

## West Liberty City Council Meeting Minutes 08-16-2022

Meetings will be recorded and available at: [cityofwestlibertyia.org](http://cityofwestlibertyia.org)

Mayor McCullough called the Council work session to order at 6:30pm. Council Member Martinez will be unavailable for the work session but will be attending the City Council meeting. Present for the Council work session: Council Members: Ashley Smith, Dana Dominguez, and Cara McFerren. Staff present for the work session: City Manager Haugland, City Clerk Geertz, and Deputy Clerk Hoffert.

The City Council work session consisted of presentation and discussion with City Engineer Leo Foley on the Rainbow/Maxson Street Project. Foley went over the lighting options with council for the multipurpose trail and street. The preliminary costs were provided for the entire projects, and Foley will be wrapping up the final plans and numbers to present to Council soon. The goal would be to set bids for construction and work to begin in the Spring of 2023. ARPA fund distribution discussion was also held between Council and Escha Mi Voz representative, David Goodner. Concerns are again addressed by Council Member McFerren, equitable is the goal for of the distributions of funding. Council Member Dominguez and Smith have expressed the continuation of moving towards making the funding happen. City Attorney, Nathan Mather has provided the liability and risk of processing the funds and not having a process that encompasses an equal distribution of specifications of who would qualify. Staff, Hoffert and Geertz provided additional communication and concerns for administration, to include the City's CPA of Bowman and Miller for the legality of the issuing the funds without a clear policy and procedure in place. Council Member Dominguez communicated with a strongly that she believes she has provided necessary information and documents of an established policy, procedures. Council Member Smith provided supporting input to Dominguez and asked questions of staff to better understand process. Council Member McFerren communicated she will not be in support of the funding by limiting funds to specific group but would prefer to see the funds go towards the entire community by funding emergency services, training, staffing and infrastructure. These are programs that will impact all the community. will continue to work to establish the policy and procedures for the opportunity to fund community members who qualify based on an established process.

Mayor McCullough called the City Council Meeting to order by roll call at 7:40pm: Council Members present: Ashley Smith, Dana Dominguz, and Cara McFerren. Council Member Martinez was absent. City Staff present: City Manager Haugland, City Clerk Geertz, and Deputy Clerk Hoffert.

City Council approved the consent agenda by motion to amend with tabling the City Clerk/Treasure report due to software issues during reconciliation: Dominguez/McFerren 3-0.

Consent Agenda approved:

City Council Meeting Minutes 08/02/2022

City Council Special Meeting Minutes 08/5/2022

Sewer Report July 2022

MAYORAL APPOINTMENTS

Mayor McCullough called for a motion to appoint Katie Brooks to Board of Adjustments effective 08/16/2022:

Approved: McFerren/Smith 3-0

Mayor McCullough called for a motion to appoint City Council Members McFerren and Smith for Sister Cities Board effective 8/16/2022: Approved: Dominguez/McFerren 3-0

PUBLIC HEARINGS

City Council opened the public hearing to amend Stormwater Utility Ordinance by motion and roll call vote:

McFerren/Smith: Yes: Smith, Dominguez, and Smith: 3-0 No: 0

The amendment proposed will be to properly disclose the billing process in line with the City's billing process. The utility is a stand-alone utility, and the fee represents a residential and commercial cost to fund existing stormwater infrastructure and plan for new infrastructure.

No other public comments, Mayor called for a motion to close by roll call vote of the public hearing to amend Stormwater Utility Ordinance: McFerren/Dominguez: Yes: Smith, Dominguez, and McFerren: 3-0 No: 0

City Council approved the first reading by roll call vote for Ordinance 02-20220816 amending the Stormwater Utility Ordinance 2021, Title 7, Chapter 12 "Stormwater Utility" 1-12 Billing and Collection: McFerren/Smith: Yes: Smith, Dominguez, and McFerren: 3-0 No: 0

City Council approved by roll call vote to open the public hearing to amend Golf/ATV/UTV Ordinance:

Dominguez/McFerren: 3-0 Yes: Smith, Dominguez, and McFerren: No:0

Due to the State of Iowa updating law on behalf of ATV and UTV permitted to use public and rural streets in the state of Iowa, the City will remove the description of ATV/UTV from the ordinance to include regulatory items for those items. The City ordinance will only disclose the Golf Carts and regulatory requirements for the City Streets. The Golf Cart amendment does include restricting golf cart operators to age of 18 verses 16 as previously allowed. ATV and UTV regulations will be enforced by State of Iowa traffic laws within in the City limits.

No other public comments, Mayor McCullough called for the motion to close the public hearing to amend Golf/ATV/UTV Ordinance: McFerren/Smith: 3-0: Yes: Smith, Dominguez, and McFerren: No: 0

City Council approved the first reading by roll call vote 03-20220816 Ordinance amending the Golf/ATV/UTV Ordinance 2021, by removing ATV/UTV from the Chapter to Golf Carts only: McFerren/Dominguez:3-0: Yes: Smith, Dominguez, and McFerren: No: 0

City Council approved the Vendor Voucher Claims List in the amount of \$756,397.14: McFerren/Dominguez; 3-0

No public comments, no Council comments, and no staff public comments. Dominguez communicated there has been an increase in theft, so remove packages from porches, and storage units. Please take precautions. Deputy Clerk provided an update on Columbarium. The Columbarium has received the first door installations and placement. The family was very appreciative for assistance.

#### NEW BUSINESS

City Council has approved by roll call vote, Resolution 20220816-11 A Resolution to Appoint City Council Vacancy by Appointment effective until January 01, 2024: McFerren/Dominguez 3-0: Yes: Smith, Dominguez, and McFerren: No: 0

City Council approved by roll call vote, Resolution 20220816-12 A Resolution for Reimbursement to Mac Howes for Matching Grant Project in the amount of \$15,860.00: Smith/McFerren: 3-0: Yes: McFerren, Dominguez, and Smith: No: 0

City Council approved by roll call vote, Resolution 20220816-13 A Resolution to Approve City of West Liberty Salary/Wages for FY 2022-2023: Dominguez/Smith: 3-0: Yes: McFerren, Dominguez, and Smith: No: 0

City Council approved an event request for the St Joseph's Festival September 4, 2022, closure for W 6<sup>th</sup> Block and N Clay block from 9:00am until 6:00pm: McFerren/Dominguez: 3-0

City Engineer Leo Foley will be making changes to the Well #2 report provided at the previous council meeting, upon review with city employees.

Communication Director has continued to work with educational materials for the social media. City Utility Customers have been taking advantage of the additional extensions, and we will continue to work with customers with billing information, contract assistance and other financial aid. City Manager provided the City will be working on a policy to allow solar connection with the City Municipal Electric Utility. Council Member Smith has asked to have the City's Run Down post to be translated to Spanish. Communication Director has communicated it is possible to provide this. City Clerk provided the City will continue meeting in September at the West Liberty Community Center. City will look to work on bringing the Council meetings back to City Hall. The information was provided during the work session for the Building and Grounds Committee Meeting - Rainbow and Maxson Street Project-Lighting.

Taskforce for Fire and EMS meeting has been rescheduled for August 22<sup>nd</sup>.

Mayor McCullough communicated an updated committee list will be provided to Council.

City Council approved to adjourn the meeting at 8:14pm: McFerren/Smith 3-0

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Katherine McCullough, Mayor

Attest:

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Lee Geertz, City Clerk