

**REGULAR COUNCIL MEETING
TUESDAY OCTOBER 01, 2019
CITY OF WEST LIBERTY, IOWA**

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council Members Diane Beranek, Joey Iske, Cara McFerren and Robert Rock. Council Member Dave Smith was absent. City Manager McNaul Parks and Recreation Director Nick Heath and Police Chief Kinmonth was also present for meeting.

APPROVAL OF THE CONSENT AGENDA

1. The consent agenda was approved by the City Council and consisted of the Regular City County meeting minutes September 17, 2019. 4-0 (Beranek/Rock)

PAYMENTS/EXPENDITURES

1. City Council approved Vendor Voucher Claims List #1 in the Amount of \$304,477.03: 4-0 (Beranek/Rock)
2. City Council approved Vendor Voucher Claims List #2 in the Amount of \$120.00: 3-1abstention- 0 (Beranek/Rock/McFerren-AB)

PUBLIC COMMENTS AND/OR CORRESPONDENCE

1. Council Member Beranek shared the following community inquires:
 - Obnoxious weeds in need of trimming around the curb at the early learning center.
 - Street Sweeper had been absent, and we have streets in need of cleaning.
 - Reminder there should be no parking on side of street when Wolf Shelter is in use. If we could please update instructions for rental use of shelters to include NO PARKING along street.
 - There is a large pothole located on Columbus Street around 1005 N Columbus, please contact IDOT Highway Department or City Staff for a resolution.
 - Rough surface and broken road located 8th Street Alley way approach to N Columbus Street adjacent to the Middle School and current bus barn. The area needs attention and to be addressed soon.
 - There were questions within home businesses, but Council Member Beranek communicated the questions had been handled already with a city employee.
2. City Manager McNaul and Director Heath communicated they would both follow up on the concerned areas to address them with the appropriate superintendents.
3. Council Member McFerren shared being contacted by a resident at 308 Short Street with a complaint of the farmer removing a fence to block debris from the farm field and currently they are having issues with large amounts of debris in the yard. City Manager McNaul communicated the City had historically placed a snow fence between the farmland and housing area. This is beneficial for all in order to control debris and snow. McNaul communicated he would discuss this with Street Superintendent Reinhardt to have the fencing set up.

BOARDS AND/OR COMMISSIONS

1. Parks and Recreation: Director Heath reported the board meeting was held on Monday, September 30th at City Hall. The Board discussed budget item projects and strategic planning projects. Events was also discussed; the board has been working with Director Heath new programs and events we can bring to West Liberty. Halloween Trick or Treat Trail will be on October 31, 2019 starting at 5:00pm until 6:00pm.
2. Mayor Hartman communicated attending the Iowa League of Cities Conference in Dubuque Iowa September 25th-27th was a success. Attendees from the City, Council Members Beranek and Rock. City Staff Attendees, City Manager McNaul, City Clerk Geertz, Parks and Rec Director Heath, and Electric Superintendent Trvs. Programs and banquet were very informative, and we absorbed some very good information. Gary Dolphin was the MC during the banquet.

RESOLUTIONS AND/OR ORDINANCES

1. City Council approved Resolution 20191001-13 A Resolution Approving Payment in the amount of \$226,070.08 with GameTime/Cunningham Recreation for the 2019-2020 Kimberly Park Matching Grant Playground Equipment Project: 4-0 (Roll Call Vote: McFerren/Beranek) Director Heath communicated during discussion the equipment will look to be placed in the Spring of 2020 and will include community volunteer participation. Concrete work is currently being scheduled.

OTHER COUNCIL BUSINESS

1. Engineer Update by Leo Foley, Veenstra and Kimm:
 - Recommendation to approve the Dutton Area Subdivision Engineering Service Agreement to all V&K to begin work on the project. Developer and City are wanting to proceed with in hopes the work can be started during fall.
 - City Council approved Dutton Area Subdivision Engineering Service Agreement: 4-0 (McFerren motion- approve agreement with notice to proceed with land survey. Second-Beranek)
 - 1623 sewer survey's have been mailed and 137 responses have been received to date. We are close to completion of the sewer line connection testing.
2. City Council approved Halloween Trick or Treat will be held on Thursday, October 31st 6:00pm until 7:00pm. 3-1 (McFerren/Iske)
3. City Council approved a work session meeting on October 15th at 6:30pm. Discussion will be on Street Assessment: 4-0 (Beranek/McFerren)
4. Miscellaneous Business:
 - City Manager McNaul communicated land sale for City Property with the Gun Club has been opened back up for discussion. Drainage has been an issue again and the City Attorney is currently reviewing the information on the property.
 - IAMU has communicated the option to create a Safety Coordinator dedicated to full time safety managements for a group of Cities. Wilton has already communicated they are interested.
 - Dutton Area Land Development work is underway with developer.

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- Mayor Hartman communicated some input from Council and has asked for the following items:
 - Superintendent monthly reports on projects, training and activities within their departments.
 - Consistent process with agenda items, posting a process for community members to understand Council meeting procedures and process to be on the agenda.
 - City Manager Evaluation forms will be provided to Council Members at the next meeting on October 15, 2019.

Being no further business, the meeting adjourned at 8:06pm 4-0 (Beranek/McFerren).

ATTEST:

Lee Geertz, City Clerk

Robert Hartman, Mayor