

**CITY OF WEST LIBERTY
REGULAR COUNCIL MEETING & WORK SESSION MEETING MINUTES
TUESDAY, FEBRUARY 2, 2021
WEST LIBERTY, IOWA**

Please note that this City of West Liberty Council Meeting will be limited to public attendance due to restrictions with the national health emergency of COVID-19. City Council meetings can be attended by Zoom Meeting. The Council Meeting will also have live streaming to the City's Facebook Page.

To attend the meeting via Zoom:

<https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

Public Notice for City Council Work Session and City Council Meeting was posted at the City Hall entrances, City of West Liberty website and City of West Liberty Facebook page.

City Council held a work session at 4:45pm to 7:15pm prior to the regular City Council Meeting. The work session topic was a review of the Fire Department City Code Chapter for updating, 28 E Agreements for Fire and Ambulance with Rural Trustees, and proposed staffing with FY 2022 budget recommendations. Mayor Hartman communicated this is a work session meeting only to have information presented to Council. The Mayor was not allowing public comments during the work session, but he has invited Chief Sickels to time at the end of the meeting to provide input on behalf of the Fire/Ambulance Department. Council's consensus was to have the Public Safety Committee review the proposals and establish communication between the Fire/Ambulance Department, Rural Trustees, and Volunteers. The Public Safety Committee will meet and review the items next week. Assistant Fire Chief Tom Christensen communicated that he would like Council to consider what the is being proposed and have the communication with all involved before proceeding with any decisions. If the Fire Department and Ambulance has comments or correspondence with regards to the meeting please email or call Council Members.

1. **CALL TO ORDER - ROLL CALL** The City Council of the City of West Liberty, Iowa, held an electronic meeting via zoom: Mayor Robert Hartman convened the meeting at 7:30 p.m. on Tuesday February 2, 2021, pursuant to the rules of the Council. City Council Members in attendance: Mayor Pro Tem Diane Beranek, Council Members Robert Rock, Jose Zacarias, Cara McFerren, and Council Member David Smith. Staff Members in attendance, Interim City Manager Hansen, City Clerk Geertz, Library Director Allie Paarsmith, Parks and Recreation Director/Communication Specialist Nick Heath, Street Superintendent Adam Reinhardt, Electric Superintendent Ed Tvrs, and Interim Chief Lira.
2. **APPROVAL OF THE AGENDA:** Motion to approve agenda: Zacarias Second: Rock failed 2-3. Motion to amend the agenda with the removal of Item 7. NEW BUSINESS, sections C. D. E. and F. Second by Smith: approved (5-0)
3. **APPROVAL OF THE CONSENT AGENDA:** Approved: Beranek/Zacarias (5-0)
 - A. Regular Council Meeting Minutes January 19, 2021
4. **VENDOR/VOUCHER CLAIMS LISTS**
 - A. Vendor/Voucher Claims List in the amount of \$244,954.44: Approved-Beranek/Rock (5-0)
5. **PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes.

Council Member McFerren communication she had received communication from Assistant Fire Chief Christensen prior to the meeting. He had stated concerns with the proposal for changes at the Fire Department and Ambulance Department.

City Clerk Geertz communicated she had received more correspondence for Lisa Browning with regards to landlords and tenant disconnections. The correspondence has been submitted to the Utility Committee for review.

6. OLD BUSINESS

**CITY OF WEST LIBERTY
REGULAR COUNCIL MEETING & WORK SESSION MEETING MINUTES
TUESDAY, FEBRUARY 2, 2021
WEST LIBERTY, IOWA**

- A. Discussion and Appropriate follow up on a Vision, Mission, Values and Goals Statements was approved: McFerren/Beranek (4-1) Council Members McFerren, Rock, Beranek and Smith: Yes, Council Member Zacarias: No
- B. Discussion and Appropriate follow up on Regulations of Operating Golf Carts, ATV's and UTVs in the City of West Liberty, Iowa. Motion McFerren, Second Rock: Discussion: Open with County Supervisor Santos Saucedo was present if questions pertaining to County approval. Beranek communicated she has received input and there is no concern with golf carts not in support of ATVs and UTVs. The survey only shows 1/3 view. Smith communicated he had concern that the survey participants would not just be community members. Rock communicated the Public Safety Committee did have the same concern for community members. Support in favor of the golf cart due to medical reasons, alternative transportation for access for a few blocks in the City and golf cart verses the motorized wheelchair. Smith concern was there are community members wanting to go to the golf course and how would that be viewed by county? County Supervisor Saucedo has stated this would be something we would need to review to allow access for the community members to golf club by county road. His recommendation was the process of ongoing review of the ordinance, most input received was having the alternative transportation. If speeding is an issue, then this needs to be approached as enforcement issue. Council Member Zacarias has stated he believes 50% of the West Liberty community are against the ordinance. Zacarias is not convinced this ordinance is needed. McFerren inquired with Interim Chief Lira with complaints of golf carts, ATVs, or UTVs during fair weather, to include snowy weather with snowmobiles. Interim Chief Lira stated annually he always has a snowmobile complaint. During fair weather they do receive complaints of the golf carts, but the common fact of the complaint is the driver is speeding and driving erratically. Council Member Rock stated with the Values statement we just approved communicates equal opportunity, so he recommends setting an ordinance with all and review the ordinance and make changes if needed. The ordinance will go back to Public Safety Committee for more discussion and recommendation for Council. Motion: Smith to go back to Public Safety Committee, Second: Beranek: (5-0)

7. NEW BUSINESS

- A. City Council approved refund of late fee to Simpson Memorial Home in the amount of \$603.48. Beranek/Zacarias (4-1-0) Council Member McFerren abstained.
- B. Interim City Manager Hansen presented the FY 21-22 Budget presentation. The presentation provided a balanced budget to City Council.

8. REPORTS/MISC. – City Engineer/City Attorney/City Boards/Committees/Commissions/Employee

City Engineer Leo Foley provided Well#2 will begin the process of relining and work to prepare the well to become a functional back up well. City Hall will post public bid for construction this week and rate study is ready for the utility committee presentation.

Reports Filed and Received: Interim City Manager Hansen, Street Report, Electric Report, Interim Chief Lira Report and Fire Chief Report. Beranek/Rock (5-0)

9. ADJOURNMENT: 9:28pm Beranek/McFerren (5-0)

Diane Beranek, Mayor Pro Tem

Attest:

Lee Geertz, City Clerk