

**REGULAR COUNCIL MEETING
TUESDAY May 21, 2019
CITY OF WEST LIBERTY, IOWA**

WORK SESSION 6:30 P.M.

Mayor Robert Hartman opened the Work Session meeting at 6:33pm with Council Members Beranek, Rock, McFerren, and Iske present. City Manger McNaul, City Clerk Geertz, We Lead Director NJ and We Lead Board President Dana Nelson were also present to present information on the City of West Liberty continued review and discussion of an Economic Development Full Time position with the City of West Liberty. Mayor Hartman, Council Members and City Staff participated with NJ and Dana with discussion of options and answered questions presented by Council with regards to two options provided by the We Lead Organization.

REGULAR CITY COUNCIL MEETING 7:30 P.M.

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council Members Diane Beranek, Joey Iske, Cara McFerren and Robert Rock. Absent Council Member Dave Smith. City Manager Lawrence McNaul, City Clerk/Finance Officer Lee Geertz, and Police Officer Josh Houser.

APPROVAL OF THE CONSENT AGENDA

1. The consent agenda was approved by the City Council and consisted of the Regular City County meeting minutes May 05, 2019, City Sewer Report April 2019, and Jacobs/OMI April 2019 WWTP report. 4-0 (McFerren/Beranek)

BEER PERMITS AND/OR LIQUOR LICENSES

1. City Council approved Casey's General Store Liquor License upgrade from LC to LE to include the receipt of store's floor plans and application for request. 4-0 (Beranek/Rock)

PAYMENTS/EXPENDITURES

1. City Council approved amended Vendor Voucher Claims in the Amount of \$1,564,751.97. 4-0 (McFerren/Beranek)
Additional discussion: City Clerk Geertz communicated the vendor claims amounts included the total of City Bond Payments due June 01, 2019.

PUBLIC COMMENTS AND/OR CORRESPONDENCE

1. The West Liberty Chamber of Commerce has requested to move the Farmer's Market North of the original requested section on Spencer Street. The request is to work with Jeff's Market and not block the parking lot and provide safety to attendees from traffic coming and going in the parking lot area. Motion by Beranek, relocate the Farmer's Market Event to North of 3rd Street on Spencer Street and end at Alley. Second McFerren. Passed 4-0. Council asked the Chamber of Commerce to be sure to reach out to the local businesses with the communication of changes.
2. Community Members Jodi Simon and Nicki Polito addressed City Council with concerns of the traffic on Maxson Ave and Rainbow Drive. Jodi communicated with the increased use of the Dutton Sports Complex and children walking to the complex has increased, this is a positive. Unfortunately, drivers continue to speed in the area leaving town and coming to town on Maxson Ave and Rainbow Drive. Jodi recommended addressing the situation with more speed signs with flags or flashing lights to bring attention to drivers. City Council acknowledged Jodi's concerns and asked City Manger McNaul and Police Department to work on a resolution for the issue. City Manger McNaul communicated this had been a discussion already in place with a developer looking at options with the street. City Manger McNaul and Leo Foley of Veenstra and Kimm will provide more details during the Engineer Report later in the meeting.
3. Council Member McFerren communicated she has received a complaint about Short Street Apartments with Alta Ventures of overgrown grass. City Manger McNaul communicated he would work with Police Chief Kinmonth on the nuisance.
4. Council Member Beranek received a complaint on 209 N Clark Street home, garage roof is peeling, grass, and it appears abandoned. Beranek reported she has reviewed the following items with City Staff: Utility Billing complaint- Vargas, Garage on Columbus for permits and code, and dog complaint. At this time the items have been addressed and City Staff will follow up with more information as it becomes available.

CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS

1. Council Member Beranek communicated her attendance with City Manger McNaul and Administrative Assistant Shari Hoffert to the Iowa League of Cities Nuisance and Abatement Conference on May 15th in Coralville. Beranek stated the information was very good, and she was happy to hear the City of West Liberty has been practicing the correct procedures and process with nuisance and abatement. Dave Smith and I had a meeting with All American concrete on the same day to discuss plans for the City's statue.
2. Council Member Rock communicated he had attended an Ambulance Board meeting. The topic of discussion, replacement of current Joan Bethausser EMS Director position due to her retirement at the end of June 2019.
3. Mayor Hartman communicated his attendance on May 17th with State Auditor Gwen Fangman for the City's exit review of Fiscal Year 2018 audit. Audit comments are less then and years past, but we still have items we need to continue to work on with GASB requirements. The final draft should be available soon.

RESOLUTIONS AND/OR ORDINANCES

1. City Council approved Resolution 05212019-05 a resolution to approve assignment of Trustee Agent Agreements; Escrow Agent Agreements; and/or Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust Transfer as acquired by UMB Financial Corporation. 4-0 (Beranek/McFerren) The Financial Organization are the City's Trustee agent for City Bonds payments, purchases, and transfers.

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OTHER COUNCIL BUSINESS

1. City Council approved City Staff and City Council Employee Committee to move forward to incorporate We Lead Director position as a Full Time Salaried City position managed by the City of West Liberty, also known as Option 1 of the We Lead proposal and bring back for City Council to review. 4-0 (Beranek/McFerren)
2. City Engineer Update:
 - US EPA, attorney is still not pleased with our correspondence and we have asked them to provide more details on what we can do different to satisfy the infractions. One option is with WLF moving to beef production this might allow the City to work with WLF to provide more details to EPA on what can be done with cleaning of the bi-product and how the plant can treat more based on the design. V&K will continue to work through the solutions with EPA and possible study with the details to satisfy the EPA.
 - V&K would recommend a street study for the Rainbow and Maxson Ave to review alternatives of cost and how to develop the street past Dutton Sports Complex. Traffic Study would help provide the best information on the type of street. Council Member Iske asked about the time frame, and Leo communicated her could have a proposal with in 60 days of the cost for study.
 - 115 E 3rd held a sight study on May 16th to review the structure. Recommendation to City Council Demo Plan, building plan, interior plan to determine use of space, and parking access. This is an exciting project and V&K has engineers who are very familiar with the project and have been involved in many of these restoration and renovation project for Cities. Currently V&K can facilitate and provide plans for the project at \$19,900.
 - City Council approved to proceed forward with V&K proposal for the 115 E 3rd plan for project at \$19,900. 4-0 (Beranek/Rock)
3. City Manger McNaul provided information on a time capsule place inside the City's Statue of Liberty by Ken's Welding during renovation. City Staff will reach out to Ken to see if her can provide an idea of items placed in the capsule. Council Member McFerren communicated a time capsule from the community might also be a welcomed idea before she is placed on the foundation.

MISCELLANEOUS BUSINESS

1. City Manger McNaul communicated the following items from the past week of operations:
 - Water Main Break on Calhoun Street has been resolved, this was a large break, but the main has been repaired. This did impact the Middle School, Liberty Communications, West Liberty State Bank, City Hall, and residents in the area. A boil order was communicated to the business and residents who where directly impacted by the water main break.
 - Lion's have communicated a Tractor Parade on June 2 and asked to use Spencer Street with Ron De Voo Park as a meeting place. City Manger McNaul will work with Police Chief Kinmonth on the route and event needs.
 - Swimming Pool season is under way, and we have located the return of a leak. We continue to review options to fix the leak, but we are going work with a temporary option to resolve the issue currently. The City Pool employees 25 and provides a health and wellness for our community members, therefore we are not in favor of closing currently to make repairs. We will plan on scheduling repairs at the end of the pool season.

Being no further business, the meeting adjourned at 8:33pm 4-0 (McFerren/Beranek)

ATTEST:

Lee Geertz, City Clerk/Finance Officer

Robert Hartman, Mayor