



WEST LIBERTY CITY COUNCIL MEETING AGENDA

Location: **WEST LIBERTY COMMUNITY CENTER**
1204 N CALHOUN ST

Date: **February 07, 2023**

Time: **7:30PM Regular City Council**

Mayor: Ethan Anderson **Mayor Pro Tem:** Cara McFerren

City Council: Dana Dominguez, Ashley Smith, Josh Shiltz, and Omar Martinez

Meeting Agenda

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

If you would like to request to be on the City Council Agenda and address the Council, please contact Lee Geertz, City Clerk: lgeertz@cityofwestlibertyia.org or 319-627-2418 during City Hall business hours. The Mayor will recognize you on the agenda and provide 5 minutes to address City Council.

Attendees not listed on the agenda may only address City Council during the Public Comments portion of the agenda. Please see instructions for the Public Comments and/or Correspondence on agenda. City Council may only act on the agenda items. Please contact Lee Geertz, City Clerk if you have any additional questions or need assistance in attending the meeting.

Public Notice Is Hereby Given

That the above-mentioned Government Body will hold a Regular Meeting at the date, time, and place above set out. The tentative agenda for said meeting is as follows:

Meetings will be recorded

1. CALL TO ORDER - ROLL CALL

2. APPROVAL OF THE AGENDA (Consent Vote)

3. CLOSED SESSION

- i. Enter into executive closed session per Iowa Code 21.5 (C) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. (Roll Call Vote)

- ii. Return into regular open session per Iowa Code 21.5(3) (Roll Call Vote)

- iii. City Council Discussion and Appropriate Action to Authorize Legal Counsel and Mayor to Execute an Agreement for Pending Litigation. (Roll Call Vote)

4. APPROVAL OF THE CONSENT AGENDA (Consent Vote)

- A. City Council Meeting Minutes 01/17/2023
- B. City Clerk/Treasurer Report November 2022

5. PUBLIC HEARING: GENERAL PURPOSE LOAN \$350,000

- i. Open the Public Hearing on proposal to enter into an General Purpose Loan Agreement not to Exceed \$350,000 for the purpose of Electric Upgrades with the Rainbow and Maxson Street Improvement Project. (Roll Call Vote)
- ii. Public Comments or Correspondence



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- iii. Close the Public Hearing on proposal to enter into an Essential Purpose Loan Agreement not to Exceed \$350,000 for the purpose of Electric Upgrades with the Rainbow and Maxson Street Improvement Project. (Roll Call Vote)
- iv. Resolution 20230117-06 taking additional action on proposal to enter into an General Purpose Loan Agreement for the purpose of Electric Upgrades with the Rainbow and Maxson Street Improvement Project not to Exceed \$350,000. (Roll Call Vote)

6. PUBLIC HEARING: CERTIFYING THE MAXIMUM TAX DOLLARS FOR FY 2023-2024

- i. Open the Public Hearing on Certifying the Maximum Tax Dollars from Certain Levies for the City's Proposed Fiscal Year 2023-2024 Budget.
- ii. Public Comments or Correspondence
- iii. Close the Public Hearing on Certifying the Maximum Tax Dollars from Certain Levies for the City's Proposed Fiscal Year 2023-2024 Budget
- iv. Resolution No. 20230207-07 A Resolution Approving the Tax Levy for the Fiscal Year 2023-2024 Budget.

7. PUBLIC HEARING: ELECTRIC RATE AMENDMENT

- i. Open the Public Hearing for Adopting New Electric Rates Effective March 1, 2023 (Roll Call Vote)
- ii. Public Comments and/or Correspondence
- iii. Close the Public Hearing for Adopting New Electric Rates Effective March 1, 2023 (Roll Call Vote)
- iv. Ordinance No. 20230207- 02 Amending Title 7, Chapter 3, Section 10: Electric Light and Power Rates of the Municipal Code of West Liberty, Iowa Adopting New Electric Rates and Sets Forth the Following Rate Structure (1st Reading) (Roll Call Vote)

8. VENDOR VOUCHER CLAIMS (Consent Vote)

A. Vendor Voucher Claims List #1 in the amount of \$378,634.73

9. PUBLIC COMMENTS AND/OR CORRESPONDENCE This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. **Please state your name and address for the record and keep your comments to no more than 2 minutes.**

- i. Public Comments
- ii. City Council Public Comments or Correspondence
- iii. City Manager and/or City Clerk Public Comments or Correspondence

10. OLD BUSINESS

A. BEER AND LIQUOR LICENSE

Palenque Bar requests to renew Liquor License Effective 12/10/2023 LC0039651.



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- B.** Resolution 20230207-08 A Resolution to Consider Amending Iowa Economic Development Nuisance Property & Abandoned Building Remediation Program Contract: 21-NPAB-002 SG Construction Project N Columbus Street. (Roll Call Vote)

11. NEW BUSINESS

- A.** City Council Discussion and Appropriate Action to Accept City Manager David Haugland's Resignation Dated 02/3/2023 and Effective Last Day of Employment 03/31/2023. (Consent Vote)
- B.** City Council Consideration to Approve Resolution 20230207-09 Deleting Property from the West Liberty Urban Renewal Area"
- C.** City Council Consideration to Approve Ordinance 20230207-03 "An Ordinance Deleting Property from the Tax Increment Financing District for the West Liberty Urban Renewal Area of the City of West Liberty, Iowa, Pursuant to Section 403.19 of the Code of Iowa"
- D.** City Council Consideration to Approve Resolution 20230207-10 Setting Date for a Public Hearing on Designation of the West Liberty Housing Urban Renewal Area and on Urban Renewal Plan and Project"
- E.** City Council Discussion and Appropriate Action to File and Receive the West Liberty Parks West Liberty Master Parks Plan as presented and recommended by the West Liberty Parks and Recreation Board. (Consent Vote)
- F.** City Council Discussion and Appropriate Action to Consider approval of ARPA (AMERICAN RESCUE PLAN ACT) Funds Requested to Upgrade City's Financial Software to Incode 10. (Roll Call Vote)
- G.** Set the Date for FY 2023-2024 Budget Work Session for February 28, 2023, at 6:00pm.

12. REPORTS – Employee/City Engineer/City Attorney/City Boards/Committees/Commissions

- A.** City Engineer
- B.** City Staff Reports
- City Manager
 - Electric Department
 - Communications Report
 - Safety Committee Report
 - Financial Administration Project Report
- C.** Committee Meetings: Fire/EMS Taskforce Meeting 1-23-2023

13. ADJOURNMENT