

City of West Liberty, Iowa  
Regular City Council Meeting  
Tuesday September 01, 2020

CALL TO ORDER

The of City Council of West Liberty, Iowa, met for a meeting at the Library, 400 N Spencer St. Mayor Robert Hartman, called the meeting to order at 7:30 p.m. on Tuesday. The agenda was posted on the City Hall door in compliance with the open meeting law. The Zoom link: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09> was provided to the public via the agenda.

1. ROLL CALL

The following Council Members present Diane Beranek, Robbie Rock, Cara McFerren, Dave Smith, and Jose Zacarias. Staff Present: Interim City Manager Elizabeth Hansen, City Clerk Lee Geertz by zoom, Police Chief Burdness(zoom) Library Director Allie Paarsmith, Electric Supervisor Ed Tvrs, Street Supervisor Adam Reinhardt.

2. APPROVAL OF AGENDA: Beranek/Smith 5-0

3. Public Hearing

- A. Open Public Hearing: Beranek/Smith (5-0)
  - No public correspondence
  - Close Public Hearing: Beranek/Smith (5-0)
- B. First Reading: Ordinance No.2020-09-01-03: An Ordinance Amending the Code of Ordinances for the City of West Liberty, Iowa, by Omitting Section 1-7-9: Residency Requirement for the City Employees of the Code of Ordinances: Roll Call Vote- Beranek/Smith (5-0)
- C. Approval of waiving second and third reading of the Ordinance omitting Section 1-7-9: Roll Call Vote- Beranek/Smith (5-0)
- D. Approval of Resolution No.2020-09-01-06: A Resolution approving Amending the Employee Policy Handbook Section 3.6: Residency Requirements: Beranek/Zacarias (5-0)

4. Approval of CONSENT AGENDA: Beranek/Rock (5-0)

- A. Regular Council Meeting Minutes August 18, 2020
- B. Approve Financial Reports for the Month of June 2020
- C. Vendor Voucher Claims in the amount of \$315,761.39
- D. Resolution No.2020-09-01-07: A Resolution approving Pay Estimate from Cunningham Recreation in the amount of \$103,772.00 for the Kimberly Park Playground Equipment Project.

5. PUBLIC COMMENTS OR CORRESPONDENCE

- Council Member Smith communicated appreciation for the continued hard work by City staff for the storm clean up
- City Clerk Geertz reported correspondence from Lisa Browning with an inquire on the status of 115 E 3<sup>rd</sup> Street.

6. OLD BUSINESS

- A. Discussion and follow up with the approved event request Latinos Unidos of West Liberty for September 12, 2020: Luz Martinez presented and communicated the organizations appreciation for the support of the event by the City. At this time Latinos Unidos of West Liberty has decided due to the pandemic and it would be best to cancel this year's festival and start planning for next year. City Council members communicated appreciation for the decision by the organization.

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7. NEW BUSINESS

- A. Discussion and approval Generation Study Presented by BHMGE Engineering and Electric Supervisor Ed Tvrs: Beranek motioned to accept the BHMGE Engineers Generation Study, to include rate study and will remove DLA in FY 2021 as budgeted, Rock second: passed 5-0.
- B. Discussion and approval of disposal of certain City-owned properties: Beranek motion to proceed with 505 E 1 Street, amend address 409 N Street. Rock Second: passed 5-0 Table 115 E 3<sup>rd</sup> Street and the West Liberty Gun Club Property for further discussion on properties.
- C. Discussion and approval proposed amendment to the Subdivision Regulations Section Chapter 3-8: Design Standards, Parks and Open Space: Parks and Recreation Board recommend approval. Planning and Zoning reviewed and recommended approval. Beranek/Rock (5-0)

8. REPORTS/MISC (Employee/City Engineer/City Attorney/City Boards/Committees/Commissions)

City Engineer Leo Foley: Review of Deepak Giri Short Street Development Plans for phases III and IV with Nate Byers of MMS. Discussion with MMS on the Short Street Development has been of the retention and storm water drainage. MMS has this under review. Northway will be performing the Well# 2 testing. V&K has put together a new proposal for the Dutton Property Housing Development, we will have a meeting to discuss on September 22, 2020. The proposal includes a scaled back version with lift station, trail and bridge constructed with development.

- A. Interim City Manager Elizabeth Hansen Report has provided meetings and work over the last two weeks. I will be out of the office the week of September 7<sup>th</sup> through September 22<sup>nd</sup>.
- B. City Clerk Geertz Report provided staffing updates, training schedules and meetings with Interim City Manager Hansen. Clerk Geertz will be out of the office September 11<sup>th</sup> through September 22<sup>nd</sup>. Shari Hoffert will be supporting City Clerk's duties during her leave. Clerk Geertz recognized Shari Hoffert for stepping up and taking on additional duties.
- C. Electric Supervisor Report provided by Ed Tvrs reporting storm damage, additional power outages due to storm clean up, and hours of work. Ed thanked all the City Staff and KIOWA for their hard work.
- D. Street Supervisor Report provided by Adam Reinhardt included additional information for the ongoing clean up from the August 10<sup>th</sup> storm, replacement of concrete on Maxson Ave near the West Liberty High School completed with additional help by the Water/Sewer Department, and training for staff with CDL certification have been completed. Reinhardt provided a total of 516 hours have been dedicated to storm clean up. Staff will continue the clean-up, but most of the debris has been removed.
- E. Police Chief Report by Chief Burdess provided an update on current calls, vehicle inspections and traffic citations in his report. The West Liberty Police Department has received \$1611 in donations towards educational materials for our partnership with the National Child Safety Council. School will be starting soon and the WLPD looks forward to working with the School staff and students for a successful school year.

9. ADJOURNMENT

Motion to adjourn at 8:10 p.m. Beranek/Rock 5-0

ATTEST:

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Robert Hartman, Mayor

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Lee Geertz, City Clerk/Finance Officer