

**CITY OF WEST LIBERTY
REGULAR COUNCIL MEETING & WORK SESSION MEETING MINUTES
TUESDAY, NOVEMBER 03, 2020
WEST LIBERTY, IOWA**

Please note that this City of West Liberty Council Meeting will be limited to public attendance due to restrictions with the national health emergency of COVID-19. City Council meetings can be attended by Zoom Meeting. The Council Meeting will also have live streaming to the City's Facebook Page.

To attend the meeting via Zoom:

<https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09>

Meeting ID: 503 446 7219 Password: 822323 Phone: +1 312 626 6799 US

Public Notice for City Council Work Session and City Council Meeting was posted at the City Hall entrances, City of West Liberty website and City of West Liberty Facebook page.

- 1. CALL TO ORDER - ROLL CALL** The City Council of the City of West Liberty, Iowa, met for a meeting in the West Liberty Public Library Classroom located 400 N Spencer Street, West Liberty, Iowa. Mayor Robert Hartman convened the meeting at 7:30 p.m. on Tuesday November 03, 2020, pursuant to the rules of the Council. City Council Members in attendance, Diane Beranek and Jose Zacarias. Council Member David Smith and Cara McFerren joined the City Council meeting at 7:30pm via zoom. Staff Members in attendance, Interim City Manager Hansen, and City Clerk Geertz.
- 2. APPROVAL OF THE AGENDA:** Motion to approve agenda: Beranek/McFerren (4-0)
- 3. PUBLIC HEARING (S)**
 - A. Public Hearing: Motion to open public hearing: Beranek/Zacarias (Roll Call 4-0) No public correspondence was received. Motion to close the public hearing: Beranek/McFerren (Roll Call 4-0)
 - B. City Council Approved Resolution No.20201103-17, a resolution approving the Urban Renewal Plan Amendment for the West Liberty Urban Renewal Plan: Beranek/Zacarias (Roll Call 4-0)
- 4. APPROVAL OF THE CONSENT AGENDA**
 - A. Regular Council Meeting Minutes October 6, 2020
 - B. Resolution 20201020-13 A Resolution Approving Naming Depositories for the City of West Liberty.

Approved: Beranek/McFerren (4-0)
- 5. VENDOR/VOUCHER CLAIMS LISTS**
 - A. Vendor/Voucher Claims List in the amount of \$721,435.24: Beranek/Zacarias (4-0) passed.

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- 6. PUBLIC COMMENTS AND/OR CORRESPONDENCE:** This is the time set aside for comments from the public on topics of City Business other than those listed on the agenda. No action may be taken. Please state your name and address for the record and keep your comments to no more than 2 minutes.

The West Liberty Chamber of Commerce provided the board has decided for the safety of COVID mitigation efforts to cancel the traditional Holiday Open House event for this year. The West Liberty Chamber of Commerce is however working on other opportunity to support and promote West Liberty's businesses community. No other City correspondence was received.

7. NEW BUSINESS

- A. Nicole Rock's School of Dance requesting closure of parking space at store front on November 22, 2020: approved Beranek/Zacarias (4-0)

8. REPORTS/MISC. – City Engineer/City Attorney/City

Boards/Committees/Commissions/Employee

City Engineer Leo Foley communicated Northway completed the first round of testing for Well #2 and continue working on the 2nd testing. We have kicked off the rate study with a meeting today and will start working on collecting data and reports from City Staff. We are currently working on returning to City Hall for an onsite visit to discuss designs for the City Hall renovation with staff. There will be a meeting tomorrow morning at 10:00am with City Staff and All-American Concrete to review the Columbarium Project located at Oakridge Cemetery.

Mayor Hartman asked Community Members and Staff to practice wearing their masks to continue to mitigate the COVID pandemic spread. The numbers have continued to increase, and we all need to work together to be safe, maintain social distancing and wear your mask please. Council Member Zacarias added it is his understanding the University of Iowa Hospitals are at full capacity, so yes please wear a mask.

Council Member Smith reported the Library Board held an emergency meeting on Monday, November 2nd and voted to continue to be closed to the public.

A. Interim City Manager Report: Interim City Manager Hansen communicated along with her report the Ryan Grant was declined for the matching funds applied for the Columbarium Project, but the Park and Recreation received grant approval for new playground equipment at Friendship Park. Just a reminder in addition to the November 17th budget work session starting at 5:00pm the additional training on November 23rd 4:00pm to 8:00pm for Organizational Effectiveness. We Lead Organization offered the Economic Development Director position this week to Joe Taylor and he has accepted the position.

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B. City Clerk Report: In addition to the City Clerk Report, Clerk Geertz provided work is ongoing with the FY 2019 Audit and FY 2020 Audit. City Hall will remain closed as we work through staffing due to COVID absence and mitigation.

C. Street Supervisor Report: In addition to the Street Supervisor Report, Reinhardt communicated the staff has been working on leaf pick up and burning leaves are currently available. Staff continues to work through large tree and stump removal during the nice weather. Staff is preparing for winter weather and will look to receive a load of salt this week to start mixing brine solution.

D. Wastewater Supervisor Report: Supervisor Juergens provided UV processing had started this past week and the DMR-QAQC Study has been completed and all within compliance. Top results from the lab tests probably one of the best tests we have had so far.

E. Electric Supervisor Report: Supervisor Tvrs was unavailable to attend and nothing more to report with the Electric Department report provided.

F. Police Department Chief's Report: Officer Siitari completed D.A.R.E a two-week training course. Officer Pillard completed 16 hours of A.L.I.C.E training (active shooter) and all officers participated in a domestic violence training with Sydney Millage. Council Member Zacarias inquired about a nuisance violation he had submitted. Chief communicated the vehicle had not been moved and it was his understanding the vehicle would be towed if not moved if the homeowner did not comply.

9. ADJOURNMENT: Motion by Beranek/McFerren (4-0) passed meeting closed 8:00pm.

Robert Hartman, Mayor

Attest:

Lee Geertz, City Clerk