

**REGULAR COUNCIL MEETING
TUESDAY MARCH 17, 2020
CITY OF WEST LIBERTY, IOWA**

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council - Members Jose Zacarias, Dave Smith and Robert Rock. Council Members Diane Beranek and Cara McFerren was absent. Interim City Manager/City Clerk Geertz was also present for meeting.

Mayor Hartman announced due to the Corona Virus the City has taken extra steps to limit attendance to the City Council meeting within Governor Reynolds proclamation by restricting 10 in attendance. The Mayor also added the Agenda was established to cover the essential items in need of discussion and approval to operate and meet required deadlines. The City will continue to operate and serve our community during the restrictions in order to comply with Federal and State requirements.

APPROVAL OF THE CONSENT AGENDA 3-0 (Rock/Zacharias)

1. The consent agenda was approved by the City Council and consisted of:
 - Council Meeting Minutes from 03/06/2020
 - March 2020 Sewer Report
 - West Liberty Dollar General Store #6336 Beer/and or Liquor License
 - Vendor Voucher Claims List # 1 in the amount of \$180,806.35
 - Vendor Voucher Claims List #2 in the amount of \$600.00
 - Leo Foley of Veenstra and Kimm City Engineer Update
 - Council McFerren Report for the Sister City Meeting

PUBLIC CORRESPONDENCE

1. Interim City Manager Geertz communicated she had visited with community member Bob Cline with regards to a trail system proposal around the school grounds, repair to the Prairie Street before the railroad tracks and parking visibility located at the auto garage located on W 3rd Street.
 - Council Member Zacarias recommended the trail project in reference was not a Rotary Project or School. Zacarias recommended the City not to be involved with the proposed trail. Zacarias has also added the Sister City will be a good opportunity but considering the current situation we should hold off for now.
2. Council Member Smith shared his appreciation by recognition of Jeff's Market stepping up to provide meals to students during the closure. The meals are \$3.00 each and if the student does not have funds a meal will still be provided. Any additional funds remaining at the end will be donated.

CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS

1. Finance Committee: Council Member McFerren provided a report to Council with outline of the meeting and recommendations from the Finance Committee to approve the Fiscal Year Budget 20-21. Council Member McFerren requested more information for the Electric Departments request for a new bucket truck. Council Member Zacarias communicated the meeting was very informative as Clerk Geertz provided details financial information. Zacarias concluded with his agreement to recommend approval of the Fiscal Year Budget 20-21 as proposed. Ed Tvrs provided correspondence for the Electric Departments request for the new bucket truck and was filed with the Finance Committee Report. Geertz communicated the bucket truck would be funded in part with the current Electric Bond proceeds as an upgrade for equipment to maintain electric operations and the safety of the staff.
2. Mayor Hartman announced the new hire for Police Chief as Jeremy Burdess from Jasper County, IA. There had been 32 applicants and the hiring panel chose 7 candidates. We will provide a press release to the Index along with our social media for more information on Jeremy and his family. Jeremy will begin working with the City of West Liberty on April 6, 2020.

PUBLIC HEARINGS

1. Open the Public Hearing for the 2020/2021 Fiscal Year Budget for the Fiscal Year Ending June 30, 2021. 3-0 (Roll Call Vote: Rock/Smith)
2. Public Comments and/or Correspondence: None
3. Close the Public Hearing for the 2020/2021 Fiscal Year Budget for the Fiscal Year Ending June 30,2021. 3-0 (Roll Call Vote: Zacarias/Rock)

RESOLUTIONS AND/OR ORDINANCES

1. **Resolution 20200317-13** A Resolution Approving the Adoption of the Annual Budget for Fiscal Year 2020/2021 fiscal year ending June 30, 2021. 3-0 (Roll Call Vote: Rock/Smith)
2. **Resolution 20200317-14** A Resolution Approving City of West Liberty Employee Pandemic/Emergency Policy. 3-0 (Roll Call Vote: Rock/Smith)
 - Mayor Hartman communicated Interim City Manager Geertz has been working diligently to update and create policy to protect the community and staff members. We have been working together sharing information to manage the current situation and keep all our community and staff safe and healthy as the primary focus.

**REGULAR COUNCIL MEETING
TUESDAY MARCH 17, 2020
CITY OF WEST LIBERTY, IOWA**

OTHER COUNCIL BUSINESS

1. City Council approved the purchase of a new Sewer Vacuum Truck for this fiscal year 2020. 3-0 (Rock/Smith) The current Camel Truck is 12 years old and has become costly to maintenance. The equipment also has some safety issues and we need to reduce the liability of our staff being injured. The cost \$379,000 and Superintendent Goodale and Sewer Assistant Hershberger was able to negotiate this to save the City \$80,000 by for a 2020 Sewer Truck purchase this fiscal year.

Adjournment at 8:15 p.m. 3-0 (Rock/Smith)

ATTEST:

Lee Geertz, City Clerk

Mayor, Robert Hartman