

**REGULAR COUNCIL MEETING  
TUESDAY JANUARY 07, 2020  
CITY OF WEST LIBERTY, IOWA**

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council - Members Diane Beranek, David Smith, Cara McFerren, Jose Zacarias and Robert Rock. City Clerk/Treasurer Geertz, Electric Superintendent Ed Tvrs, and Mayra Esquivel Deputy City Clerk/Utility Billing also present for meeting.

**APPROVAL OF THE CONSENT AGENDA**

1. The consent agenda was approved by the City Council and consisted of the Regular City County meeting minutes December 17, 2019 5-0 (McFerren/Beranek)

**PAYMENTS/EXPENDITURES**

1. City Council approved amended Vendor Voucher Claims in the Amount of \$251,849.04: 5-0 (Beranek/Zacarias)

**PUBLIC COMMENTS AND/OR CORRESPONDENCE**

1. Library Board President Kelly Daufeldt introduced the new Library Director Allison Paarsmith.
2. Council Member McFerren reported that she received a phone call and was contacted directly in regards to the option of City Hall being relocated to the Library.

**CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS**

1. Council Member Beranek with the Building and Grounds Committee reported the following:
  - They had a phone conference with City Engineer Leo Foley. In regards to City Hall and the addition with a budget of \$400,000 and what we could and could not do with a budget of the \$ 400,000.
  - HVAC system needs to be replaced in City Hall building.
  - Basement in City Hall leaks and City Engineer Leo Foley is going to look into it.
  - Old Fire Station was reviewed during the meeting, since the new pavement to Spencer Street the building has received water flow directly into the building. At this time the building roof and HVAC system are in need of repair and replacement. There was discussion the building could be used as storage for items off ground due to the water. We will need to decide if we need to put money into the building or possibly scrapping it.
  - The Committee also reviewed locations for pole barn for the Electric Department to store large equipment.
2. Council Member Rock reported an Ambulance Board meeting was held and the 2020 – 2021 budget was the discussion.

**PUBLIC HEARINGS**

1. Open the public Hearing: Amending Ordinance Title 1, Chapter 6 of the Municipal Code of West Liberty, IA: Liability Insurance Coverage: 5-0 (Roll Call Vote-Beranek/Rock)
2. Public Comments and/or Correspondence - None
3. Close the Public Hearing: Amending Municipal Code Title 1, Chapter 6; Liability Insurance Coverage: 5-0 (Roll Call Vote-McFerren/Beranek)
4. Open the Public Hearing: Amending Title 2, Chapter 4 of the Municipal Code of West Liberty Iowa: Section 2-4-3 Library Qualification of Trustees and 2-4-4 Library Organization of Board: 5-0 (Roll Call Vote-McFerren/Beranek)
5. Public Comments and/or Correspondence – None
6. Close the Public Hearing for Amending Title 2, Chapter 4 of the Municipal Code of West Liberty Iowa: Section 2-4-3 Library Qualification of Trustees and 2-4-4 Library Organization of Board: 5-0 (Roll Call Vote-Beranek/McFerren)

**RESOLUTIONS AND/OR ORDINANCES**

1. Ordinance 20200107-01 First Reading: Amending Ordinance for Municipal Code Title 1, Chapter 6; Liability Insurance Coverage: 5-0 (Roll Call Vote-Beranek/McFerren)
2. Ordinance 20200107-02 First Reading: Amending Title 2, Chapter 4 of the Municipal Code of West Liberty Iowa: Section 2-4-3 Library Qualification of Trustees and 2-4-4 Library Organization of Board: Beranek moved to amend the Ordinance to include Library in the title of the sections to better identify the specific ordinance, McFerren second the motion: 5-0 (Roll Call Vote-Beranek/McFerren)
3. Resolution 20200107-03 Resolution for Change Order #3 115 E 3<sup>rd</sup> Street Building Partial Demo Project with Lansing Brothers Co. INC. in the amount of \$1,133.57: 5-0 (Roll Call Vote-Beranek/Smith)
4. Resolution 20200107-04 Resolution setting the date of February 4, 2020 for a public hearing on proposal to enter into a General Obligation Municipal Building Improvement and Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,400,000: (Roll Call Vote-Beranek/Rock)

**OTHER COUNCIL BUSINESS**

1. City Council approved George Pearl, Water Superintendent Resignation for Retirement date January 31, 2020 to include the Retirement Health Savings Pay Out of \$25,000 for Employees with Service of 10 Years or More. 5-0 (Beranek/Rock)
2. Engineer Update by Leo Foley, Veenstra and Kimm:
  - Well #1 in Power House, waiting on DNR to see what things need to be changed to get the Well up and running again.
  - Next week need to get an EPA response. He is working on that and will getting it to the EPA next month.
  - City Hall renovations, waiting on their architect then will set up a meeting with Lee when she returns.

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- Received letter from the Engineer of the building of East third Street. They are concerned on two things. One is that we have torn down part of the building and that the outside wall to their building is not meant to be an outside wall. Concerned that there will be potential water issues. Leo agrees and has recommended that a structural wall is put in. Their engineer is also concerned of the structural stability. Leo stated that our building is not meant to hold the other building up and that would be their issue.
- City Council approved to go forward with \$6500 for the structural wall of the building on Third Street: 5-0 (Beranek/Smith)

3. Miscellaneous Business:

- Council Member McFerren had a question in regards to how the IT is coming along with putting the City Council Meeting on Facebook or on the City Website? City Clerk Lee Geertz responded and said at this time they have completed updating cloud based server with documents. Financial and Security Cameras are currently being reviewed and updated. We will set a meeting with Josh and Nick Heath to discuss video/camera for meetings.
- City Clerk Geertz reported the following information:
  - Water Superintendent George Pearl has communicated that he is going to retire at the end of the month. Prior to that he will be working with his employees and will be training them so they are set when he leaves.
  - WWTP Juergens reported that a fan stopped working and it will be \$6,000 to repair it.
  - Street Superintendent Adam Reinhardt have been busy taking tree logs out and will start collecting real Christmas trees.
  - Electric Superintendent Ed Trvs reported they took down the Christmas decorations around town and he has his guys working on the South side of town with street light project.
  - Parks and Rec Director Nick Heath reported that he has begun prepping for pool season. He will begin going through lifeguard applications.
  - IT Updating camera and working on updating server.
  - Shari reported that the property at 209 N. Clark Street is in a contract and going into a process of sale.
  - Police Chief job position has been extended until January 20<sup>th</sup>.
  - Interim Police Chief Jeff Morrison will done working after February 1<sup>st</sup>.

Adjournment at 8:09 p.m. 5-0 (Beranek/Smith)

ATTEST:

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City Clerk, Lee Geertz

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Mayor, Robert Hartman