

MEETING MINUTES OF THE WEST LIBERTY CITY COUNCIL

WEST LIBERTY IOWA

MAY 02, 2023

Mayor Pro Tem Cara McFerren called the meeting to order at 7:31 p.m. by roll call. City Council Members in attendance: Councilmember Josh Shiltz, Councilmember Dana Dominguez, and Councilmember Omar Martinez. Councilmember Ashley Smith and Mayor Ethan Anderson were absent from the meeting. City Staff in attendance: City Manager Lee Geertz, Interim City Clerk Shari Hoffert, Communications Specialist Brittany Woodson, and Library Director Allie Paarsmith.

City Council approved the agenda. Shiltz/ Martinez (4-0)

City Council approved the consent agenda. Shiltz/Martinez (4-0)

City Council approved the Special Class C Retail Alcohol License with Outdoor Privileges for Liberty Public House for Ragbrai- 5 Day License July 25th through July 30th, Martinez/Shiltz (4-0)

Reports: City Engineer Leo Foley communicated that Council would see the recommendation for the Bid for Phase 1 of Well #2 later in the agenda. Foley communicated that on May 11th the bids for Phase 2 of Well #2 and the public hearing along with the recommendation for bid would be on the May 16th Council Meeting. He communicated that Knotty Circle has been surveyed and an engineer is now working on this project. Superintendent Reinhardt and City Engineer Foley have been in communication with All American Concrete for a cost estimate and met with property owners for the Columbus St. Sidewalk Project. Foley also communicated that the West Side Storm Analysis is completed with modeling and now they are looking forward to the next step in the plan. Councilmember Dominguez inquired about Walnut access ways and speeds bumps. Engineer Foley communicated that they looked at this about 10 years ago and would look to see if he could find the documents to bring back to Council. City Manager Geertz communicated that a meeting with the Safety Committee would be set up to discuss these items. Geertz communicated that there she has been in communication with BHMG and the developers for Rainbow/Maxon and the Meadows Development regarding the costs of the project and that she will be continuing to work with Developers and Engineers on this. Public Works Superintendent Reinhardt Communicated that Quadrant three has been marked out and City Staff will be working to get the letters out.

Vendor Voucher Claims List #1 in the amount of \$239,571.24 was approved. Dominguez/Shiltz (4-0)

During the Public Comment Section: WeLead Director Ken Brooks communicated that there would be a meeting on May 12th, 2023, from 12:00-2:00 at the West Liberty Community Center where Mayor Ethan Anderson would have the first Mayoral Address to the Community since 1979. He invited all the Community and Council to attend the meeting and City Hall Staff will post the meeting so that all parties can attend. Councilmember Shiltz communicated that he attended the Library Board Meeting, and he was very impressed with all the work that goes on. Councilmember Dominguez communicated that the City has openings on the Board of Adjustments if there are any Community Members interested in applying. Communications Specialist Woodson communicated that Community Members have been reaching out asking about a City-Wide Clean-up and a centralized location to drop off brush within the City. City Manager Geertz communicated that the clean-up is very expensive, and it is not set aside in the City Budget but would look at options that we could offer. The City does not have a brush drop-off site currently and the Muscatine Transfer Station no longer accepts brush from West Liberty Residents, so staff will look into other options. Councilmember Martinez suggested sending information out with the bills once the City gets everything put together to let Community Members know of options they have in regard to these items.

Fiesta Latina placed an event request before Council for the 2023 event. Council Approved the event with exceptions for the request for restrooms and further research into the additional Electric. Dominguez/Martinez (4-0)

Chris Jasper from MUSCOM came to speak with the Council about adding an 8 ft satellite to the top of the water tower for radio communications for the emergency departments. Currently Illinois is supplying this area and Iowa now offers a program and part of getting it switched over is placing this satellite for communication. The County set aside just under 4 million dollars to upgrade these items and there would be no additional cost to the City, and it

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would better the radio communication for the emergency personnel. Council approved having Chris get more information to bring back for further review to keep this project moving forward. Dominguez/Martinez (4-0)

Resolution 20230502-35: A Resolution Authorizing Adoption of Amended and Restated Polices and Procedures Regarding Municipal Security Disclosure was approved by Roll Call Vote. Shiltz/Martinez- Martinez-Y, Dominguez-Y, Shiltz-Y, McFerren-Y (4-0)

Resolution 20230502-36: A Resolution to Approve Pay Estimate No. 2 from All American Concrete, INC. in the amount of \$231,461.67 for the Rainbow/Maxson Street project was approved by Roll Call Vote. Martinez/Shiltz-Shiltz-Y, Dominguez-Y, Martinez-Y, McFerren-Y (4-0)

Resolution 20230502-37: A Resolution to Approve and Accept the bid from Northway Well Corporation in the amount of \$396,704.00 was approved by Roll Call Vote. Martinez/Shiltz- Martinez-Y, Shiltz-Y, Dominguez-Y, McFerren-Y (4-0)

Resolution 20230502-38: A Resolution to Approve West Liberty Police Officer Part Time Wage Increase to \$27.50/ hour was approved by Roll Call Vote. (This Resolution is only for Part-Time Officers and those Officers are not eligible for overtime or benefit packages) Martinez/Shiltz- Shiltz-Y, Dominguez-Y, Martinez-Y, McFerren-Y (4-0)

Ordinance 20230418-03: An Ordinance Amending Zoning from R1 to R2 of the Buysse Subdivision (GHS Development, INC.) Second Reading with Consideration of Waiving the Third and Final Reading was approved by Roll Call Vote. Martinez motioned to approve the Second Reading and Waive the Third and Final Reading/ Dominguez- Martinez-Y, Dominguez-Y, Shiltz-Y, McFerren- Y (4-0)

The Council had a consensus to set the date for Parks and Rec Work Session on the Master Park Plan and the Feasibility Study for the Pool on May 16th, 2023, at 6:00 p.m. (4-0 consensus)

Councilmember Dominguez brought up a future Council Meeting item about WeeCare, which is a for profit Child Care that networks over the Country to assist Military Family's find back up childcare. Councilmember Dominguez communicated that this is a great opportunity for the City of West Liberty and that it will be life changing for many people. This topic will be covered at a future Council Meeting and more information will be communicated at that time.

There was a motion to adjourn at 8:56 p.m. Martinez/Dominguez (4-0)

Mayor, Ethan Anderson

ATTEST:

Interim City Clerk, Shari Hoffert