



**Location: WEST LIBERTY PUBLIC LIBRARY  
400 N SPENCER ST**

**Date: April 18<sup>th</sup>, 2023**

**Amended 04/17/2023 at 1:56 p.m.**

**Time: 7:30PM Regular City Council Meeting**

**Mayor: Ethan Anderson Mayor Pro Tem: Cara McFerren**

**City Council: Dana Dominguez, Ashley Smith, Josh Shiltz, and Omar Martinez**

### **Meeting Agenda**

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Shari Hoffert, Interim City Clerk: [shoffert@cityofwestlibertyia.org](mailto:shoffert@cityofwestlibertyia.org) or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address City Council.

Attendees not listed on the agenda may only address City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on agenda. City Council may only act on the agenda items. Please contact Shari Hoffert, Interim City Clerk if you have any additional questions or need assistance in attending the meeting.

### **Public Notice Is Hereby Given**

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place set out above. The tentative agenda for said meeting is as follows:

Meetings will be recorded.

- 1. CALL TO ORDER-ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Consent Vote)
- 3. APPROVAL OF THE CONSENT AGENDA** (Consent Vote)
  - A. City Council Meeting Minutes 04/06/2023
  - B. January 2023 Clerk/Treasurer Report
  - C. Sewer Report
- 4. BEER AND LIQUOR LICENSE**
  - A. Muscatine County Fair requests renewal approval for Special Class C Retail Alcohol License with Sunday Sales for 12 Months (Midway Pavilion)
  - B. Muscatine County Fair request renewal approval for Special Class C Retail Alcohol License with Sunday Sales for 12 Months (Grandstand/Amphitheater)
- 5. REPORTS- Employee/City Manager/City Attorney/City Boards/Committees/Commissions**
  - A. City Engineer-
  - B. City Staff Reports-
  - C. Committee Meetings- Set Committee Meeting Dates
- 6. PUBLIC HEARING:**
  - A. **Public Hearing on Proposed Ordinance Amendment Buysse Subdivision (GHS Development, INC.)**
    - i. Open the Public Hearing (Roll Call Vote)
    - ii. Public Comments and/or Correspondence
    - iii. Close The Public Hearing (Roll Call Vote)
  - B. Ordinance 20230418-03: An Ordinance Amending Zoning from R1 to R2 of the Buysse Subdivision (GHS Development, INC.) First Reading. (Roll Call Vote)



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**7. PUBLIC HEARING:**

**A. Public Hearing on Proposed Plans and Specifications and Proposed Form of Contract for the “Well #2 Improvements-Phase 1” Project for the City of West Liberty.**

- i. Open the Public Hearing (Roll Call Vote)
- ii. Public Comments and/or Correspondence
- iii. Close the Public Hearing (Roll Call Vote)

**B. Resolution 20230418-29: A Resolution to Approve Plans, Specifications, Cost Estimates and Form of Contract for Well #2 Phase 1.**

**8. PUBLIC HEARING:**

**A. Public Hearing to Adopt the Annual Budget for Fiscal Year 23-24**

- i. Open the Public Hearing (Roll Call Vote)
- ii. Public Comments and/or Correspondence
- iii. Close the Public Hearing (Roll Call Vote)

**B. Resolution 20230418-30: A Resolution Adopting the Annual Budget for the Fiscal Year Ending June 30<sup>th</sup>, 2024.**

**9. VENDOR VOUCHER CLAIMS (Consent Vote)**

- A. Vendor Voucher Claims List #1 in the amount of \$556,874.89
- B. Vendor Voucher Claims List #2 in the amount of \$120.00

**10. PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken.

**Please state your name and address for the record and keep your comments to no more than 2 minutes.**

**11. NEW BUSINESS**

- A. Discussion and Appropriate Action for the Children’s Festival on 09/16/2023- Event Request.
- B. Resolution 20230418-31: A Resolution to Consider Approval of the Ambulance Department Staff Hire and Wages.
- C. Resolution 20230418-32: A Resolution to Set the Schedule and Approve the Plans and Specifications and Estimate of Costs for Improvements to the Powerhouse for Well #2 Phase 2.
- D. Resolution 20230418-33: A Resolution to Consider Approval of Knotty Circle Drive/Gibson Street/Division Street Engineering Services Contract.
- E. Resolution 20230418-34: A Resolution to Approval of Change Order in the amount of \$1700.00 for the Rainbow/Maxson Project.



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- F. Ordinance 20230418-04: An Ordinance to Amend Title 3 The Term Transient merchant does not apply to vendors providing or selling food, beverages, or other merchandise in West Liberty in connection with the 2023 Ragbrai Event. **First Reading.**
- G. Ordinance 20230418-04: An Ordinance to Amend Title 3 The Term Transient merchant does not apply to vendors providing or selling food, beverages, or other merchandise in West Liberty in connection with the 2023 Ragbrai Event. **Second Reading with option to waive the Third and Final Reading.**
- H. Set the Date for Public Hearing for a Budget Amendment to FY 2022-2023 on May 16<sup>th</sup> at 7:30 p.m.

## **12. ADJOURNMENT**