

**REGULAR COUNCIL MEETING  
TUESDAY JUNE 18, 2019  
CITY OF WEST LIBERTY, IOWA**

Mayor Robert Hartman called the City Council Work Session to order at 6:32pm. City Council Members present: Beranek, Iske, McFerren, and Rock. City Staff Present: City Manager McNaul and City Clerk Geertz. We Lead Member's Present: We Lead Board President Dana Nelson and Director, NJ Garten. The Employee Committee provided recommendations from their review of the Economic Development Coordinator Full Time position and Full Time EMS Coordinator position.

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council Members Diane Beranek, Joey Iske, David Smith, Cara McFerren and Robert Rock. City Manager McNaul and City Clerk/Finance Officer Geertz, Water Superintendent George Pearl, and Sergeant Lira was also present for meeting.

**APPROVAL OF THE CONSENT AGENDA**

1. The consent agenda was approved by the City Council and consisted of the Regular City County meeting minutes May14, 2019, Jacobs WWTP May 2019 Report and City Sewer May 2019 Report. 5-0 (Beranek/McFerren)

**PAYMENTS/EXPENDITURES**

1. City Council approved amended Vendor Voucher Claims in the Amount of \$448,250.10: 5-0 (Beranek/Rock)
2. City Council approved Vendor Voucher Claims List #2 in the Amount of \$45.00: 4-1-0 (Beranek/Rock/McFerren Abst)

**PUBLIC COMMENTS AND/OR CORRESPONDENCE**

1. City Council approved West Liberty Area Arts Council Summer Music in The Park Series: 5-0 (Beranek/Smith)
2. City Manager McNaul provide a complaint at 105 W 3<sup>rd</sup> Street with large groups of people having continually grilling harassment of individuals entering local business, abusive language, and public fighting. The property owner has been notified of their tenants' behavior along the violation of City Code. The Police Department and Fire Department have been notified of the violations and we will continue to monitor.
3. Property owner inquired on extra water in their basement located adjacent to the property damaged by fire a few weeks ago. Upon further review the Water Department had not shut off the curb stop, and this has caused water to continue to flow. City Manger McNaul communicated this is an internal step we need to handle consistently, and it has been corrected.
4. Beranek inquired on the Clark Street property to see where the City was at with the nuisance. City Manager McNaul reported he would review the property and follow up with Beranek.

**CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS**

1. Employee Committee reported the following information: Council Member McFerren reported the Employee Committee had held meetings to review and discuss the Economic Development Coordinator position. The recommendation and discussions have been provided during the City Council Work Session prior to Regular Meeting. The Committee will continue to work with We Lead and Council on the next steps for the position. Council Member Rock reported on the review of the EMS Coordinator position. The request from the Employee Committee to the Ambulance Board was to utilize the time with Interim Sandy Heick to review the operations to include reporting measurable outcomes of how many hours running calls, billing process, cleaning/restocking, training, public education and fire (non-EMS) duties. The Employee Committee will meet in 90 days with Ambulance Board to discuss the identified items.

**OTHER COUNCIL BUSINESS**

1. City Engineer Update provided by Leo Foley of Veenstra and Kimm:
  - Sanitary Flows has had a bad month due to the excessive rain fall.
  - We continue to work with the EPA on the administrative order with the collection systems and we are in hopes to have more to report at the July 02, 2019 meeting.
  - Powerhouse well has been reviewed and we recommend proceeding with testing the well for future use. To bring the well up to operations, DNR standards would save the City a tremendous amount of funds. Leo recommended to proceed forward with the steps to make this well operational. Contract is under \$5,000 and we will not need Council approval to proceed.
2. Mayor Hartman will provide evaluation forms to City Council to evaluate the City Clerk/Treasurer Geertz in July 2019.
3. Council Member Smith asked to have information posted to the City's Website and Social Media communicating Fireworks are still banned and illegal within City Limits.
4. City Manager McNaul reported the transfer of authority for the WWTP Operations between Jacobs and City will take place on June 30<sup>th</sup> at 5:00pm. Currently the City has job postings for the following positions Public Works and Electric Superintendent Journeyman.

Being no further business, the meeting adjourned at 8:40pm 5-0 (Beranek/Iske).

ATTEST:

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Lee Geertz, City Clerk/Finance Officer

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Robert Hartman, Mayor