

**REGULAR COUNCIL MEETING
TUESDAY JUNE 02, 2020
CITY OF WEST LIBERTY, IOWA**

The meeting was held at the West Liberty Public Library and with access through ZOOM Meeting Program. The meeting was provided live with the City's Facebook page on 06/02/2020. Mayor Pro Tem Beranek called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council -Members Diane Beranek, Cara McFerren, Dave Smith, and Robert Rock. Mayor Hartman and Council Member Jose Zacarias was absent. City Clerk Geertz, Electric Superintendent Ed Tvrs, Parks and Rec Director Nick Heath and Library Director Allie Paarsmith.

APPROVAL OF THE CONSENT AGENDA

1. The consent agenda was approved by the City Council and consisted of 05-19-2020 Regular City County meeting minutes NS 05-30-2020 Special City Council Meeting minutes: 4-0 (McFerren/Smith)

PAYMENTS/EXPENDITURES

1. City Council approved Vendor Voucher Claims List #1 in the Amount of \$387,729.03: 4-0 (Rock/McFerren)
2. City Council approved Vendor Voucher Claims List #2 in the Amount of \$120.00: 3-1-0 (Rock/McFerren/Smith)

PUBLIC COMMENTS AND/OR CORRESPONDENCE

1. City Council approved waiving water and sewer charge with the West Liberty Community Garden project with the understanding of the meter needing to be agreed upon with City operations: 4-0 (Rock/Smith)
2. Clerk Geertz communicated the receipt of Deepak Giri's submission for Phase III of the Short Street Housing project for review. Building Inspector Goerdts has completed his review and the information is currently being reviewed with City Engineer Foley of Veenstra and Kimm. Communication has been made with Deepak the process take time for review and other meetings will need to be completed before approval of Council.
3. Clerk Geertz provided the following items for correspondence:
 - Letter from Marilyn Ruegsegger of 104 E Maxson regards to sidewalk issue related to Maxson Ave construction. Geertz will place service request with Reinhardt and Goodale for review.
 - Letter from Steve Alt requesting a review of drainage issues at 103 W 3rd Street. Goodale has reviewed and camera reviewed the drains. The camera provided flow is active with no blockage. The area will continue to be monitored during heavy rains to see if issue can be better identified.
 - Lisa Browning inquired on Electric Wires to back of the 119 E 3rd building in the alley way to see if the City would consider underground burial for safety and visual improvement. This is request is under review. There are no safety issues with the electric wire, reported by Electric Superintendent Tvrs.
 - Katherine Barten submitted a letter to request the Council to reconsider having Chickens in the City Limits. Clerk Geertz reported the ordinance does not allow and there is a state code that would not allow for the request. Geertz will provide a follow up with Katherine with the information to educate on why an exception will not be available.
 - Principal Vicki Vernon provide an email with a request for crosswalk solar light for 7th street during construction. Geertz will reach out to Chief Burdess and set a meeting to go over more information with Vernon.

CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS

1. Utility Committee recommended to decline the Muscatine County Fair Grounds request for their proposal for electric work, based on research of previous correspondence in 1984-1986 outlining the utility is owned by the Fairgrounds and there would be a liability to allow City Staff to work the electric utility. An official letter with supporting documents will be provided to the Muscatine County Fairgrounds to explain the Council's action. City Council declined the Muscatine County Fair Grounds work proposal with a consent vote 4-0 (Rock/McFerren)
2. Library Director Allie Paarsmith reported a special meeting was held on June 1, 2020 by the Library Board to move the Library to a Phase II of the re-open plan. This will allow books to be picked up based on request. More information can be located at the West Liberty Public Library Website.
3. Parks and Recreation Director Heath reported the department has the signage posted. The Department is ready to re-open parks, play areas, equipment, and practice fields. The Department has a plan to sanitize with cleaning and will monitor how the re-open process proceeds.

RESOLUTIONS AND/OR ORDINANCES

1. **Resolution 20200602-19** A Resolution Authorizing and Approving the final payment to include retainage in the amount of \$11,756.11 to Lansing Brothers Construction Co for the Partial Demolition Project of 115 E 3rd Street: 4-0 (Roll Call Vote: McFerren/Smith)
2. **Resolution 20200602-20** A Resolution to approve 28E Agreement with Safety Group Eastern Iowa and IAMU with City of West Liberty: 4-0 (Roll Call Vote: McFerren/Rock)

OTHER COUNCIL BUSINESS

1. City Engineer was not in attendance but reported to Clerk Geertz by phone he had visited the Library on June 2 to look at the building and HVAC system. There are some recommendations and will continue to work with Director Paarsmith on the items.
2. City Council approved a work session June 16, 2020 at 6:30pm to discuss Electric Customer Service Rules: 4-0 (Rock McFerren)
3. Clerk Geertz provided the following operational items to Council:
 - WWTP Juergens reported WLF flows have declined over the past weeks due to slowing down processing. This will impact the billing and we will need to continue to monitor.

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- Street Superintendent Reinhardt provided there are 23 Ash Trees to be removed and the removal will start up on July 1, 2020. The staff is currently working on removing 50 stumps. Brayton Rock was hired from his temporary position to full time with the street department. Edgar Ortiz transferred to the Water Department and is currently training with Danny Goodale.

Adjournment at 8:02 p.m. 4-0 (Rock/Smith)

ATTEST:

Lee Geertz, City Clerk

Robert Hartman, Mayor