



**Location: West Liberty Community Center  
1204 N Calhoun St.  
West Liberty, IA 52776**

**Date: DECEMBER 19<sup>TH</sup>, 2023**

**Time: 7:30 REGULAR COUNCIL MEETING**

**Mayor: Mark Smith Mayor Pro Tem: Cara McFerren**

**City Council: Josh Shiltz, Dana Dominguez, Omar Martinez, and Tim Parizek**

### **Meeting Agenda**

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Shari Hoffert, City Clerk: [shoffert@cityofwestlibertyia.org](mailto:shoffert@cityofwestlibertyia.org) or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address the City Council.

Attendees not listed on the agenda may only address the City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on agenda. The City Council may only act on the agenda items. Please contact Shari Hoffert, City Clerk, if you have any additional questions or need assistance in attending the meeting.

### **Public Notice Is Hereby Given**

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

- 1. CALL TO ORDER-ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Consent Vote)
- 3. APPROVAL OF THE CONSENT AGENDA** (Consent Vote)
  - A. City Council Meeting Minutes 12/05/2023
  - B. Special City Council Meeting Minutes 12/11/2023
  - C. November Sewer Report
- 4. OATH OF OFFICE**
  - A. Mayor- Mark Smith
  - B. Councilmember- Joshua Shiltz
  - C. Councilmember- Tim Parizek
  - D. Mayoral Appointment and Oath of Office for New Police Chief- Joshua Houser
    - i. Resolution 20231219-111: A Resolution Approving the Chief of Police Appointment and Employment Agreement with New Chief of Police Joshua Houser. (Roll Call Vote)
- 5. MAYORAL EXTENSION OF CONGRATULATIONS TO MARIA GUADALUPE MAJICA CAMPOS ON OBTAINING UNITED STATES CITIZENSHIP.**
- 6. REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
  - A. City Engineer- Leo Foley
  - B. City Staff Reports- Water, WWTP, Library
  - C. Committee Meetings-
- 7. BEER AND LIQUOR LICENSE**
  - A. Thoma Market LLC 12 Month Class E Retail Alcohol License Expiration 12/31/2024. (Consent Vote)



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**8. VENDOR VOUCHER CLAIMS (Consent Vote)**

A. Vendor Voucher Claims List #1 (Reg, Prepaid) in the amount of \$572,645.81

**9. PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.

- i. Public Comments
- ii. City Council Public Comments or Correspondence
- iii. City Manager and/or City Clerk Public Comments or Correspondence

**Please state your name and address for the record and keep your comments to no more than 2 minutes.**

**10. NEW BUSINESS**

**A.** Discussion and Appropriate Action by the City Council of West Liberty, IA on the Economic Development Grant Application for PPB Properties LLC at 110 N Columbus St. in West Liberty, IA 52776.

**B.** Resolution 20231219-112: A Resolution Reaffirming and Ratifying the Actions of the City Council and Former Mayor of the City of West Liberty, IA from November 8<sup>th</sup> 2023 through December 5<sup>th</sup>, 2023. (Roll Call Vote)

**C.** Resolution 20231219-113: A Resolution to Approve PE NO 9 from All American Concrete, Inc. for the Rainbow/Maxson Street Project in West Liberty, IA 52776. (Roll Call Vote)

**D.** Resolution 20231219-114: A Resolution to Approve PE NO 3 from All American Concrete, Inc. for the Knotty Circle/Division Street Project in West Liberty, IA 52776. (Roll Call Vote)

**E.** Resolution 20231219-115: A Resolution to Approve the Construction Engineering Services Agreement for the Powerhouse Re-Roofing Project. (Roll Call Vote)

**11. Adjournment-**