

**REGULAR COUNCIL MEETING  
TUESDAY JANUARY 21, 2020  
CITY OF WEST LIBERTY, IOWA**

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council - Members Diane Beranek, David Smith, Cara McFerren, Jose Zacarias and Robert Rock. City Clerk/Treasurer Geertz, Electric Superintendent Ed Tvrs, and Mayra Esquivel Deputy City Clerk/Utility Billing also present for meeting.

**APPROVAL OF THE CONSENT AGENDA**

1. The consent agenda was approved by the City Council and consisted of: January 7, 2020 Regular City County meeting minutes, City Clerk/Treasurer Report for November 2019, January 2020 Sewer Report, and January 2020 Department Head Report  
5-0 (Beranek/McFerren)

**LIQUOR LICENSE AND/OR BEER PERMITS**

1. City Council approved Class C Liquor License for El Sarape: 5-0 (Beranek/ Zacarias)
2. City Council approved Class C Liquor License for Carnitas Nino 5-0 (Beranek/ Zacarias)
3. City Council approved Class C Liquor License for Flamas Night Club, LLC: 5-0 (Beranek/ Zacarias)

**PAYMENTS/EXPENDITURES**

1. City Council approved Vendor Voucher Claims in the Amount of \$401,879.62: 5-0 (Beranek/Zacarias)

**PUBLIC COMMENTS AND/OR CORRESPONDENCE**

1. None

**CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS**

1. Council Member Rock attended the Hazard Mitigation Meeting reported the following:
  - The planning process for the 2020 hazard mitigation plan update is underway.
  - A plan draft of the plan is expected to be complete in February.
  - There are two public meetings, tentatively scheduled for February 11 and 13, will be held to allow community members to review the plan. The final meeting details will be posted on the county website.
  - The February 13<sup>th</sup> meeting will be held at the West Liberty Public Library from 6-7pm.
  - Talked about getting some additional bathrooms at the Dutton Complex, along with those bathrooms possible storm shelters.
2. Mayor Hartman reported on the Moulder & Associates – City Manager Consultants
  - Most Council Member and some City Employees mainly department heads met with the consultants.
  - Advertisement is up. The advertisement give gives a picture of the city, talks about where we are located and what our city is about.
  - Applicants deadline will be February 21, 2020.

**RESOLUTIONS AND/OR ORDINANCES**

1. Ordinance 20200107-01 Second Reading: Amending Ordinance for Municipal Code Title 1, Chapter 6; Liability Insurance Coverage: 5-0 (Roll Call Vote with motion to waive 3<sup>rd</sup> reading-Beranek/McFerren)
2. Ordinance 20200107-02 Second Reading: Amending Title 2, Chapter 4 of the Municipal Code of West Liberty Iowa: Section 2-4-3 Library Qualification of Trustees and 2-4-4 Library Organization of Board: Beranek moved to amend the Ordinance to include Library in the title of the sections to better identify the specific ordinance, McFerren second the motion: 5-0 (Roll Call Vote with motion to waive 3<sup>rd</sup> reading-Beranek/McFerren)
3. Resolution 20200121-04 Resolution to approve PE #8 in the amount of \$83,388.84 Retention Payment for The Electric Switchgear/ Transformer Upgrade Project with L.E. Myers Co.: 5-0 (Roll Call Vote-Beranek/Rock)
4. Resolution 20200121-05 A Resolution to Approve Change Order #4 in the Amount of \$6,880.71 and new project end date of February 29, 2020 with Lansing Brothers Construction Co. for the 115 E 3<sup>rd</sup> Street Partial Building Demolition Project: 5-0 (Roll Call Vote-Beranek/Zacarias)

**OTHER COUNCIL BUSINESS**

1. City Engineer Update by Leo Foley, Veenstra and Kimm:
  - Spoke with the We Lead Structural Engineer that wrote the letter for WeLead and addressed his concerns about the structural support between the We Lead and City building. Leo communicated some of the items have been addressed such as the moisture concerns with partial demo. There are other items we are not in line with and have set a meeting with We Lead Director and We Lead engineer to discuss further. We look to have a telephone meeting within the next week.
  - Leo has recommended an Interim Grade II Water Plant Operator to assist with plant operations until we have filled the Grade II position. Currently the Interim is working for the Iowa City Water Company and although she doesn't operate the plant, she has the ability to administrate the compliance with official organizations. If they have guy that can run the plant, she can help and sign off. George stated that Danny Goodale can operate the plant. Leo has recommended we make it a priority to hire a replacement soon. Motion for Interim City Manager Geertz to enter an interim Grade II Water Plant Operator not to exceed current budget: 5-0 (Beranek/ McFerren)
  - In regards to Well #2 that sits inside the Power Plant, they are going to have DNR com and do an evaluation on it. That is going to happen Thursday at that same time they will take potential interim Grade II Operator, Chris from Iowa

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City over to the water plant and make introductions with Staff. Leo communicated he would follow up with an interim Grade II Water operator contract.

- EPA Report that needed to go to the EPA they did get that in on January as it was due. George helps with this report. George provides the information. Leo then puts the information on a tracking report. If that doesn't get done then we get in trouble. He recommends that when George retires, we give this report to someone in the Wastewater Treatment Plant. Sent report to George, Lee and Craig

2. Miscellaneous Business:

- City Clerk Geertz reported that the trees outside of City Hall are down

Adjournment at 8:00 p.m. 5-0 (Beranek/McFerren)

ATTEST:

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Mayra Esquivel, Deputy City Clerk

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Mayor, Robert Hartman