

## WEST LIBERTY CITY COUNCIL MEETING MINUTES 3-15-2022

Mayor McCullough opened the City Council work session at 6:02pm. Present: City Council Members Zacarias, Dominguez, McFerren, Martinez and Beranek. Staff Members present: City Manager Haugland, City Clerk Geertz, Parks/Rec Director Heath, and Deputy Clerk Hoffert. Presentation presented by Bi-State representative Brian Schmid to review the current facility study of the Parks and Recreation programs, operations, building and grounds. The final draft should be ready by June 2022 for further review. This information provided contained SWOT study, public input, and board input.

### Meetings will be recorded

Mayor Katherine McCullough called the city council meeting to order at 7:30pm in attendance City Council Members: Beranek, Martinez, McFerren, Dominguez, and Zacarias. Staff Members in attendance: City Manager Haugland, City Clerk Geertz, Deputy City Clerk Hoffert, Police Chief Werling, and Communication Director Lane.

West Liberty City Council approved the amended agenda with removal of New Business item B and added New Business item H Resolution 20220315-14: Beranek/Dominguez 5-0

Mayor Katherine McCullough presented new hire Police Officer Jessica Saleh with the Oath of Office for the West Liberty Police Officer.

Mayor Katherine McCullough appointed Dave Smith for a 4-year term effective 01/01/2022 for the West Liberty Library Board, City Council approved: Beranek/Zacarias 5-0

City Council approved the Consent Agenda to include the following items: Beranek/Dominguez 5-0

- A. Regular Council Meeting Minutes for March 01, 2022
- B. Amended Regular City Council Meeting Minutes for February 15, 2022
- C. Liquor License Renewal Request Muscatine County Fair, Class B Beer Permit, BB0038369 with Sunday Sales.
- D. Liquor License Renewal Request Muscatine County Fair, Class B Beer Permit, BB0038370 with Sunday Sales
- E. Liquor License New Request Las Coronas, 6-month permit Class C with Sunday Sales.

City Council approved Vendor Voucher Claims List #1 in the amount of \$198,809.97: Beranek/Zacarias 5-0

**PUBLIC COMMENTS AND/OR CORRESPONDENCE** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes.

No public comments from public or zoom attendees. There was no correspondence received at City Hall by City Manager Haugland or City Clerk Geertz. Council Member McFerren presented inquire/concern from Maria Jimenez with regards to Pentecostal Church additional building and dumpster and trash blowing into neighbor and park areas from the apartment complex. City Clerk Geertz communicated there are currently no approved building additions for the Church or requests. The staff will look into the trash issues with the dumpsters overflow.

Morgan/4<sup>th</sup> street and 5<sup>th</sup> Street have loose gravel and sealant has not sealed to road. Please discuss with Adam about the road and gravel all over the area.

### **New Business:**

City Council approved Eulenspiegel Puppet Theatre Co Event request on behalf of the West Liberty Children's Festival September 10, 2022. Any additional requests for the event will need to be presented for approval with City Council prior to the event. Directors communicated they are working to be able to hold the event and coordinate with the business owners in the downtown area. They have provided specific planning for the coordination and event set up. Beranek/Zacarias 5-0. Further discussion the Latina Festival will also be held following the Children's Festival. The organizers have submitted a request for the April 5<sup>th</sup> Council Meeting for request to approve.

City Council approved Resolution 20220315-11 A Resolution to Approve Ambulance Bad Debt Write Off in the amount of \$17,460.00: McFerren/Zacarias 5-0 Roll Call Vote: Zacarias, Dominguez, McFerren, Martinez and Beranek.

City Council approved Resolution 20220315-12 A Resolution to Approve Ambulance Debt Submission to the Iowa Income Offset Program in the amount of \$23,001.00: Beranek/McFerren 5-0 Roll Call Vote: Zacarias, Dominguez, McFerren, Martinez and Beranek.

Discussion: Deputy City Clerk Hoffert provided process and information pertaining to the bad debt. Staff recommended to City Council for a better understanding of the process a work session could be scheduled with PCC Inc the 3<sup>rd</sup> party organization contracted to manage the billing for the West Liberty Ambulance. The City of West Liberty only receipts payments provided by insurance, Medicaid/Medicare, individuals, and contracts. Monthly there is a reconciliation performed between the City and PCC. Annually both organizations have an audit to verify all bills and receipts are in balance.

City Council approved Resolution 20220315-13 A Resolution to Approve Payment with Northway Well in the amount of \$10,950.00 for Well #2 Restoration Project: Beranek/McFerren 5-0 Roll Call Vote: Zacarias, Dominguez, McFerren, Martinez, and Beranek.

City Council approved to rescheduled Budget Work Session, Set the Date for March 17<sup>th</sup> at 5:00pm located at the WeLead Building 119 E 3<sup>rd</sup> Street: Beranek/Dominguez 5-0

City Council approved to reschedule Special Meeting: Public Hearing for the FY 2022-2023 Budget Hearing and Set the Date for March 28, 2022, at 6:00PM: Beranek/McFerren 5-0

City Council approved Resolution 20220315-14 A Resolution Proposing the Disposal of City of West Liberty Police Department Equipment by Donations on Behalf of the Freedom Fighting Efforts in Ukraine: McFerren/Beranek 4-1 Roll Call Vote: Zacarias-No and Dominguez, McFerren, Martinez and Beranek- Yay

Discussion: Police Chief Werling communicated we have outdated inventory available for donation with the request of the National Guard Director, but the process is on hold why there are details still in need of working out with the equipment delivery.

City Council approved Resolution 20220315-15 A Resolution to Set the Date for a Public Hearing April 5, 2022, at 7:30PM Authorizing an Iowa Economic Development Authority Loan in the amount of \$200,000 for Nuisance/Abandoned Property Remediation Fund located at 1011 N Columbus St. West Liberty, IA: Zacarias/Beranek 5-0: Roll Call Vote: Zacarias, Dominguez, McFerren, Martinez, and Beranek.

City Engineer, Leo Foley of Veenstra and Kimm reported he has been in communication with Northway Well supervisor and the work will look to start up on this Wednesday, weather permitting. There was a meeting held with City Staff and Electric Engineers, BHMG to go over the electrical work needed on Rainbow and Maxson Street Project. It appears there is more time need to address the upgrade with the Electrical work. There are further options in need of discussion as to start the street project now and complete electrical later. The other option is to wait another year for the entire project. Council Member Beranek recommends waiting for the entire project to be done at once. City Manager Haugland emphasized it would be his recommendation to have the project as all in one. Mayor McCullough was asking why we just now found out the issue with electric, as this should have been reviewed at the time the work was being put into the project. Foley will be following up on the options in two to three weeks with Mayor and Council.

City Manager Haugland had no additional comments, but there is a meeting in need of scheduling with We Lead to go over a development. March 24<sup>th</sup> at 6:00pm with Utility Committee and We Lead was the consensus for the development discussion.

ADJOURNMENT at 8:31pm: Beranek/Dominguez 5-0

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Katherine McCullough, Mayor

Attest:

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Lee Geertz, City Clerk