

West Liberty City Council Meeting Minutes 11/16/2021

City of West Liberty

<https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

The City of West Liberty Meeting minutes can be located online <https://cityofwestlibertyia.org>

Meetings will be recorded

The meeting was called to order by Mayor Robert Hartman at 7:30pm. City Council Members present Mayor Pro Tem Diane Beranek, Jose Zacarias, David Smith, and Robert Rock. Council Member Cara McFerren was absent. City Staff present: City Manager David Haugland, City Clerk Lee Geertz, Library Director Allie Paarsmith and Communication Specialist Jacob Lane.

City Council approved the agenda for November 16, 2021: Beranek/Smith 4-0

City Council approved the consent agenda: Beranek/Rock 4-0

Regular Council Meeting Minutes November 2, 2021

Special City Council Meeting Minutes November 10, 2021

City Clerk/Treasurer Report September 2021

City Council approved the Vendor Voucher Claims List in the amount of \$540,146.09:
Beranek/Rock 4-0

No public comments presented by City Council, Staff or public during the meeting.

OLD BUSINESS

City Council approved the acceptance and file the Agreed Upon Procedures for the Water and Sewer Utility Billing by Bowman and Miller PC: Beranek/Smith 4-0

City Council approved a bid in the amount of \$1,600 with Wertzbaugher, LLC for the construction and placement of an aluminum railing at the City Hall Building entrance per City Code and ADA requirements: Beranek/Smith 4-0

NEW BUSINESS

City Council approved the event request by St. Joseph's Catholic Church for use of Public Right a Way (Streets) and West Liberty Police Department Assistance on December 12, 2021, for Our Lady of Guadalupe Procession: Beranek/Zacarias 4-0

City Council approved Resolution No. 20211116-71: A Resolution Approving the Filing of the Tax Increment Financing (TIF) indebtedness certification and directing the certification to be filed with the Muscatine County Auditor's Office no later than December 1, 2021:

Beranek/Zacarias: Roll Call Vote: Beranek, Zacarias, Rock, and Smith 4-0

City Council approved Resolution No. 20211116-72: A Resolution Approving the Filing of the Urban Renewal Report for FY Year 2020-2021 to the Iowa Department of Management:

Zacarias/Rock: Roll Call Vote: Zacarias, Smith, Beranek, and Rock 4-0

City Council approved Resolution No. 20211116-73: A Resolution obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year which include: (Gira L.L.C - Phase I, \$20,167); (Gira L.L.C - Phase II, (\$17,366); (We Lead – Membership, \$53,750); (Professional and Administrative, \$160,000); and (URA Revitalization Grant Program, \$100,000): Beranek/Rock: Roll Call Vote: Beranek, Rock, Smith, and Zacarias 4-0

City Council approved Resolution 20211116-74: A Resolution Approving the Street Finance Report for Fiscal Year Ending June 30, 2021, and Authorizing the City Clerk to File with the

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Iowa Department of Transportation: Beranek/Smith: Roll Call Vote: Rock, Beranek, Smith and Zacarias 4-0

City Council set the date for a Public Hearing to Dispose of Two Reviver AED's; Property of the City of West Liberty, West Liberty Police Department as Gift to John D Gomke Charity Inc. December 7, 2021, at 7:30pm: Beranek/Smith 4-0

City Council set the date for a Work Session on December 21st at 6:30pm: Newly Elected City Officials: Beranek/Rock 4-0 (the work session will be scheduled as a closed session with City Attorney Jamie Bosten to provide an update on all legal/litigation matters with newly elected officials)

REPORTS – Employee/City Engineer/City Attorney/City Boards/Committees/Commissions

City Engineer Leo Foley provided the following updates for city projects:

Well #2 Project: Lovewell Fencing has installed the gate in the fence at the Electric Power Plant. Morrison Construction should be in next week to work on the Electric Power Plant roof to allow for Northway to continue with the Well work needed for operations. City Manager Haugland and I discussed the CIP project with the Rainbow and Maxson Project construction and will look to bring at least four alternatives for Council to review. The project will include the subdivision and trail in the planning options. There will be a review of the emergency management plan on the water plant, this is due this week.

City Staff Minutes: City Manager Haugland provided a correction to the staff minutes; the codification project will take 15 to 18 months not weeks. We Lead Director, Ken Brooks and I had a meeting with Kacee Bell to discuss further lease agreement options for her project. Currently the City Attorney is working on an agreement for us to review with Kacee and lender for the project. We have communicated the lease agreement is open for discussion. Council Member Beranek inquired on the proposed terms or time of the agreement. City Manager communicated 5 years with a renewal every 4 years. This is still open for discussion, and we do not look to create a long term such as 100-year agreement. The agreement will be a renewal time that both parties can live with and have time to discuss any changes if needed. City Manager added he had a phone meeting with John Danos, the City's TIF Attorney to discuss development financial planning with Buysse Subdivision. We will be reviewing the type of homes and values to create some options for the development agreement. City Manager Haugland has volunteered with Rotary to ring the Salvation Army Bell Fundraiser. Friday will be my first date at Giri BP then Jeff's Market.

City Clerk updated the Mayor and Council on the Rededication event for the Statue of Liberty and West Liberty Holiday Open House November 21st event with additional requests by the Chamber. Golf Cart Special Event permits are provided to the Chamber for one day during the event. The special permits will allow for transportation of community members between the downtown area to the Muscatine County Fairgrounds. The Chamber has provided the route and required documentation for the temporary permit.

City Council adjourned the meeting at 7:57pm: Beranek/Smith 4-0

Robert Hartman, Mayor

ATTEST:

Lee Geertz, City Clerk

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