

## Meeting Agenda

To attend the meeting via Zoom: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

1. CALL TO ORDER – Mayor Robert Hartman called the City Council meeting to order at 7:30pm. City Council Members Diane Beranek, Jose Zacarias, Cara McFerren, and David Smith present. Council Member Robert Rock was absent. City Manager David Haugland, City Clerk Geertz, Chief Werling and Communication Specialist Jacob Lane were present.
2. City Council approved the 10/5/2021 Agenda with the following amendments: Table the City Clerk/Treasurer Report for August 2021 and Separate Vendor Cardinal Sign and Graphics in the amount of \$36.04 from Claim's List #1 to allow for an abstention from Council Member McFerren as owner. Beranek/Smith 4-0  
City Council approved regular Council meeting minutes for September 21, 2021, and special Council meeting minutes September 30, 2021: Smith/Beranek 4-0
3. City Council approved Claim List #1 in the amount of 221,957.02: Beranek/Smith 4-0  
City Council approved Claim List # 2 in the amount of \$34.06: Beranek/Zacarias 3-1-0  
(McFerren abstention)
4. PUBLIC COMMENTS AND/OR CORRESPONDENCE No one on Zoom or in attendance presented comments. Council Member Beranek received email along with the rest of the Council from Mrs. Haessig with regards to Fire Department. McFerren reported Mr. Price communicated the Recycle Center needs clean up and attention. Inquires on nuisance items was communicated to City Manager Haugland and he has addressed this. City Manager Haugland communicated he visited with Mr. Price and followed up with the nuisance item with Mr. Bradley.
5. OLD BUSINESS  
Resolution 20210907-38 Resolution to Approve an Update the Fire/EMS Department with an Increase to the EMS/Ambulance Department Staffing: McFerren motion to approve staffing position for immediate hire to Ambulance positions for a total of 120 hours a week contingent hired in accordance with the City's Policy for hiring practices policies, Zacarias second. The discussion was lengthy and for full details the meeting can be viewed on the City's Website. Roll Call Vote to approve: McFerren, Zacarias, Smith and Beranek. Approved 4-0  
City Council approved October 19<sup>th</sup> at 6:30pm to hold Council work session: Beranek/Smith 4-0

## 6. NEW BUSINESS

City Council approved Resolution 20211005-50: Pay Estimate #5 for the City Hall and Police Building Upgrades with S.G. Construction in the Amount of \$83,061.72: Smith/McFerren 4-0 Roll Call Vote: Beranek, Smith, Zacarias, and McFerren.

City Council approved Resolution 20211005-51 Change Order #6 for the City Hall and Police Building Upgrades with S.G. Construction in the Amount of \$17,521.36: Smith/McFerren 4-0 Roll Call Vote: Zacarias, Smith, Beranek, and McFerren.

City Council approved Resolution 20211005-52 Pay Estimate #6 for the City Hall and Police Building Upgrades with S.G. Construction in the Amount of \$64,037.73: Zacarias/McFerren 4-0: Roll Call Vote: Smith, Zacarias, Beranek, and McFerren.

Discussion and Appropriate Follow up for Reimbursement in the amount of \$800.00 for Romualda Cruz: Zacarias motion to approve for \$800.00/ No second, motion died. Motion by Beranek to approve a grocery credit with Jeff's Market in the amount of \$400.00 Second McFerren. Discussion, since staff was unable to witness/verify the loss as we do with other claims the recommendation was to credit half with a local store. Approved: 4-0

City Council approved City Staff to establish an Employee Personnel and Grievance Committee meeting to review Employee Handbook updates: Beranek/McFerren 4-0

City Council approved Building and Ground Committee Meeting to review Police and City Hall Updates and Discussion of Phase II for City Hall for Monday, October 11, 2021, at 10:00am: McFerren/Zacarias 4-0

## 7. REPORTS – Employee/City Engineer/City Attorney/City Boards/Committees/Commissions

City Engineer Leo Foley was unavailable to connect to meeting.

City Staff Minutes: In addition to minutes submitted City Manager Haugland added a meeting was held with Chip Schultz with Northland Financial Securities to discuss refunding Sewer notes, garbage rate study, and Phase II funding. Lee and I also met with Kacee Bell to discuss future development to include lease and or purchase options. Discussion with Brad Akers, he is working on updated numbers for the Buysse Development and will schedule a meeting in the future. Council Member Zacarias, Smith and Beranek thank you for attending the Staff Training session. McFerren question for the announcements for Holiday for Columbus Day and brush pick up ending/leaf pick up. Clerk Geertz will follow up with the information and have Communication Specialist Lane continue his good work posting the information. Zacarias had question on the amount for refinance of the Sewer. Haugland communicated this information will be provided in the future. McFerren asked on Danny's comment of Lift Station

repair if we had a redundancy, and Haugland communicated this was most likely the case, but we will clarify. Council Member Smith communicated a thank you to Clerk Geertz for meeting with family members who had been lied to from the Fire Department on behalf of their deceased family members on how the donations was used. It is appalling that the individuals who passed was used, and I believe the Fire Department owes a written apology to the family members for lying about the how the funds. Haugland communicated Geertz probably has 5-6 hours invested in the work with the families. Geertz communicated thank you for the recognition. To better clarify the communication presented to the public by the Fire Department was memorial dollars was receipted to the General Fund and comingled with all City funds. The memorial dollars to include donations are receipted in the general fund to a specific fund known as the Fire Trust and Agency. The fund records receipts separate from all other city funds for the special/specific use of the funds by the Fire Department. The Cash Management Policy defines the process for receipting funds and designation of the funds to the correct city department. Thank you for the opportunity for staff to clarify and individuals are welcome through public records request to view the receipts of these funds.

**8. ADJOURNMENT:** Beranek/Smith 4-0 8:50pm