

Staff Meeting Monday May 9<sup>th</sup> @ 9:00 a.m.

Absent:

Clerk Geertz

Public Works SuperIntendent Reinhardt

Present

City Manager Haugland

Deputy Clerk Hoffert

Chief of Police Werling

Water Superintendent Goodale

WWTP Superintendent Juergens

Electric Superintendent Trvs

Communications Specialist Lane

IT/Parks Director Heath

Meeting was called to order By David Haugland at 9:05 a.m.

Deputy Clerk Hoffert

- Attended the Council Meeting to introduce PCC our Ambulance Billing Company
- Filed Use Tax
- Audited Utility Billing for March 15-April 15 due May 15
- Sent 72 nuisance letters to 34 Nuisance Properties
- Worked with the PD and Building Inspector on a condemnation of a property
- Met with a property owner in regard to a nuisance violation
- Working with Newcom to get new cemetery maps for the Water Department for locates
- Attending the Nuisance Abatement Conference on May 18<sup>th</sup>

Chief Werling

- Kim's last day is May 10<sup>th</sup>
- Nick Blocker is on solo patrol, assigned the rank of Corporal, and will take Kim's line on days
- Chief will be working the other day shift line
- Officer Bierman will be promoted to Sgt when Kim leaves and remain on nights (hopefully move to a swing shift once full staff)
- Sgt position will handle management of people and Corporal will handle Administrative duties and projects
- The certified officer that we were working with to put together an officer has withdrawn his application
- Still working with MCSO and our part time Officers to cover open shifts with only 4 officers that can cover shifts
- Reserve Officer Mendez has been covering Flamas and the Community Center thankfully or we would be unable to staff it
- Tractorcade meeting this week with area Law Enforcement

- Trying to get officers to Salvage Vehicle inspection training (since Kim was our only trained officer)
- Working on Nuisances with Shari and may attend a conference (depending on shift coverage)  
Working on possibly condemning a home due to safety/health concerns

#### Communications Specialist Lane

- Moderate FaceBook
- 195 Subscribers to Rave
- Set up equipment for the Council Meeting at the Community Center
- Posted the Anniversary updates
- Worked with Lee to post audit information out
- Posted a video of the Pool and the Community Response was good

#### Electric Superintendent Trvs

- Guys are working on Tree Trimming and Daily work
- Also working on Street Lights

#### WWTP Superintendent Juergens

- Passed the lab review with the DNR
- There will be a 10% increase in the solids pickup from Prybil

#### Water Superintendent Goodale

- Working on Locates
- Working on the work orders provided to the department
- Northway finished Well #2 they will be back Tuesday or later to camera for the final time
- Meeting with Northway and WLF to possibly use well while theirs is being repaired
- There is a small leak on 6<sup>th</sup> and Lynch will be in on Tuesday at 8 a.m.

#### IT/Parks Director Heath

- Filled the Pool
- Baby Pool will be filled today or tomorrow
- Soccer has finished
- Guys are working on the upkeep at the Cemetery
- Working on the Day to Day items
- Will be out of the office the 26<sup>th</sup>

- The pool is set to open on Memorial Day
- Rec League Baseball starts next Monday

#### City Manager Haugland

- Urban renewal meeting
- Public Safety Committee meeting
- Destination Iowa meeting
- We Lead Board meeting
- Meeting with WL Foods
- Safety training
- Junior Achievement at WL Elementary 3 sessions
- Special City Council meeting
- 28 E agreement review
- Review of consultants report
- WL Business Association Quarterly meeting
- Housing issues
- Special thanks to Nick and his staff for moving Council tables and chairs from the library