



*CITY OF
WEST LIBERTY
A GREATER TOMORROW*

Dear Utility Customer,

For your convenience, the City of West Liberty offers (ACH) direct withdrawal from your checking or savings account for your Utility Payment. Your utility bill will be withdrawn from your account on the 15th of each month. You will continue to receive a bill in which it will say "PAID BY DRAFT."

If interested, please fill out the form below and return to City Hall with a voided check. For further information, please contact City Hall at (319) 627-2418.

Authorization for Bank Bills

Authorization for Pre-Approved Utility Bill Payments. I (we) hereby authorize the City of West Liberty, hereinafter called THE COMPANY, to initiate debits to, and the bank indicated below, hereinafter called BANK, to debit the amounts hereof to my (our) bank account indicated below. I understand that it is my responsibility to notify THE COMPANY if I change banks or account numbers by mailing in a new VOIDED CHECK.

This authority is to remain in full force and effect until THE COMPANY has received written notification in such time and such manner as to afford the BANK a reasonable opportunity to act on it, or until THE COMPANY has sent me (or either of us) ten (10) days written notice of the BANK's termination of this agreement.

PLEASE ENCLOSE (attach) A VOIDED CHECK FROM YOUR BANK WITH YOUR ACCOUNT NUMBER AND CORRECT ROUTING NUMBER-REQUIRED WITH THIS APPLICATION FORM

Return with your monthly utility bill or mail to City of West Liberty 409 N. Calhoun St. West Liberty IA 52776. Additional information can be provided to you by calling (319) 627-2418.

Please Print:

Name: _____

Home Phone: _____

Address: _____

City/State/Zip: _____

Bank Name: _____

Branch: _____

City/State/Zip: _____

Routing#: _____

Bank Acct. #: _____

- Checking Account
- Savings Account
- Business/Commercial Account
- Personal Account

Date _____ Signature _____