

**REGULAR COUNCIL MEETING  
TUESDAY APRIL 21, 2020  
CITY OF WEST LIBERTY, IOWA**

The meeting was held as an Electronic Meeting with ZOOM Meeting Program. The meeting was provided live with the City's Facebook page on 04/21/2020. Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council -Members Diane Beranek, Cara McFerren, Jose Zacarias, Dave Smith and Robert Rock. City Clerk Geertz, Electric Superintendent Ed Tvrs, and Library Director Allie Paarsmith.

**APPROVAL OF THE CONSENT AGENDA**

1. The consent agenda was approved by the City Council and consisted of March 17, 2020 Regular City County meeting minutes, City Clerk/Treasurer Report January 2020 and Department Report April 2020. 5-0 (Beranek/Zacarias)

**PAYMENTS/EXPENDITURES**

1. City Council approved Vendor Voucher Claims List #1 in the Amount of \$64,029.01: 5-0 (Beranek/Smith)
2. City Council approved Vendor Voucher Claims List #2 in the Amount of \$933,859.27:4-1-0 (Beranek/McFerren/Smith)
3. City Council approved Vendor Voucher Claims List #3 in the Amount of \$488.00: 4-0-1AB (Beranek/Zacarias/McFerren)

**PUBLIC COMMENTS AND/OR CORRESPONDENCE**

1. Correspondence was received from Marci Ponce Dewar with regards to frustrations with Short Street. The snow fence was installed incorrectly and allow debris from the adjacent farm field to fill their property up with corn stalks this fall/winter. The continued over parking and illegal parking is also frustrating, and trash lot of trash from surrounding rental properties. Dewar has asked numerous times for the City not to overlook the neighborhood and ongoing problems. Mayor Hartman has reached out to Chief Burdess to monitor parking. Clerk Geertz will follow up with Street Superintendent Reinhardt about fencing. Geertz communicated we will continue to work with rental properties to educate and deliver nuisance communication to have them manager properties with the debris and parking.
2. West Liberty Foods representative held a meeting with Interim City Manager Geertz and Mayor Pro-Tem Beranek to provide steps the plant has in place to mitigate and track COVID 19. West Liberty Foods and the City will continue to stay in communication and share information in order to maintain transparency with our community members and employees of West Liberty Foods. Council Member Zacarias requested if a possibility can he be included in on future meetings with West Liberty Foods. Mayor Hartman communicated we would take into consideration so long as we do not violate the open meeting rules with additional Council Members.
3. Council Member Zacarias requested a review of 607 N Calhoun Street and asked to communicate cleaning up the property. Mayor Hartman communicated to Council Member Zacarias to complete the complaint form and submit to Chief Burdess for review. Zacarias also asked to make another social media video addressing the community as a reminder to follow guidelines and restrictions to mitigate COVID-19 spread.

**CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS**

1. Mayor Hartman communicated the work being done with the City Manager search. Moulder and Associates have organized the City to have the possibility to participate in electronic interviews with the three candidates on May 9<sup>th</sup>. There are three groups for the interview rooms Mayor/City Council, Employee and Community. The week of April 24<sup>th</sup> there will be more work to be completed with the assistance of Josh Jackson and Nick Heath with IT assistance. Moulder and Associates will provide information and steps for the zoom meetings.

**RESOLUTIONS AND/OR ORDINANCES**

1. **Resolution 20200421-15** A Resolution Authorizing and Approving Change Order#5 in the amount of \$1066.00 payable to Lansing Brothers Co. INC contractor for the Partial Building Demolition Project at 115 E 3<sup>rd</sup> Street. 5-0 (Roll Cal Vote Beranek/Smith)

**OTHER COUNCIL BUSINESS**

1. City Council has approved Water Affidavit Operator Contract with Matt Goodale DBA Water Services. 5-0 (Beranek/Smith)
2. Council Member Beranek made a motion to have one council meeting for May, this would be May 19, 2020, Motion second by McFerren; passed 5-0.
3. Mayor Hartman was extended his appreciation to all the for their work and service during these trying times.
4. Interim Geertz extended her appreciation for Staff, Mayor and Council for the continued support and checking in on us daily to be sure we are staying safe.
5. Library Director Paarsmith communicated her support and appreciation for the support of the Library.

Adjournment at 8:00 p.m. 5-0 (Beranek/Zacarias)

ATTEST:

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Lee Geertz, City Clerk

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Mayor, Robert Hartman