

**CITY OF WEST LIBERTY
REGULAR COUNCIL MEETING & WORK SESSION MEETING MINUTES
TUESDAY, JANUARY 19, 2021
WEST LIBERTY, IOWA**

Please note that this City of West Liberty Council Meeting will be limited to public attendance due to restrictions with the national health emergency of COVID-19. City Council meetings can be attended by Zoom Meeting. The Council Meeting will also have live streaming to the City's Facebook Page.

To attend the meeting via Zoom:

<https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

Public Notice for City Council Work Session and City Council Meeting was posted at the City Hall entrances, City of West Liberty website and City of West Liberty Facebook page.

- 1. CALL TO ORDER - ROLL CALL** The City Council of the City of West Liberty, Iowa, located at the West Liberty Public Library and via zoom meeting room: Mayor Robert Hartman convened the meeting at 7:30 p.m. on Tuesday January 19, 2021, pursuant to the rules of the Council. City Council Members in attendance in person Mayor Pro Tem Diane Beranek, Council Members Robert Rock, Jose Zacarias, and Cara McFerren. Council Member David Smith was present via zoom. Staff Members in attendance in person, Interim City Manager Hansen, and City Clerk Geertz. Via Zoom in attendance, Library Director Allie Paarsmith, Parks and Recreation Director/Communication Specialist Nick Heath, WWTP Superintendent Craig Juergens, Water Superintendent Danny Goodale, Interim Chief Lira.
- 2. APPROVAL OF THE AGENDA:** Motion to approve agenda: Beranek/McFerren (5-0)
- 3. PUBLIC HEARING:** Open the Public Hearing to approve the Capital Improvement Plan FY 21-22: McFerren/Beranek (Roll Call 5-0) No public correspondence was received in person or electronically for the public hearing. Close the Public Hearing: Beranek/McFerren (Roll Call Vote 5-0) City Council approved Resolution 20210119-01: A Resolution for the FY 21-22 Capital Improvement Plan: Beranek/McFerren (Roll Call 5-0) Discussion from Council Member McFerren, concerns of costs for the historic preservation of brick streets to be included in the CIP plan. The Resolution was in 2007 with an option to consider keeping the brick streets if it would be feasible.
- 4. APPROVAL OF THE CONSENT AGENDA:** Approved: Beranek/McFerren (5-0)
 - A. Regular Council Meeting Minutes January 05, 2021
 - B. City Clerk and Treasurer Report November 2020
- 5. VENDOR/VOUCHER CLAIMS LISTS**
 - A. Vendor/Voucher Claims List in the amount of \$349,757.36: Approved-Beranek/McFerren (5-0)
- 6. PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes.

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No correspondence in person during the meeting. Council Member Beranek received an inquire on a driveway and she forwarded the inquire to City Hall. Council Member McFerren received more correspondence from Mrs. Browning with regards to utility disconnection. City Clerk Geertz communicated receipt of the same inquire from Mrs. Browning and a inquire with snow removal from a residence driveway. At this time, the snow removal inquire has been resolved. There will be more discussion with Utility Committee on the Mrs. Browning's inquire.

7. NEW BUSINESS

- A. Mission and Values Statements discussion: Mayor Hartman, Rock, Beranek, McFerren provided feedback with worksheets provided to Council. The Policy and Finance Committee will review and bring a recommendation to City Council. Committee has a schedule meeting on January 26th at 4:00pm.
- B. City Council Approved Resolution 20210119-02 for the FY 21-22 Equipment Revolving Plan. McFerren/Beranek (Roll Call 5-0)
- C. City Council Set the Public Hearing for February 02, 2021 to Approve Plans and Specifications for the City Hall Renovation Project: Beranek/McFerren (5-0)
- D. City Council approved a contract with Veenstra and Kimm in the amount of \$19,853 for the Water Risk Resilience Assessment Engineering Service Agreement: McFerren/Rock (5-0)

8. REPORTS/MISC. – City Engineer/City Attorney/City

Boards/Committees/Commissions/Employee

City Engineer Leo Foley provided Well #2 radium test came back good. Now there will need to be a new bacteria test. Next step will be a meeting with Northway to go back over costs and discuss the work moving forward. Discussion to be had with the City, DNR, V&K and Northway to proceed with this to be a working well. There will need to be cleaning, new pump and electrical. There will need to build a new facility around the pump. Continue to work on the storm water utility, water, and sewer rate study. Leo stated he agreed with Interim City Manager Hansen to have a meeting with the Utility Committee to review and discuss the information. Council Member McFerren communicated to remind Leo to review the Brick Street Resolution from 2007 to maintain the historic preservation of the brick streets. Leo believes there should be enough contingency to cover costs and there are other options we can review for costs.

- A. Interim City Manager Report- Hansen reported: Updated from the report had received a golf cart and UTV inquire from Council Member Zacarias, and I have followed up. Budget work continues with City Clerk. The goal will to be provide a balanced budget and changes will already be made. We will need to look at scheduling additional meetings with Finance and Policy Committees to review new policies.
- B. Water Superintendent Goodale: In addition to his report provided information on the GPS work.

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being done with Mark Yerington of MAGIC, and appreciation of Nick Heath's assistance of setting up the system. It is nice to be moving forward with the GPS project and look forward to having the use of the system. Mayor Hartman communicated his appreciation for the pictures provided, it is very helpful and good to see the work.

- C. Wastewater Superintendent Juergens: In addition to his report Juergen's provided Ken Riley is working on the applicator sheets for the biosolids, he will track and will record the information. Juergen's will then calculate the metric ton. Iowa Pump will be in to remove the reducer for repair. Hometown plumbing will be working to reinstall the air compressors.
- D. Library Director Paarsmith: In addition to the director report Allie provided the Library has opened since the report was filed.
- E. Parks/Rec/Communications Director: In addition to his report Heath provided his staff has been assisting with cleaning the basement at City Hall and re-organizing. City Council Member McFerren had inquired on getting a camera system to handle the meetings. Director Paarsmith has inquired on updating meeting room.
- F. Nuisance Report: The report is a combination of Building Inspector Goerd, Deputy City Clerk Hoffert and Interim Chief Lira. City Clerk Geertz reported the nuisance list is looking very good and nuisances are being handled in a timely basis by the residence. Interim Chief Lira will have a few more addresses to add and will make this apart of his report moving forward. Council Member McFerren had noticed the Dodge Ram is back in operations, Interim Chief Lira stated, yes, it is, and we are happy to have back.
Mayor Hartman will attend the County Assessor's meeting next week.

9. ADJOURNMENT: 8:12pm Beranek/McFerren (5-0)

Robert Hartman, Mayor

Attest:

Lee Geertz, City Clerk