

<https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

1. The meeting was called to order by Mayor Bob Hartman at 7:30pm. In attendance, Council Members Diane Beranek, Robert Rock, Cara McFerren, and Jose Zacarias. Council Member Smith was present via zoom. Staff members in attendance, Interim City Manager Elizabeth Hansen, and City Clerk, Geertz.
2. **APPROVAL OF THE AGENDA:** City Council approved agenda: McFerren/Rock 5-0.
3. **PUBLIC HEARING (S)**
 - A. Open the Public Hearing on an Ordinance establishing Regulations of Operating Golf Carts, ATV's and UTVs in the City of West Liberty, Iowa: Beranek/McFerren 5-0
Discussion: Public correspondence was reviewed and requested with the zoom attendees. City Clerk Geertz provided email correspondence received from Kim Campbell and Mike Parizek.
 - B. Close the Public Hearing on an Ordinance establishing Regulations of Operating Golf Carts, ATV's and UTVs in the City of West Liberty, Iowa
 - C. Ordinance No. 20210420-01: First Reading of an Ordinance establishing Regulations of Operating Golf Carts, ATV's and UTVs in the City of West Liberty, Iowa Approving: Beranek motion was to include an update as follows: Section 8-12-03; Item 2, Letter M: ATV's may not be operated on City streets during times of inclement weather, (incidental use on City streets during snow removal activities for driveways, parking lots, sidewalks, etc., excepted) McFerren seconded the motion with the amended changes: Roll Call: Beranek, Rock, Zacarias, McFerren and Smith/5-0 First Reading Passed.
4. **APPROVAL OF THE CONSENT AGENDA**
 - A. City Council approved the regular council meeting minutes April 20, 2021
 - B. City Council approved the special council meeting minutes April 25, 2021
 - C. City Clerk/Treasurer Report for February 2021: McFerren motion to approve with amendment to update minutes for April 20, 2021 add Council Member Beranek to attendance, Second Smith: passed 5-0
5. **VENDOR VOUCHER CLAIMS LIST:**
 - A. Vendor Voucher Claims List #1 in the amount of \$190,415.94: Approved Beranek/Rock 5-0
 - B. Vendor Voucher Claims List #2 in the amount of \$95.00: Approved Beranek/Rock with one abstention McFerren 4-1-0
6. **PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes.

Jessica and Jim Madsen have volunteered and appointed to manage the 2021 Farmer's Market Season. The two of them are from Nichols, Iowa and have personally participated in the Farmer's

Market for over 4 years. Jessica communicated as management of the event this year they will be sure to follow all the requirements and guidance of the CDC and State in order to have a safe event and to comply. The Farmer's Market is an event sponsored by the West Liberty Chamber of Commerce.

Mayor Hartman asked for other public comments in person and via zoom. No comments further comments in person or via zoom.

Beranek received complaints on noise from car radios and households. I have referred them to Interim Chief Lira. Beranek reported she had done research on decibel levels. Due to antiquated system to measure noise Beranek has asked the Public Safety Committee to review with a possible amendment to update. McFerren and Zacarias both agreed a review is in order.

City Clerk Geertz reported she had received correspondence from Linda Brade with concerns of the rural Fire/EMS coverage. City Clerk Geertz provided the information consistent to City Council's guidance and press release information to Linda.

Mayor Hartman provided a comment of appreciation of the City Council meeting on April 25, 2021 to provide an extension with an amendment on behalf of the Rural Trustees request to provide more time to review the draft agreements. Council approved to extend the review time and amend the deadline of the existing 28 E Agreements to September 30, 2021. Mayor Hartman had received an email from Richard Brand communicating appreciation for the extension.

