



City of West Liberty

Budget Billing Enrollment Form

Thank you for your interest in the Budget Bill Program
Welcome to easier budgeting, less worry and peace of mind

Terms and Conditions of Budget Billing

Budget Billing Plan: An average monthly billing plan is available for residential customers. To get the most accurate estimate it is required for a customer to have a minimum of 12 months of usage at their current location.

Eligibility: All residential customers that do not have a past due balance are eligible for Budget Bill.

Amount of Budget Bill: A customer's initial Budget Bill amount will be determined by first computing an annual usage estimate using data from the prior 12 months for the service address and dividing the result into 12 equal monthly payments. The Budget Bill amount will be rounded to the nearest whole dollar.

Adjustments to Budget Bill Amounts: Budget Bill amounts will be reviewed and may be adjusted every 12 months.

Discontinuance of Budget Bill: The customer may discontinue Budget Bill at any time by coming into City Hall and signing a form. Any existing credit balance will be refunded to the customer's account. Any existing unpaid balance will be posted to the customers active account immediately and will be due in full with the next bill.

Final Billing: When service is terminated, the entire outstanding amount for actual usage is due and payable on the final bill. Customers are responsible for usage regardless if it exceeds the amount billed through Budget Bill. Any credit balance owed to the customer shall be first credited against the final bill and any remaining credit will be refunded to the customer.

Consumption Information: Each customer will receive a utility bill indicating current consumption at the current effective rates and the current balance but will be billed for the Budget Bill amount

SIGN ME UP! My signature below attests that I am the account holder. I have read and understand the above Terms and Conditions of Budget Bill. I hereby request to pay for utility service pursuant to the Budget Bill program.

Printed Name

Account Number

Service Address

Requested Start Date

Signature

Date

WHAT IS BUDGET BILL?

Budget Bill is a program that allows customers to pay an equal amount each month for their utility service. The Budget Bill amount is an averaged amount based on the last 12 months of utility bills for a service address. Budget Bill amounts are adjusted every 12 months.

Can I sign up for Budget Bill?

Budget Bill is available for all residential customers that do not have a past due balance and that have paid on time at least the last 12 months' bills at their current location.

QUESTIONS?

Phone: 319-627-2418

Address: 409 N. Calhoun St.

City Hall Hours: Mon-Fri, 8am-4pm

Office Use Only

Budget Bill Amount

Start Date