



**Location: City Hall Meeting Room  
409 N Calhoun St.  
West Liberty, IA 52776**

**Date: DECEMBER 05<sup>TH</sup>, 2023**

**Time: 7:30 REGULAR COUNCIL MEETING**

**Mayor:** Ethan Anderson **Mayor Pro Tem:** Cara McFerren

**City Council:** Dana Dominguez, Ashley Smith, Josh Shiltz, and Omar Martinez

### **Meeting Agenda**

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Shari Hoffert, City Clerk: [shoffert@cityofwestlibertyia.org](mailto:shoffert@cityofwestlibertyia.org) or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address City Council.

Attendees not listed on the agenda may only address City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on agenda. City Council may only act on the agenda items. Please contact Shari Hoffert, City Clerk if you have any additional questions or need assistance in attending the meeting.

### **Public Notice Is Hereby Given**

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

- 1. CALL TO ORDER-ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Consent Vote)
- 3. APPROVAL OF THE CONSENT AGENDA** (Consent Vote)
  - A. City Council Meeting Minutes 11/21/2023
- 4. SPECIAL AWARD CEREMONY FOR THE WEST LIBERTY POLICE DEPARTMENT**
- 5. REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
  - A. City Engineer- Leo Foley
  - B. City Staff Reports- Streets, Police
  - C. Committee Meetings- Police Chief Update
- 6. BEER AND LIQUOR LICENSE**
  - A. Palenque Bar 12 Month Class C Retail Alcohol License Expiration 12/09/2024. (Consent Vote)
- 7. VENDOR VOUCHER CLAIMS** (Consent Vote)
  - A. Vendor Voucher Claims List #1 (Reg, Prepaid, Library) in the amount of \$340,323.08
- 8. PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.
  - i. Public Comments
  - ii. City Council Public Comments or Correspondence
  - iii. City Manager and/or City Clerk Public Comments or Correspondence

**Please state your name and address for the record and keep your comments to no more than 2 minutes.**

- 9. NEW BUSINESS**



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- A. Discussion and Appropriate Action by the City Council of West Liberty IA on the purchase of a new Community Service Officer Vehicle.
- B. Discussion and Appropriate Action by the City Council of West Liberty IA on the promotion of Streets Superintendent to Public Works Director with a new job description.
- C. Discussion and Appropriate Action by the City Council of West Liberty IA on the Event Assistance and Street Closure for Father Guillermo on December 10<sup>th</sup>, 2023.
- D. Discussion and Appropriate Action by the City Council of West Liberty IA on the MUSCOM upgrade to the Satellite on the Water Tower.
- E. Resolution 20231205-103: A Resolution Approving the Filing of the Tax Increment Financing (TIF) Report for Fiscal Year Ending June 30, 2023. (Roll Call Vote)
- F. Resolution 20231205-104: A Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next Succeeding Fiscal Year. (Roll Call Vote)
- G. Resolution 20231205-105: A Resolution Approving the Street Finance Report for Fiscal Year Ending June 30, 2023, and Authorizing the Clerk to file with the Iowa Department of Transportation. (Roll Call Vote)
- H. Resolution 20231205-106: A Resolution Approving the Filing of the Annual Urban Renewal Report for Fiscal Year Ending June 30, 2023 to the Iowa Department of Management. (Roll Call Vote)
- I. Resolution 20231205-107: A Resolution Approving the City of West Liberty Camera Policy. (Roll Call Vote)
- J. Resolution 20231205-108: A Resolution Approving Payment to NALEO for Councilmember Martinez and Councilmember Dominguez. (Roll Call Vote)
- K. Resolution 20231205-109: A Resolution Approve the Change Order from Northway Well & Pump for the Well #2 Phase 2: Pumphouse Improvement Project-Well Improvements for the Mag Meter and End Date. (Roll Call Vote)
- L. Resolution 20231205-110: A Resolution to Approve PE No 2 from All American Concrete, Inc. for the Knotty Circle/Division Street Project in the City of West Liberty, IA. (Roll Call Vote)

#### **10. CLOSED SESSION**

- i. Enter into closed session pursuant to Iowa Code Chapter 21.5 (i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.(Roll Call Vote)
- ii. Enter into open session. (Roll Call Vote)
  - A. Council Decision and Action pertaining to Closed Session.

#### **11. Adjournment-**