

**CITY OF WEST LIBERTY GOLF CART PERMIT APPLICATION**

Date: \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone Number of Applicant: \_\_\_\_\_

Email Address of Applicant: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current Age: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Name of Golf Cart Owner:** \_\_\_\_\_

**ATV/UTV/Golf Cart Information:** Make: \_\_\_\_\_ Model: \_\_\_\_\_

Year: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Liability Insurance Company: \_\_\_\_\_

Policy #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

I hereby state that the golf cart to be operated upon City streets in West Liberty shall be in good mechanical condition, thoroughly safe for transportation of passengers, and equipped with:

*All equipment required of an ATV by the Code of Iowa, including Chapter 321I, Chapter 324, and all other applicable parts of the Iowa Code: An orange safety flag, the top of which shall be a minimum of six (6) feet from ground level and extend a minimum 2 feet above the highest point of the (golf cart), adequate brakes, steering apparatus, head, tail, horn, brake lights (golf carts: street legal light kit), rear view and/or side mirrors, tires, adequate exhaust and muffler system. PER CITY CODE ORIDINANCE 20210420-02 effective August 20, 2021.*

\_\_\_\_\_ I acknowledge I have received and read a copy of the City of West Liberty Golf Cart Ordinance and will abide by the regulations set forth in the Ordinance.

\_\_\_\_\_ I agree to affix permit tag on the "**LEFT**" (drivers' side) rear wheel well or similar component.

\_\_\_\_\_ I agree to provide or update liability insurance information to the City of West Liberty if there is a change in policies or upon policy renewal.

\_\_\_\_\_ I understand that permits may be suspended or revoked upon violation of the conditions of the permit or abuse permit privileges. There will be no refund of the permit fee.

\_\_\_\_\_  
Signature of Applicant

**WEST LIBERTY POLICE DEPARTMENT  
ATV/UTV/GOLF CART INSPECTION  
CERTIFICATE OF COMPLIANCE**

APPLICANT/OWNER

\_\_\_ Verified Applicant/ Owner Information

\_\_\_ Verified Insurance Coverage (attached copy)

ATV/UTV/GOLF CART EQUIPMENT INSPECTION

\_\_\_ An orange safety flag, the top of which shall be a minimum of six (6) feet from ground level and extend a minimum 2 feet above the highest point of the (golf cart)

\_\_\_ Adequate brakes

\_\_\_ Steering apparatus

\_\_\_ Head

\_\_\_ Tail

\_\_\_ Horn

\_\_\_ Brake Lights (golf carts: street legal light kit)

\_\_\_ Rear view and/or side mirrors

\_\_\_ Tires

\_\_\_ Adequate exhaust and muffler system

\_\_\_ Permit tag on the **“LEFT”** (drivers’ side) rear wheel well or similar component

PER CITY CODE ORDINANCE 20210420-02 effective August 20, 2021

Officer Conducting Inspection: \_\_\_\_\_ Badge # \_\_\_\_\_

Date of Inspection \_\_\_\_\_

**PASS/FAIL**

\_\_\_ PASS      \_\_\_ FAILED

If Fail -Reason: \_\_\_\_\_

**GOLF CART PERMIT**

Permit Fee: **\$30.00**

Date Paid: \_\_\_\_\_ Check#, Credit Card or Cash: \_\_\_\_\_

Date Approved: \_\_\_\_\_ (city has received fee, driver and owner info, cart info, insurance info and completed app)

Permit Number: \_\_\_\_\_

Permit Valid Until: **July 01, 2022**

Maintain your copy of this form with you or on the golf cart when operating machine.