

<https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

1. The meeting was called to order by Mayor Bob Hartman at 7:30pm. In attendance, Council Member Robert Rock, Cara McFerren, and David Smith. Absent Mayor Pro Tem Diane Beranek and Council Member Jose Zacarias. Staff members in attendance, Interim City Manager Elizabeth Hansen, and City Clerk, Geertz. Via Zoom WWTP Craig Juergens, Fire Chief Sickels, Library Director Allie Paarsmith, Parks/Recreation/IT Director Nick Heath, and Interim Police Chief Lira was present
2. **APPROVAL OF THE AGENDA:** City Council approved agenda: McFerren/Smith approved 3-0.
3. **PUBLIC HEARING (S)**
 - A. Open the Public Hearing on a proposal to enter into Water Revenue Refunding Loan Agreements: McFerren/Rock Roll Call approved 3-0. No public correspondence. Northland Securities Chip Shultz provided the bonds 2021A and 2021B will be private placement with local banks of Midwest One and West Liberty State Bank an Office of South Ottumwa. The savings by private placement of the Water bonds are estimated at \$230,000, plus fees and term.
 - B. Close the Public Hearing on a proposal to enter into Water Revenue Refunding Loan Agreements: Rock/McFerren Roll Call Vote approved 3-0.
 - C. Resolution 20210518-25 taking additional action on proposal to enter into a Water Revenue Refunding Loan Agreement, awarding private placement for Water Revenue Refunding Bond, Series 2021A authorizing redemption of outstanding bonds: McFerren/Rock Roll Call Vote Yes: McFerren, Smith and Rock-3 Nay:0 approved 20210518-25 for 2021A.
 - D. Resolution 20210518-25-2 on proposal to enter into a Water Revenue Refunding Loan Agreement, awarding private placement for Water Revenue Refunding Bond, Series 2021B and authorizing redemption of outstanding bonds: McFerren/Smith Roll Call Vote: McFerren, Rock, and Smith Nay: 0 approved 20210518-25-2 for 2021B.
4. **APPROVAL OF THE CONSENT AGENDA**
 - A. City Council approved the regular council meeting minutes May 5, 2021: McFerren/Smith approved 3-0.
5. **VENDOR VOUCHER CLAIMS LIST:**
 - A. Vendor Voucher Claims List #1 in the amount of \$198,378.12: approved Smith/McFerren 3-0
 - B. Vendor Voucher Claims List #2 in the amount of \$190.00: Smith/Rock approved with 1 abstention 2-1-0.
6. **PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes.

Donna Fae Sterner public comment letter sent to Mayor, City Council, Clerk addressing concerns

of the West Liberty Fire and Rural Trustee agreements. Email was presented from David Graham expressing recommendations for signals with the golf carts, ATV, and UTV ordinance. Mayor Hartman asked for other public comments in person and via zoom. No comments further comments in person or via zoom.

7. OLD BUSINESS

- A. Ordinance No. 20210420-01: Second Reading of an Ordinance establishing Regulations of Operating Golf Carts, ATV's and UTVs in the City of West Liberty, Iowa Approving: McFerren/Smith Roll Call Vote: Yes-McFerren, Smith and Rock Nay: 0 approved 3-0

8. NEW BUSINESS

- A. Resolution 20210518-26 to Approve Change Order #4 in the Amount of \$12,300.00 for the Police & City Hall Building Improvement Project. McFerren/Smith 0-3 City Engineer Leo Foley and City Clerk Geertz provided the Change Order was still in need of additional discussion and final costs with the SG Construction.
- B. Set the Date for a Public Hearing on June 1, 2021 on amendments to the FY21 Budget: Rock/Smith approved 3-0.
- C. Discussion and Appropriate follow up on the Public Safety Committee setting a meeting to discuss a West Liberty Ambulance Board proposal for a FY 2022 staffing plan, budget, and financial transfers. City Clerk Geertz recommended to set a meeting with the Public Safety Committee to discuss a proposed staffing plan and funding options to present to the West Liberty Ambulance Board and then bring back to Council for final approval. June 30, 2021 is approaching and therefore the temporary plan for the Ambulance/EMS is scheduled to end. Council Member Rock added a West Liberty Ambulance Board Meeting has not been had for a while and one was needed. Mayor Hartman communicated the CARES act funding has been exhausted. Attorney Bosten provided the Reserve fund has been updated with the new fiscal year with the ambulance revenue generated through ambulance service calls moved to the general fund and the reserve fund will now have an appropriated funds for just that as of a reserve fund for equipment and vehicles. This provides the opportunity to create the staffing plan to be expensed through the Ambulance GF and any additional fund be transferred to the Ambulance Reserve along with the annual transfer agreed upon by the Council and Trustees. directed Public Safety Committee to set a meeting to have the discussion and propose a plan. Council Member Smith has been appointed to the Public Safety Committee in absence of Zacarias. McFerren motion to direct the public safety committee, fire chief and EMS administrator to create and present a staffing plan for a proposed plan for fiscal year 2022, Second Smith approved 3-0.

9. REPORTS/MISC. – City Engineer/City Attorney/City Boards/Committees/Commissions/Employee.

City Engineer Leo Foley reported the Water Risk and Resilience Study is ongoing due at the end of

June. City has agreed Northway to proceed with the video and casing of the Well #2 project, this will be started mid-June. The Library has an agreement prepared and will get this over to them later this week. Police and City Hall Improvement Project is ongoing, and we will have some additional discussion for next meeting. Clerk Geertz reported the City Hall project has had some issues identified as an aging building. Veenstra and Kimm are looking closely at these issues as they arise to be certain we can meet code under fiscal limits.

- A. Interim City Manager Report- Proposed Police Chief schedule enclosed with the packet; more discussion will be provided during closed session.
- B. Water/Sewer Superintendent Report- Mac and Edgar passed water certifications.
- C. Wastewater Superintendent Report- Juergens passed Grade 4 and Kruse passed Grade 1. We will be attending the Job Fair at the School to represent the City. Great job Juergens and Kruse!
- D. Parks, Recreation, and Communication Director Report: Heath passed CPO certification for the pool. Pool work is underway to open in June and have had training on new vacuum to clean pool. This will save time on staffing cleaning.
- E. Library Director Report- Looking upgrading the classroom and we are almost wrapped up on the Youth Department for June Summer Reading Program.
- F. Fire Chief Report- Fire and EMS will participate in the West Liberty High School Job Fair.

10. CLOSED SESSION (S)

- A. The City Council desires to hold a Closed Session pursuant to Iowa Code Section 21.5.1(j), to discuss the purchase or sale of real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.
 - i. Motion to go into Closed Session: McFerren/Rock approved 3-0 Roll Call
 - ii. Motion to go out of Closed Session: McFerren/Rock 3-0 approved Roll Call
 - iii. Appropriate Follow up in Open session - Consider a Resolution Setting Date for Public Hearing on Proposal by Sale of Real Property McFerren motion to send the discussion of project back to Building and Grounds Committee for further review, second Smith: 3-0 approved Roll Call.
- B. The City Council desires to hold a Closed Session pursuant to Iowa Code Section 21.5.1(c), to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
 - i. Motion to go into Closed Session: McFerren/Smith 3-0 approved Roll Call
 - ii. Motion to go out of Closed Session: McFerren/Smith 3-0 approved Roll Call.

11. ADJOURNMENT: City Council approved to adjourn at 10:37p.m. McFerren/Rock 3-0

Diane Beranek, Mayor Pro Tem

ATTEST:

Lee Geertz, City Clerk