

## West Liberty City Council Meeting Minutes 06/15/2021

<https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Mayor Pro Tem Diane Beranek called the work session to order at 6:33pm on June 15, 2021. In attendance for the work session: Council Members Cara McFerren and Jose Zacarias. City Clerk Geertz, Chief Sickels, Assistant Chief Christensen and Mindy Sickels Sterbenz was also in attendance. The session consisted of reviewing the 28 E Agreement work and draft for the West Liberty Fire District. The review covered recommended changes proposed by the Rural Trustee Members and Public Safety Committee Members present in the 28 E Agreement draft. Discussion was also presented on establishing a proposed staffing plan for the Ambulance/EMS service. Mayor Pro Tem has communicated to City Clerk Geertz to continue to work with the Public Safety Committee to establish meetings with the Ambulance Board on a proposed staffing plan to include continue setting meetings with the Rural Trustees to meet on behalf of the 28 E Agreements.

1. The meeting was called to order by Mayor Pro Tem Diane Beranek at 7:30pm. In attendance, Council Member Cara McFerren, Jose Zacarias and David Smith. Absent Mayor Robert Hartman and Council Member Robert Rock. Staff members in attendance, City Clerk Geertz, Water Superintendent Danny Goodale and Library Director, Allie Paarsmith via zoom.
2. City Council approved agenda: McFerren/Zacarias 4-0
3. City Council approved the consent agenda to included: Regular City Council Meeting Minutes 06-01-2021, City Clerk/Treasurer Report April 2021, and Renewal of Cigarette Permits: McFerren/Zacarias 4-0
4. **VENDOR VOUCHER CLAIMS LIST:**
  - A. City Council approved Vendor Voucher Claim List in the amount of \$1,315,067.85: Zacarias/McFerren 4-0 Discussion: Claims amounts include bond principal and interest payments for June 01, 2021.
  - B. Rock/Smith to approve Vendor Voucher Claims List #2 in the amount of \$ 80.00: passed 3-1-0 (abstention by McFerren for claim to Cardinal Sign & Graphic)
5. **PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes.  
No public comments to present to City Council by Clerk Geertz.  
Council Member McFerren communicated a possible nuisance issue prior to the meeting with City Clerk Geertz.
6. **OLD BUSINESS**
  - A. City Council approved the second reading of Ordinance 20210601-4 establishing a Storm Water Utility: McFerren/Zacarias Roll Call: Smith, McFerren, Zacarias, and Beranek.
7. **NEW BUSINESS**
  - A. City Council approved Resolution 20210615-29: A Resolution to Approve Pay Estimate #2 in the amount of \$120,912.13 S.G. Construction Co for Police and City Hall Building Improvement Project: McFerren/Zacarias Roll Call: Smith, McFerren, Zacarias, and Beranek

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- B. City Council set the date for a Public Hearing on an Ordinance establishing Regulations to Operating Golf Carts, ATV's and UTV's in the City Limits of City of West Liberty, Iowa: McFerren/Smith 4-0
  - C. City Council set the date for a Public Hearing on July 6, 2021, for an application to Change the Agricultural Zone to the Mixed R-1, R-2 and R-3 for a Mixed Residential Development at the Northeast Corner of East Rainbow Drive and Garfield Avenue: McFerren/Smith 4-0
  - D. City Council approved a Service Agreement with V&K to provide professional design and construction administrative services for Rainbow and Maxson Street Improvements in the amount not to exceed \$341,876.22: McFerren/Zacarias 4-0 Discussion: The project was previously approved with City Council in part of the City's CIP plan (Capital Improvement Plan).
  - E. City Council approved to receive the acknowledgements by the Rural Ambulance Board and Rural Fire District to accept the extensions for the current 28 E Agreements: McFerren/Zacarias 4-0
8. **REPORTS/MISC.** – City Engineer/City Attorney/City Boards/Committees/ Commissions/Employee. City Engineer Leo Foley Well # 2 is still on scheduled for work to be completed for review by the DNR. City Hall project is progressing and still on schedule to be completed by the end of August 2021. Development Projects new and existing have been under review, to include additional work on the Short Street Development prior to proceeding of existing items needing to be addressed. Joseph Taylor, We Lead Director provided a quarterly update with City Council. Joe communicated there has been lots of movement on development with housing and businesses for West Liberty. Just today we received notice the city has been awarded a state grant in the amount of \$100,000 for a building in the downtown district. There will be more information provided in a press release once we have received the official correspondence. July 1, 2021 will start the next round of the City's Economic Development grant provide through Tax Increment Finance funds. Please contact Joe at We Lead for more information.
- City Reports: Water/Sewer Report, Wastewater Treatment, Library Director and Fire Chief. No additional information was provided, please contact the City Clerk if you would like a copy of the reports.
9. **CLOSED SESSION**
- A. The City Council desires to hold a Closed Session pursuant to Iowa Code Section 21.5.1(i), to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

McFerren/Zacarias Motion to go into Closed Session 4-0  
Zacarias/McFerren Motion to go out of Closed Session 4-0

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No decision or discussion from the Closed Session.

**10. ADJOURNMENT Zacarias/McFerren 4-0 at 8:38pm**

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Robert Hartman, Mayor

ATTEST:

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Lee Geertz, City Clerk