7. OLD BUSINESS

- A. Ordinance No. 20210420-01: Second Reading of an Ordinance Approving an Application to Change the Agricultural Zone to the Mixed R-1, R-2 and R-3 for a Mixed Residential Development at the Northeast Corner of East Rainbow Drive and Garfield Avenue.
Beranek/McFerren (Roll Call-McFerren, Zacarias, Rock, Beranek and Smith) 5-0
- B. Resolution 20210504-21 Approving an Amendment to the Cemetery
Regulations to include Niches: Beranek/McFerren (Roll Call- Beranek, Rock, Zacarias, McFerren, and Smith) 5-0

8. NEW BUSINESS

- A. Resolution 20210504-22 A Resolution to set the date for a public hearing on proposal to enter into a Water Revenue Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$2,235,000. May 18, 2021 Public Hearing:
Beranek/McFerren 5-0
Discussion: Northland Security representative Chip Schultz provided proposal to set the public hearing to take advantage of low interest rates to refund the Water Bond and Water SRF note for lower rate and short term. Chip has reported the bond will be presented to the two local banks for participation. Clerk Geertz reported the Finance Committee McFerren and Zacarias held a committee meeting to review and support the refinance of the notes.

West Liberty City Council Meeting Minutes 05/04/2021

- B. Event Request for the West Liberty Chamber of Commerce, Farmer's Market, City Wide Garage Sales, Fair Parade, Picnic in the Park, and Holiday Open House. Zacarias/McFerren 5-0
Discussion: City Clerk Geertz provided the West Liberty Chamber of Commerce will provide specific updates per event and follow all the requirements to practice safety for the public. Insurance will be provided by the West Liberty Chamber of Commerce for the events. Further discussion was held on the closure of Spencer Street, it will be closed from the alley of Spencer St to 3rd Street at this time.
- C. Resolution 20210504-23 Approving an Amendment to the Fee Schedule: Beranek Motion to approve with amendment to the fee schedule with the Columbarium cost is \$850.00, second McFerren (Roll Call-Rock, Zacarias, Beranek, McFerren, and Smith) passed 5-0.
- D. Set a Date for a Work Session on May 18, 2021 on amendments to Chapter 1 Code of Ordinances relating to the Fire Department, FY21 Budget Amendment and Website proposals: Beranek motion for 6:30pm on May 18th second: McFerren approved 5-0
- E. Resolution 20210504-24 Discussion and Appropriate Follow up with a Resolution for Approval on Professional Services by Northway in the amount of \$18,075 to clean Well No. 2: Motion Beranek Second Zacarias (Beranek, Rock, Zacarias, McFerren, Smith) Engineer Foley provided this should be the final request for funding for the Well#2 project review by Northway.
- F. Discussion and Appropriate Follow Up to include Resolution 20210504-25 to Approve Setting the Date for a Public Hearing on June 1, 2021 at 7:30pm to Establish a Storm Water Utility Ordinance. Beranek/Rock (Roll Call-McFerren, Zacarias, Rock, Beranek, and Smith) 5-0

9. REPORTS/MISC. – City Engineer/City Attorney/City Boards/Committees/Commissions/Employee.

- A. Interim City Manager- Utility Committee Meeting today to review Electric Rates with McFerren and Beranek. City Manger and City Police Chief application final review coming up next week.
- B. City Clerk – Meeting to discuss Engineers on electric issues. Brittany Woodson is currently split between Library and City Hall Administration. Brittany has been with the Library for two years; therefore, she is familiar with the Community. Brittany has strong customer skills.
- C. Electric Supervisor Ed Tvrs- nothing more to add
- D. Streets Superintendent Reinhard provided an update on stump and tree removals. Sidewalks are underway for the City property.
- E. Interim Chief Lira submitted his report with nothing additional to add.

Beranek added the next set of Columbarium's have been ordered and will look to be set in September 2021. This will complete the project circle.

City Engineer Leo Foley discussed City Hall construction project had located the electrical issues. Meeting will be held with Lee on 05/05/2021 to review the issues. Library has received proposal with some of their updates. We have been in discussion with Giri with regards to the Alta Venture Project phase III and storm retention basin. Geertz communicated with Leo on setting meetings on the Buysse Project at Dutton for review.

10. ADJOURNMENT: City Council approved to adjourn at 8:46p.m. Smith/McFerren 5-0

Facebook Live was unable to be accessed with zoom for the 05/18/2021 meeting due to an upgrade with Facebook security. The IT department has believed to have resolved the issue by setting up Chrome access to system to connect with zoom and Facebook for future meetings. Recordings of meetings will be provided to <https://www.youtube.com/channel/UCC67NEuruQy3NeLpyO37uyA>

Robert Hartman, Mayor

ATTEST:

Lee Geertz, City Clerk