

City of West Liberty, Iowa
Regular City Council Meeting
Tuesday August 04, 2020

CALL TO ORDER

The City Council of the City of West Liberty, Iowa, met for a meeting at the West Liberty Public Library, 400 N Spencer. Mayor Robert Hartman, called the meeting to order at 7:30 p.m. on Tuesday August 08, 2020. The agenda was posted on the City Hall door in compliance with the open meeting law. The Zoom link: <https://zoom.us/j/5034467219?pwd=cEhzdVExYTg2M2hmWEFzVkJnUFczZz09> was provided to the public via the agenda.

1. ROLL CALL

The following Council Members present Diane Beranek, David Smith, Robbie Rock, Cara McFerren, and Jose Zacarias. Council Member McFerren was excused for not feeling well and joined the meeting with Zoom.

Staff Present: Interim City Manager Elizabeth Hansen, City Clerk Lee Geertz, Electric Supervisor Ed Tvrs, Street Supervisor Adam Reinhardt, Library Director Allie Paarsmith, and Police Chief Burdess.

2. APPROVAL OF AGENDA: Beranek/Rock 4-0

3. Approval of CONSENT AGENDA: McFerren/Beranek (4-0)

- A. Approve Minutes of July 21, 2020.
- B. Approve Financial Statements May 2020
- C. Approve Renewal of Class "C" Beer Permit and Sunday Sales Privileges, St Louis Sports Bar and New York Dollar Store effective 08/31/2020.
- D. Approve Vendor Voucher Claims in the amount of \$ 252,164.53.
- E. Resolution No. 2020-08-04-3: Approval of Year End Transfers for Fiscal Year 2019-2020 by City Clerk Geertz.

4. PUBLIC COMMENTS OR CORRESPONDENCE

- No public comments or correspondence

5. OLD BUSINESS

- A. Discussion and Approval of Interim City Manager Hansen's City Proposed Projects and Programs Schedule. Beranek/Smith 4-0
- B. Discussion and Approval for City Hall /Public Safety Facility Renovation Project Contract with Veenstra and Kimm. Smith/Beranek 4-0
- C. Discussion and Approval for the City Hall Parking Lot Resurface Project. Contract awarded to MAC Construction. Beranek/Smith 4-0

6. NEW BUSINESS

- A. Discussion and Approval for a 28E agreement on parking ticket enforcement between the City of West Liberty and Muscatine County. Beranek/Smith 4-0
- B. Discussion and Approval of an Event Request for Nicole Rock's School of Dance. Beranek motion to allow use of Wolf Shelter with power for the event, Smith second passed 4-0.

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- C. Refund request approved for Genesis Escareno of 308 S Columbus for Invoice from Ervin's for water leak review in the amount of 132.03 due to meter error reading.
Beranek/Rock 4-0
7. REPORTS (Employee/City Engineer/City Attorney/City Boards/Committees/Commissions)
- Northway will provide a water quality test for Well #2. Columbarium contract and survey will be ready for Council review at next meeting, and the Library will be provided recommendations for HVAC-Air unit this week.
 - A. Interim City Manager Elizabeth Hansen Report was provided with an outline of the information. Hansen provided additional information on looking to schedule a meeting with West Liberty Foods to discuss future upgrades to the WWTP facility. I have submitted salary/wage comps to 13 cities, and we have received 6 to date. Lee and I have a meeting on Thursday via zoom with Bi State to review resources available to the City.
 - B. Street Superintendent Reinhardt provided his report. In addition, Reinhardt provided an update on crosswalks, school zone and parking lines are being painted.
 - C. Electric Report provided by Electric Supervisor Tvrs, no questions.
 - D. Police Report provided by Chief Burdess, no questions. In addition, Chief provided the PD has had 400 calls this past month.

City Clerk Geertz provided the following additional information:

- Muscatine County Fair Board filed a complaint on the City with the Iowa Utility Board. I have provided the IUB with all the information requested.
- Shari Hoffert has provided me a listing of nuisance properties and I will have this in the Clerk report for 8-18-2020 meeting.
- I have completed two weeks of virtual classes for recertification for Municipal City Clerk with the ISU extension for the Iowa Municipal Finance Officer program.

Mayor Hartman communicated his appreciations for the organized council packet and detailed work staff is providing. I believe this will enhance the individual staff members career development.

8. ADJOURNMENT

Motion to adjourn at 8:09 p.m. Beranek/Rock 4-0

Robert Hartman, Mayor

ATTEST:

Lee Geertz, City Clerk/Finance Officer

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