

West Liberty City Council Meeting Minutes 11-01-2022

Mayor Ethan Anderson provided a greeting and introduction to the attendees. Mayor Anderson was appointed by City Council on October 24th during a special council meeting.

Mayor Ethan Anderson called the November 1, 2022, West Liberty City Council Meeting to order by roll call at 7:34pm. City Council Members in attendance: Omar Martinez, Cara McFerren, Dana Dominguez, Ashley Smith, and Josh Shiltz. City Staff present: City Manager Haugland, City Clerk Geertz, Deputy City Clerk Hoffert, Street Superintendent Reinhardt, Library Director Paarsmith, and Communications Director Lane. City Council approved the agenda: McFerren/Martinez 5-0

City Council approved the consent agenda: Dominguez/Smith 5-0

City Council Meeting Minutes 10/18/2022

City Clerk/Treasurer Report September 2022

Sewer Report November 1, 2022

City Council approved Vendor Voucher Claims List #1 in the amount of \$409,981.25: Smith/McFerren 5-0

City Council approved Vendor Voucher Claims List #2 in the amount of \$240.00:4-0-1:

Dominguez/Smith/McFerren.

Members of the Community representing Eschua Mi Voz spoke to Council on behalf of requesting funding to for utility and financial assistance. Members communicated their appreciation for being heard and allowing individuals speak. This can be viewed on the video recording located on the City's website.

City Council Public Comments or Correspondence: Smith communicated she had attended a meeting with community members at St Joseph's after mass to review the Finance Committees work with the attendees.

Council Member McFerren communicated she had received inquire for a property owner regarding tree removal possibly overlooked. Dominguez communicated she had received correspondence from Ed Moreno regards to LatinX scheduled for breakfast meeting on November 19, 2022. Council Member Martinez was also included. Communicated it had come to her attention of the documentary filmed last year in West Liberty had won an award. "Rising in the Heartland" can be viewed online, for covering pandemic in West Liberty.

City Manager and/or City Clerk Public Comments or Correspondence: City Manager had forward on correspondence. City Clerk Geertz forwarded on Chamber news and events.

City Council voted down Resolution 20221101-26 A Resolution to Approve ARPA (American Rescue Plan Act) for State and Local Relief Funds Project Funding as presented: Dominguez/McFerren 0-5 fails

Discussion: Council Member Dominguez provided an update from the Finance Committee work to include an agreement draft, and identification specific organizations and departments with funding.

City Council voted to approve Resolution 20221101-26 with the following amendments, to include identification of the specific organizations and amounts of funding by American Rescue Plan Act:

- \$120,000 allocated to the Ministerial Association for Utility Assistance Program
- \$20,000 allocated to the West Liberty Food Pantry
- \$10,000 allocated to the West Liberty Community School Foundation on behalf of students k-12
- \$100,000 allocated to purchase a new ambulance
- \$100,000 allocated to purchase two new police vehicles

City Council approved Signage Postings on Behalf of the Muscatine County Historic Preservation Commission: Smith/McFerren 4-1.

Discussion: Mr. Koellner presented on behalf of the Muscatine County Historic Committee to place signage through out the community to include City ROW areas indicating historic locations. Signs do include a Q-R code to use with phone linking to the history of the location/property.

City Council approved Nicole Rock's School of Dance Event Request Use of ROW on November 20, 2022, West Liberty Chamber Holiday Open House 1:00pm -2:00pm: McFerren/Smith 5-0

City Council approved the West Liberty Police Department Transfer of Equipment Within City Departments: Smith/McFerren 5-0

Discussion: Chief Werling provided a memo communicating AED equipment will be transferred to the West Liberty Library and Atalissa First Responders. Action by Council will remove the equipment from the West Liberty Police Department's inventory.

City Council approved Veenstra and Kimm Engineer Service Agreement for Well #2 Improvements: Smith/Martinez 5-0.

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City Council approved Maxson/Rainbow Electric Project- BHMGE Engineer Service Agreement proposed to include authorizing City Manager to sign agreement as proposed: Dominguez/Shiltz 5-0.

City Council approved by roll call vote Resolution 20221101-27 amending and approving the Appendix City Code Section 51.9 Police, Items 4 Animal License Charge for Dogs, and 5. Impound Fee. McFerren/Shiltz 5-0
Yes: Martinez, Dominguez, McFerren, Smith and Shiltz. No:0

City Council approved Resolution 20221101-28 by roll call vote, a Resolution to approve Economic Development Matching Grant Reimbursement to Mr. Keele in the Amount of \$ 3,600: Smith/Martinez 5-0
Yes: Shiltz, Smith, McFerren, Dominguez, and Martinez No: 0

City Council approved Resolution 20221101-29 by roll call vote, a Resolution setting positions and wages for Financial Administration: McFerren/Smith 5-0 Yes: Martinez, Dominguez, McFerren, Smith and Shiltz No: 0
Discussion: Two new hires Emily Reinhardt and Melissa Stout to Financial Administration

City Council approved to set the date for City Council Work Session on November 15, 2022, at 6:00pm for Electric COSS Study Report and Interconnect Policy Presentation by BHMGE Engineers: Dominguez/McFerren 5-0

Discussion: City Manager communicated Electric Engineers will provide rate study and interconnect policy to City Council by zoom meeting. Information will be provided to assist with the Engineers discussion.

REPORTS – Employee/City Engineer/City Attorney/City Boards/Committees/Commissions

City Engineer: Leo Foley of Veenstra and Kimm will present the Rainbow/Maxson specifications and plans presented at the next meeting, then we will go out for bids. Electric Engineers will go out for bid next. Approximately 30 days letter will be the bid closing date, and then will go back to council to approve the contractor.

City Staff Minutes: Reports have been provided in the packet.

Committee Meetings: Finance Committee Meeting. Chair Dominguez provided an update on the work and discussion during the Finance Committee meeting on October 25, 2022, at City Hall. The discussion was providing recommendations and draft agreement to allocate ARPA funds.

City Council adjourned the meeting at 8:41pm: McFerren/Dominguez 5-0

Ethan Anderson, Mayor

ATTEST:

Lee Geertz, City Clerk