

**REGULAR COUNCIL MEETING
TUESDAY APRIL 02, 2019
CITY OF WEST LIBERTY, IOWA**

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present Council Members Diane Beranek, Cara McFerren, Joey Iske, and Robert Rock. Council Member David Smith was absent. City Manager Lawrence McNaul, City Clerk/Finance Officer Lee Geertz, Park and Rec Director Nick Heath, Water Superintendent George Pearl and Police Chief Kinmonth was also present for meeting.

APPROVAL OF THE CONSENT AGENDA

1. The consent agenda was approved by the City Council and consisted of the Regular City County meeting minutes March 12, 2019 and OMI/Jacobs February 2019 WWTP Operations Report. 4-0 (Beranek/Rock)

BEER PERMITS AND/OR LIQUOR LICENSES

1. City Council approved Casey's Marketing Company DBA Casey's General Store #2890 Liquor License BC0029550. 4-0 (Beranek/Rock)

PAYMENTS/EXPENDITURES

1. City Council approved Vendor Voucher Claims in the Amount of \$238,606.06:4-0 (Beranek/McFerren)

PUBLIC COMMENTS AND/OR CORRESPONDENCE

1. City Council donated the historic stop light to the West Liberty Heritage Foundation for display at the West Liberty Depot. The stop light has been present at the Columbus and 3rd Street intersection since 1947. Due to reflective stop signs the City is no longer required to have the light in place. Jon Meade, Electric Superintendent and crew re-wired the stop light with a plug in. This will allow the stop light to continue the red luminosity at the West Liberty Depot. Scott Brooke of the West Liberty Heritage was present to accept the donation, and appreciative of the contribution to preserve West Liberty history.
2. City Council approved a sewer credit for 605 E 7th Street in the amount of \$400.40 due to a water pipe break. 4-0 (Beranek/Iske)
3. Utility Billing Credit request was tabled for Deepak Giri until further notice by Mayor Hartman.
4. Council Member Iske has received complaints about High School Student speeding out of the School's parking lot and up Maxson Ave. Chief Kinmonth communicated the Police Department has received complaints as well and they will be providing extra patrol.
5. County Emergency Director Brian Wright introduced himself to the City Council and Mayor. He has been with the position for 6 months and employed 36 years with the Muscatine Fire Department. Mr. Wright communicated the focus at this time will be with area flooding and they are receiving daily reports from the National Weather Service. Mr. Wright invited the City to please contact him for assistance or questions.
6. Council Member Diane Beranek inquired with Leo Foley of Veensta and Kimm, City Engineer on the Street Study. Leo Foley communicated the Street study update will be provided at the April 16, 2019 council meeting. The study will take approximately 90 days to complete. City Manager McNaul communicated the City is anxious to get the study started, but funding will be effective for the Fiscal Year 2019-2020 Budget.

CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS

1. We Lead Committee update was provided by Council Member Iske. Iske communicated the City and We Lead committee held a meeting to discuss future funding opportunities and future relationship with the two organizations. Based on the discussion We Lead Director NJ will provide a presentation at the April 16, 2019 City Work Session meeting.
2. Parks and Recreation Board report was provided by Council Member Iske and Director Nick Heath. Currently the Park and Recreation Board has raised over \$75,000 for playground equipment. The Brick Fundraiser has raised \$3,000 in the first few weeks. Currently there are several pending grants to leverage more matching funds for the equipment. A fundraising committee has been established and the Park and Rec Board has organized a 501-3c Non-profit "Friends of the West Liberty Parks and Recreation".
3. Utility Committee report was provided by Council Member Rock. The Utility Committee held a meeting discuss WWTP applications and review the Solar Turbine contract. City Manger McNaul communicated a copy of the contract was placed on Council Member's desk for review. The contract will be on the April 16, 2019 agenda for council to vote on.

RESOLUTIONS AND/OR ORDINANCES

1. City Council approved Resolution 20190402-04 Approving the Application for the Purpose of Receiving Benefits from the Washington County Riverboat Foundation. 4-0 (Roll Call Vote Beranek/McFerren)
Discussion: Parks and Recreation Director Nick Heath provided the Parks and Recreation Board has applied for a grant with the Washington County Riverboat Foundation in the amount of \$40,000. The grant requires the City has an official record of the application and acceptance of the grant funds if awarded. The grant funds are requested for the Playground Equipment Project.

OTHER COUNCIL BUSINESS

1. City Engineer Update provided by Leo Foley of Veenstra and Kimm:
 - US EPA Biannual Report currently being reviewed. There has been discussion with overflow reports and review of the improvements. It's possible and INI type study may be required.
 - 5th and Calhoun Street to complete the ADA Required access will be completed this spring. Collins Concrete provided the winning bid two years ago, but with the time lapse the recommendation for

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all parties involved would be to put out for new bids. Council Member Beranek motion-place 5th and Calhoun St sidewalk project out for new bids to include staking the project. Council Member Rock provided the second. No further discussion passed 4-0 consent vote.

2. City Manager McNaul provided the following report:
 - West Liberty Chamber of Commerce will host a Community Clean Up on April 27th please contact the West Liberty Chamber if you are interested in volunteering and collecting information on the event. The City of West Liberty will support the event and provide dumpsters located at Wapsi Park in the parking lot. The hours and items for disposal will be listed on the City's Website, Facebook Page and City Hall during business hours.
 - Wholesale Electric (RPGI) provided communication of a credit back for electric in the amount of approximately \$42,000.
 - 115 E 3rd Street Building- we have several grant applications in the works for the building project and 2 have been denied based use. We are still looking at other funding options and grants for the project.
 - Zoning request has been requested by Rushton Sheet Metal. Current location on Prairie Street zoning location residential/agriculture. Rushton has requested an application for re-zoning to commercial-light industry.
 - Internal transfer will take place with Danny Goodale. Danny will transfer from Solid Waste and he was selected to replace Cody Krenz in the Water Department under the supervision of George Pearl. This was an opportunity for the City to be able to promote within our organization. It is always great to see staff willing to grow and advance in the organization.
 - Statue of Liberty update- The statue currently has been re-located to Tipton Iowa to receive the facelift and painting. We have fundraiser information completed by Council Member Beranek and City Administrative Assistant Shari Hoffert. We will provide the material to individuals who requested to assist with the fundraiser.
 - City Manger McNaul provided a compliment to City Clerk Geertz on the work with the front office staff. The entire transition has come together nicely, and we have good staff. The staff has been working hard with cross training and projects.
3. City Clerk Geertz reported she will be out of the office April 10-12 to attend the annual Iowa Municipal Clerk Conference in Des Moines. Deputy City Clerk Esquivel will be handling staff management and inquires during her absence.

Being no further business, the meeting adjourned at 8:10pm 4-0 (Rock/Beranek)

ATTEST:

Lee Geertz, City Clerk/Finance Officer

Robert Hartman, Mayor