



**Location: City Hall Meeting Room
409 N Calhoun St.
West Liberty, IA 52776**

Date: November 21st 2023

Time: 7:30 REGULAR COUNCIL MEETING

Mayor: Ethan Anderson Mayor Pro Tem: Cara McFerren

City Council: Dana Dominguez, Ashley Smith, Josh Shiltz, and Omar Martinez

Meeting Agenda

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Shari Hoffert, City Clerk: shoffert@cityofwestlibertyia.org or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address City Council.

Attendees not listed on the agenda may only address City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on agenda. City Council may only act on the agenda items. Please contact Shari Hoffert, City Clerk if you have any additional questions or need assistance in attending the meeting.

Public Notice Is Hereby Given

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

- 1. CALL TO ORDER-ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Consent Vote)
- 3. APPROVAL OF THE CONSENT AGENDA** (Consent Vote)
 - A. City Council Meeting Minutes 11/07/2023
 - B. September Sewer Report
 - C. October Sewer Report
- 4. CLIFF MCFERREN APPOINTMENT TO THE BOARD OF ADJUSTMENTS**
- 5. REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
 - A. City Engineer- Leo Foley
 - B. City Staff Reports- Water, WWTP, Library
 - C. Committee Meetings- Police Chief hiring timeline
- 6. BEER AND LIQUOR LICENSES**
 - A. El Patio Restaurant, LLC 12-month Class C Retail Alcohol License with expiration of 12/17/2024. (Consent Vote)
- 7. VENDOR VOUCHER CLAIMS** (Consent Vote)
 - A. Vendor Voucher Claims List #1 (Reg, Prepaid) in the amount of \$487,245.26
 - B. Vendor Voucher Claims List #2 in the amount of \$1293.50
- 8. PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.
 - i. Public Comments
 - ii. City Council Public Comments or Correspondence
 - iii. City Manager and/or City Clerk Public Comments or Correspondence



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Please state your name and address for the record and keep your comments to no more than 2 minutes.

9. NEW BUSINESS

- A.** Discussion and Appropriate Action by the City Council of West Liberty IA on setting an Agreement with Veenstra & Kimm for City Infrastructure located West of City Limits for annexation.
- B.** Resolution 20231121-102: A Resolution to Accept and Approve the Annual Financial Report and Authorize the City Clerk to file the Report for the Fiscal Year Ending June 30, 2023. (Roll Call Vote)

10. Closed Session

- i. Enter into closed session pursuant to Iowa Code Section 21.5 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. (Roll Call Vote)
- ii. Enter back into open session. (Roll Call Vote)
- A.** Action Item from Council pertaining to the closed session.

- 11. Adjournment-** *The City of West Liberty will be closed November 23rd and November 24th in observance of the Thanksgiving Holiday. *