

MEETING MINUTES OF THE WEST LIBERTY CITY COUNCIL

WEST LIBERTY IOWA

OCTOBER 03, 2023

The City Council had a work session meeting with the Rural Trustees, West Liberty Fire Department, and the City of Solon beginning at 5:34 p.m. to discuss the 28e Agency that is in place in Solon, Iowa and to ask questions on behalf of the City of West Liberty, the Rural Trustees, and the West Liberty Fire Department. No action was taken during the meeting. Mayor Ethan Anderson, Councilmember Dana Dominguez, and Councilmember Ashley Smith were present at the beginning of the work session. Councilmember Omar Martinez joined the work session at 5:37 p.m. and Councilmember Josh Shiltz joined the work session at 5:56 p.m. City Manager Lee Geertz, City Clerk Shari Hoffert, Deputy City Clerk Emily Reinhardt, Police Chief Eric Werling, and Communications Specialist Brittany Woodson were also present for the meeting. The entire meeting can be viewed at www.cityofwestlibertyia.org.

Mayor Ethan Anderson called the Regular Council Meeting to order at 7:30 p.m. by roll call. City Council Members in attendance: Councilmember Josh Shiltz, Councilmember Ashley Smith, Councilmember Dana Dominguez, and Councilmember Omar Martinez. Mayor Pro Tem Cara McFerren was absent from the meeting. City Staff in attendance: City Manager Lee Geertz, City Clerk Shari Hoffert, Deputy City Clerk Emily Reinhardt, Communications Specialist Brittany Woodson, Police Chief Eric Werling, Officer Jessica Saleh, Officer Rusbel Calderon, and Library Director Allie Paarsmith.

City Council approved the agenda. Martinez/Shiltz (4-0)

City Council approved the consent agenda. Smith/Shiltz (4-0)

Police Officer Rusbel Calderon was sworn into office for the West Liberty Police Department by Mayor Ethan Anderson.

Reports: Councilmember Dana Dominguez asked about the driven miles listed in Chief Eric Werling's Report. Werling communicated that every hour of idling time is equivalent to 30 driven miles and the statistic is incorporating that idol time. Councilmember Ashley Smith asked about the transformer for the school and when the City would have the equipment. City Manager Lee Geertz communicated that we already have it on hand and are working through the cost with the School District.

Vendor Voucher Claims List #1 in the amount of \$329,524.84 was approved. Smith/Dominguez (4-0)

Vendor Voucher Claims List #2 in the amount of \$315.00 was approved. Smith/Shiltz (4-0)

During the Public Comment Section: Councilmember Josh Shiltz communicated that a Community Member had asked about the trees that have been removed and if there was a plan to replace those trees. City Manager Geertz communicated that Parks and Rec Director Nick Heath gets trees every year and replaces ones he can. There are trees that will not be able to be replaced due to power lines and water lines. Parks and Rec Director Nick Heath also communicated that Community Members can reach out to City Hall and request a tree and he can look at the possibility of replacing it. City Manager Geertz communicated that she had been contacted regarding the new drain cap in front of the Simpson Memorial Townhomes and that she would speak with Engineer Leo Foley regarding this question. Geertz communicated that Business Owner Lisa Browning had reached out about clean up after the Children's Festival. City Manager Geertz communicated that the communication was about chalk outside of the building. Geertz communicated that she would look to speak with the Building and Grounds Committee to look at the application for events regarding clean up after an event for future events. Mayor Ethan Anderson communicated that he was contacted about the golf carts in town and the fee that is paid. The City of West Liberty does not charge for ATV per state code but does charge a fee for Golf Carts. This is income for the Police Department and the fee is for the time to inspect the golf cart to make sure that it is safe and in proper working order. Geertz communicated that this could be brought up to the Committee to look at this fee in the future.

The City Council of West Liberty Iowa set the date for Trick-or-Treat Trail on October 31st, 2023 from 5:00-6:00p.m. and set the date for Trick-or-Treating in the City of West Liberty from 6:00-7:30 p.m. on October 31st, 2023. Smith/Dominguez (4-0)

There was Discussion and Appropriate Action by the City of West Liberty, IA City Council on adding closure on Spencer Street for the Holiday Open House for a petting zoo. Chamber Director Charles Brooke communicated that he had been trying to get new items for the Holiday Open House and the owner of the petting zoo came in to WELEAD and gave him a wonderful deal for the entire weekend. It is an enclosed trailer with animals inside and it will just be on one portion of Spencer. The closure would be from the alleyway between 3rd and 4th to the corner of 3rd to allow this area to be used for the petting zoo. Mayor Anderson asked how clean up would be established. Brooke communicated that the owner has the animals enclosed and travels to many events so the animals would not be out on the road. Council approved the closure for the petting zoo. Smith/Dominguez (4-0)

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Resolution 20231003-90: A Resolution to Approve Pay Estimate No 7 from All American Concrete, Inc for the Rainbow/Maxson Street Project in the City of West Liberty, IA was approved by Roll Call Vote. Martinez/Shiltz Dominguez-Y, Smith-Y, Shiltz-Y, Martinez-Y (4-0) City Engineer Leo Foley communicated that the intake system was updated to be ADA compliant and this should function beautifully. The relocation of the power poles has been tricky getting everyone on the same page, but they are now staked to allow Kiowa in for the poles. There may be a slight delay in the full capacity of the lighting until the spring, but they will be up and working before then. Foley communicated that he is still working with some of the property owners on the Columbus Street Sidewalk portion but looks to have communication this week.

Resolution 20231003-91: A Resolution to Establish a Public Purpose for Certain Purchases was approved by Roll Call Vote. Smith/Dominguez Martinez-Y, Shiltz-Y, Smith-Y, Dominguez-Y (4-0) This is an item that came up on the last audit that seems typical but needs to be set by Resolution to distinguish the purpose of food items presented at trainings. This will provide what the purpose was and what was purchased on behalf of the events set forth in the Resolution.

City Council set the date for a Committee Meeting as a whole to discuss items that need to be expedited outside of the normal Committee Meetings for October 30th, 2023, at 6:00 p.m. at City Hall in West Liberty IA. Smith/Martinez (4-0)

There was a motion to adjourn at 8:09 p.m. Smith/Dominguez (4-0)

Mayor, Ethan Anderson

ATTEST:

City Clerk, Shari Hoffert