

## West Liberty City Council 10-04-2022 Meeting Minutes

Mayor Pro Tem Cara McFerren called the West Liberty City Council meeting to order at 7:30pm by roll call. City Council Members present: Omar Martinez, Dana Dominguez, Josh Shiltz, Ashley Smith, and Cara McFerren. McFerren announced staff in attendance: City Manager Haugland, Deputy City Clerk Hoffert, City Clerk Geertz and Chief of Police Eric Werling. Communication Director, Jacob Lane was present via zoom.

City Council approved the 10-4-2022 agenda: Dominguez/Martinez 5-0

City Council approved the consent agenda: Martinez/Shiltz 5-0

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City Council approved the Vendor Voucher Claims List in the amount of \$ 286,593.45: Dominguez/Smith 5-0

Mayor Pro Tem, McFerren opened public comments and correspondence for the public, McFerren communicated the following instructions and statement for the portion of this meeting:

This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes. The City Council meeting is a meeting of the governing body. It is a meeting in the public, not a meeting of the public. Therefore, there will not be engaging back and forth dialog, because this is reserved time to listen to the concerns and viewpoints of the public that become before us. We owe public undivided attention, on top of this any answers or discussion offered should be allowed time for research and proper data.

Clifford McFerren representing Simpson Memorial Home of 1000 N Miller Street, state his great appreciation of the West Liberty Fire Members for a call September 23<sup>rd</sup> during the evening. Heath Manor had smoke reported. West Liberty, Atalissa, and Nichols showed for the call. All stayed to verify the incident was under control, as all was very through with the building and residents. The incident was a resident had burnt an item in the oven to include a plastic item.

Ken Brooks, We Lead Director, two items to update with, the West Liberty Community School District held a groundbreaking event for the complex today. Father Guillermo Trevino Jr has been awarded national 2022 Cardinal Bernardin New Leadership Award. Next month he will fly out to Baltimore to receive the award and we will be with him in spirit.

No other public comments or correspondence from the public. Individual Council Members reported the following items for correspondence. Smith communicated she had received a comment of appreciation for Jacob Lane's Rundown of the Council Meeting, it is informative. Council Member Dominguez communicated she had received correspondence of federal grant dollars to be awarded to those who worked in the meat packing, agriculture, and grocery industry during the time of the pandemic. The Iowa Catholic Workers has granted around one million of the government funds to the local organization, Eschu Mi Voz of West Liberty to provide financial assistance.

### OLD BUSINESS:

City Council approved Resolution 20221004-19 A Resolution Approving the Appointment Process for Mayor by roll call vote: Yes-Dominguez/Smith: Martinez, Dominguez, McFerren, Shiltz, and Smith: 5-0.

### NEW BUSINESS

City Council approved by roll call vote, Resolution 20220930-20 a resolution authorizing the West Liberty City Clerk to Submit the Urban Renewal Report: Smith/Shiltz: Yes: Smith, Shiltz, McFerren, Dominguez, and Martinez: No: 0: 5-0.

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City Council approved by roll call vote, Resolution 20221004-21 a resolution to approve reimbursement to WLFE Inc in the amount of \$25,000 West Liberty Economic Development Matching Grant Funds for Building Renovation Project 115 E 3<sup>rd</sup> Street, upon the receipts are provided to City Clerk: Dominguez/Smith: Yes: Martinez, Dominguez, McFerren, Shiltz, and Smith: No: 0: 5-0.

City Council approved by roll call vote, Resolution 20221004-22 a resolution approving City of West Liberty Bank Authorization with South Ottumwa Savings Bank and Office of West Liberty State Bank: Dominguez/Smith: Yes: Smith, Shiltz, McFerren, Dominguez, and Martinez: No: 0: 5-0.

Council Member Dominguez did inquire on clarification for Mayor Pro Tem back up signature in the absence of the Mayor, City Manager Haugland communicated, Deputy Clerk, City Clerk and City Manager are back up to the Mayor and Mayor Pro Tem.

City Council set City Council work session for October 18<sup>th</sup> located at the West Liberty Community Center at 6:30pm to discuss and review financial and debt information for the funding Maxson/Rainbow Street Project, Well #2 Rehabilitation project, and WWTP upgrade projects.

City Engineer Leo Foley of Veenstra and Kimm reported he will be scheduling a call with the City Manager to discuss information for the October 18<sup>th</sup> work session meeting.

No additional comments for the City Staff correspondence with Council.

Question for the Police Chief of interview of certified police officer, Chief reported unfortunately the candidate did not accept position.

Council Member Dominguez reported the Special Taskforce Committee Report Fire/EMS held on September 26<sup>th</sup> continued discussion about the creation of the 28E Agency. The committee has also communicated the interest for moving forward includes working with a consultant to assist discussion of forming an agency. Mindy has graciously volunteered to form the charter, and Eric will create the project plan. Next meeting has been set for October 11<sup>th</sup> at 6:00pm.

Mayor Pro Tem reported on October 11<sup>th</sup> the City Manager, and She will attend a Solar Energy conference at the Boyd Law Center in Iowa City. Marching Band Event this Saturday, on October 8<sup>th</sup> and any volunteers still available would be appreciated.

City Council adjourned the meeting at 8:15pm: Smith/Martinez: 5-0.

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Cara McFerren, Mayor Pro Tem

Attest:

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Lee Geertz, City Clerk