

APPLICATION FOR CITY OF WEST LIBERTY TREE PLANTING PERMIT

319-627-2418

(A separate form is required for each tree to be planted)

Completion of this permit is required for each tree to be planted in the street right-of-way (the area between the sidewalk and the street, or if no sidewalk, then the area between property line and the street). The property owner should note that trees that are planted in the street right-of-way become the property of the City and could be removed at any time there is a need to repair a buried utility. The City shall not be held responsible for the removal or the replacement of a tree that is removed for utility work.

Date of Application _____

(Please Print)

APPLICANT _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

TELEPHONE _____

DESCRIPTION OF TREE

VARIETY _____

SIZE _____

Person or Company performing the planting _____

Address _____

City, State, Zip Code _____

Telephone _____

DRAWING REQUIRED (please use the back of this form)

The drawing **MUST** include:

1. All existing trees and shrubs within 30 feet of the planting location – both in right-of-way and on the adjacent private property
2. All driveways, alleys, sidewalks and streets in or adjacent to the property.
3. Location of all existing above grade or below grade utilities within a 20' radius of planting location. To have these utilities located free of charge call:
Iowa One Call at 1-800-292-8989 or visit www.iowaonecall.com
4. A north arrow and measurements

The permit application must include all the above information.

The planting of trees in the right-of-way must also meet all applicable requirements of the City of West Liberty Municipal Code

Applicant agrees to accept all liability for all excavation and planting of trees in the ROW and agree to hold the City of West Liberty harmless from any liability or damages that may arise because of this planting.

Owner's Signature _____

PERMIT APPROVAL:

Planting permit approved on the _____ day of _____, 20____.

**Parks and Recreation Director
City of West Liberty**

By: _____

Planting permit approved on the _____ day of _____, 20____.

**Water & Sewer Department
City of West Liberty**

By: _____