

**REGULAR COUNCIL MEETING
TUESDAY DECEMBER 18, 2018
CITY OF WEST LIBERTY, IOWA**

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present: Mayor Pro Tem, Diane Beranek, Robert Rock, Cara McFerren, and David Smith. Council Member Joey Iske was absent. Also in attendance were City Manager Lawrence McNaul, City Clerk/Finance Officer Lee Geertz, Water/Sewer Superintendent George Pearl, and Police Chief Kinmonth.

APPROVAL OF THE CONSENT AGENDA

1. The consent agenda was approved by the City Council and consisted of the Regular City County meeting minutes December 04, 2018, City of West Liberty November Sewer Report, and November Jacobs/OMI WWTP Sewer Report. 4-0 (Beranek/Rock)

PAYMENTS/EXPENDITURES

1. City Council approved Vendor Voucher Claims in the Amount of \$384,178.38: 4-0 (Beranek/Rock)

PUBLIC COMMENTS AND/OR CORRESPONDENCE

1. Jai Parkish was present to request a refund for the sewer bill at 1446 Bunker Drive. Jai Parkish reported due to applying new sod to the property the water used did not go through the sewer. Council approved sewer refund credit for water not flowing into the sewer. 4-0 (Beranek/Rock)
2. Cliff McFerren, Simpson Memorial Home Assistant Administrator reported the Simpson Memorial Home has been reviewing plans and testing soil for future expansion of the Simpson Memorial Home Facility. Cliff stated the Simpson Memorial Home Board has approved staff to research the expansion and Simpson Home will continue to provide communication to the City Council as the project progresses.
3. Council Member Beranek reported Christmas tree lights not working properly and City Manager McNaul resolved the lighting issue for the evening. City Manager will contact the Electric Department to diagnose the issue tomorrow during business hours. It was mentioned by several Council Members the possibility of a squirrel vandalizing the tree lights.

CITY BOARDS/COMMISSIONS AND COMMITTEE REPORTS

1. Council Member David Smith reported a \$100 deposit was made to the DTF funds for October's Financial Reports. City Council voted to accept and receive the West Liberty Down Town Task Force Financial Reports for ending October 31, 2018. 4-0 (Beranek/Rock)
2. Mayor Hartman reported he had a meeting with the State Auditors currently working the City's annual audit. The Mayor communicated the discussion identified the requirements for transactions are in need of more identification through itemized documentation of for revenues and expenditures.

RESOLUTIONS AND/OR ORDINANCES

1. City Council approved Resolution No. 20181218-48 for pay estimate #7 in the amount of \$61,102.02 with L.E. Myers Co for the Electric Switchgear Upgrade Project. 4-0 (Beranek/Smith)

OTHER COUNCIL BUSINESS

1. City Manager McNaul reported the Switchgear CT/PT testing was completed successfully. The conversations still continues on financial resolution to the transformer faulty error. RPI group has been brought into the discussion with the contractors they had recommended for the project. City Attorney has recommended for the City to continue the project and if no resolutions is in the future for the loss with the original transformer then discussion of litigation will be had.

MISCELLANEOUS BUSINESS

- City Council approved to hold the next City Council Meeting on WEDNESDAY, January 02, 2019 at 7:30pm. 4-0 (Rock/McFerren)
- City Manager McNaul reported the City Audit continues into January 2019. The City has been awarded the abandoned building located on E 3rd Street. City Hall will be closed Wednesday, December 19 from Noon- 1:15pm for Holiday Luncheon. Engineers have provided a report just today on the cost for the abandon building and I will have more to report in the future. Until we have possession the City will continue to work to provide steps for the safety of the community. The Solid Waste Department will provide collection for garbage and recycling on December 24, 2018 from 8:00am-11:30am.
- Mayor Hartman, Council Member David Smith, and Council Member Diane Beranek will volunteer to be at the Recycle Center Building on Tuesday, December 24th from 8:00am to 11:30am to assist City Staff.
- City Council approved City Manager McNaul's performance evaluation form "General Government" for his evaluation. 4-0 (Smith/Rock)

Being no further business, the meeting adjourned at 8:05pm 3-0 (McFerren/Smith)

ATTEST:

Lee Geertz, City Clerk/Finance Officer

Mayor, Robert Hartman