

The City of West Liberty Meeting minutes can be located online <https://cityofwestlibertyia.org>

1. The meeting was called to order by Mayor Robert Hartman at 7:30pm. City Council Members present Mayor Pro Tem Diane Beranek, Jose Zacarias, David Smith, Robert Rock and Cara McFerren. City Staff present: City Manager David Haugland, City Clerk Lee Geertz, Library Director Allie Paarsmith and Communication Specialist Jacob Lane.
2. City Council approved the agenda: Beranek/Smith 5-0
3. **PUBLIC HEARING (S)**
 - A. City Council opened the Public Hearing on Disposal of City Property by Donation of Two Reviver AED's; Property of the City of West Liberty, West Liberty Police Department as Gift to John D Gomke Charity Inc: Beranek/Rock Roll Call Vote: Rock, McFerren, Smith, Zacarias, and Beranek 5-0
 - B. City Council Closed the Public Hearing on Disposal of City Property by Donation of Two Reviver AED's; Property of the City of West Liberty, West Liberty Police Department as Gift to John D Gomke Charity Inc: Beranek/Zacarias Roll Call Vote: Beranek, Zacarias, Smith, McFerren, and Rock 5-0
 - C. City Council approved Resolution 20211207-75 A Resolution to Disposal of City Property as a Donation of Two Reviver AED's; Property of the City of West Liberty, West Liberty Police Department as Gift to John D Gomke Charity Inc: Beranek/McFerren: Roll Call Vote: Zacarias, Beranek, Rock, McFerren, and Smith 5-0
4. City Council approved the Consent Agenda with the following items: Beranek/McFerren 5-0
 - A. Regular Council Meeting Minutes November 16, 2021
 - B. Class E Liquor License with Sunday Sales for Thoma Market, LLC d/b/a Jeff's Market. LE0002427
 - C. Class C Liquor License with Sunday Sales for El Patio LC0045008
5. City Council approved the Vendor Voucher Claims List #1 in the amount of \$202,012.48: Beranek/Rock 5-0
6. **PUBLIC COMMENTS AND/OR CORRESPONDENCE** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes. Coalition for Excluded Workers of Iowa addressed Mayor and City Council again asking for consideration of relief funding from the American Emergency Relief Funds. Individuals presented to Mayor and Council their individual struggles with working during the pandemic and not able to receive stimulus or assistance due to residential/citizenship status. Mayor Hartman communicated there has been no decision about the funding use. This will be something the newly elected with existing leadership to discuss in the new year.

Council Member McFerren provided input received from her event at the holiday Open House on November 21st when she was present at Savor D's to the public for input on Strategic Planning. This also included the Coffee with Council Member McFerren at West Liberty Foods Market as well. One item was the percentage fee on the credit card processing for payments. City Clerk explained this is a convenient fee charged by the credit card processor. The City does not collect the fee, the fee is a processing cost the credit card company charges directly to the card holder for the convenience of using the credit/debit card. to accept this form of payment. City Manager Haugland provided; customer could set up electronic/automatic payment for your utility bills to avoid these fees. Parking compliant on Clark Street and 3rd Street, there are vehicles parked for long term and concern of the activity with vehicles in the area. Chief Werling will review the concern. A resident had a complaint with the Cemetery, this was resolved. City Resident complained of corn husks from the adjacent farmland blowing into their yard. City Clerk Geertz communicated this debris issue has been addressed before, but there is no enforcement for the issue. This is common with agricultural adjacent to City Limits. The recommendation would be to have the resident reach out to the Farmer to see if they would consider placing a snow fence to block the debris blowing into the residence area.

City Clerk Geertz communicated the Muscatine Journal provided a letter to request consideration as the official newspaper for the City of West Liberty.

7. NEW BUSINESS

- A. City Council approved Resolution No.20211207-76 Resolution authorizing and approving a Loan Agreement and providing for the issuance and securing the payment of Taxable Sewer Revenue Refunding Bond, Series 2021C": Beranek/McFerren: Roll Call Vote: Rock, McFerren, Smith, Zacarias, and Beranek 5-0: Discussion the issuance of the Sewer 2021 C will be at 1.50% with Midwest One. The savings for the bonding will be approximately \$66,500 and will reduce the note by one year.
- B. City Council approved Resolution No. 20211207- 77 Accepting and Approving the Filing of the Annual Financial Report for FY 2020-2021 to the Iowa State Auditor's Office: Beranek/Rock Roll Call Vote: Smith, Zacarias, McFerren, Beranek, and Rock 5-0
- C. City Council approved Resolution No. 20211207-78 A Resolution to Approve Change Order #9 for the City Hall and Police Building Upgrades with S.G. Construction in the Amount of \$2,332.00: Beranek/Rock Roll Call Vote: McFerren, Rock, Zacarias, Smith and Beranek 5-0
- D. City Council approved the order and purchase of the WWTP Vehicle prior to ERP plan FY 2023. Superintendent Juergen's reported the WWTP Dodge Ram Truck has expensive repairs in need of being completed. Since the ERP for FY 2023 has the WWTP plant purchasing a new vehicle it was proposed to City Council to move the purchase up a year in advance. The Sewer Budget can support the purchase and with the orders taking 30 weeks it is possible the vehicle might not arrive until after July 1, 2022. Beranek/McFerren 5-0
- E. Discussion and Appropriate follow up for Naming the Official Newspaper(s) of the City of West Liberty, Iowa for 2021. Beranek motion the West Liberty Index as primary and Muscatine Journal as secondary for the official paper of 2022 and second by Rock. Approved 5-0
- F. City Council accepted to file/receive the City Engineer, Leo Foley proposal for the West Liberty Water R&R Amendment ERP: Beranek/Zacarias 5-0
- G. City Council Set the Date for A Public Hearing to Adopt Floodplain Management Ordinance on December 21st at 7:30pm: Beranek/Rock 5-0

8. REPORTS – Employee/City Engineer/City Attorney/City Boards/Committees/Commissions

- A. City Engineer Leo Foley provided the following information: Northway Well contractors of the Well #2 project will be here tomorrow. It has been communicated the City is not happy with the continued delays on the project. Once Northway has completed Morrison Construction will be able to complete the roof. Parizek of V&K will be reaching out to Danny to go over the Risk and Resiliency plan for the Water Department. The report is due next week. December 17th we will present the Rainbow and Maxson project during work session.
- B. City Staff Minutes: City Clerk Geertz provided grant award on behalf of the Health Resources & Service Administration (HRSA) Phase 4 for emergency services provided during the pandemic to Medicaid, Medicare, and Children's Health Program have been awarded to the City. The amount awarded \$10,275.95. The funds will be receipted to the Ambulance fund. Dana Dominguez had an inquire on the Ambulance Staffing/Hiring for paramedic posting. Mayor Hartman communicated this will be a daily operations question with the City Manager.

9. ADJOURNMENT at 8:15pm: Beranek/Zacarias 5-0