A Resolution to Approve Change Order No 1 from All American Concrete, Inc. for the Knotty Circle/Division Street Project in the City of West Liberty, IA 52776 was approved by roll call vote. Shiltz/McFerren Martinez-Y, Dominguez-Y, McFerren-Y, Shiltz-Y, Parizek-Y (5-0) City Engineer Leo Foley communicated that this has been a difficult project. There were many soft spots and there had to be bigger rock brought in. The contractors ran in to water service line and main issues along with electrical issues. If the contractors had stopped, it would have been solely on the City to replace the items before they could keep working, but they did not stop and continued to work. All American Concrete, Inc. is asking for the City to pay a portion of the repair for both water and electric. Foley communicated that he believes this is a fair request from the contractor and recommended approval. City Manager Lee Geertz agreed with the City Engineer and recommended approval as well.

Resolution 20240102-118: A Resolution to Approve Pay Estimate No 3 from S.G. Construction Company for Well #2 Phase 2: Pumphouse Improvement Project in the City of West Liberty, IA 52776 was approved by roll call vote. McFerren/Shiltz Dominguez-Y, McFerren-Y, Shiltz-Y, Parizek-Y, Martinez-Y (5-0) City Engineer Leo Foley communicated that this project has taken longer than they had hoped, but the new pump will be put in next week and then the hatch and roofing on top can be completed. The interior portion is mostly done minus one interior roll up door.

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Resolution 20240102-119: A Resolution to Approve and Agreement for Services with Terracon for the Wastewater Treatment Plant in West Liberty, IA 52776 was approved by roll call vote. McFerren/Dominguez McFerren-Y, Shiltz-Y, Parizek-Y, Martinez-Y, Dominguez-Y (5-0) City Engineer Leo Foley communicated that this project is moving along. There will be discussion with West Liberty Foods about where this will move in the future, but right now this is just for the baseline upgrades that will need to be completed no matter what for the Wastewater Treatment Plant Facility. These baseline improvements will not account for any future expansion of the plant. Foley recommended approval of the agreement and City Manager Geertz agreed with the recommendation.

There was a motion to adjourn at 8:00 p.m. McFerren/Dominguez (5-0)

Mayor, Mark Smith

ATTEST:

City Clerk, Shari Hoffert