

CITY OF WEST LIBERTY, IOWA NOTICE OF CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: CITY COUNCIL
DATE OF MEETING: TUESDAY, JANUARY 3, 2017
TIME OF MEETING: REGULAR MEETING 7:30 P.M.
PLACE OF MEETING: WALDO C. MEYERS MUNICIPAL BUILDING
WILLIAM M. PHELPS COUNCIL CHAMBERS
101 WEST FOURTH STREET

PUBLIC NOTICE IS HEREBY GIVEN:

THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL HOLD A REGULAR MEETING AT THE DATE, TIME AND PLACE ABOVE SET OUT. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

I. CALL TO ORDER - ROLL CALL

II. CONSENT AGENDA

1. Regular Council Meeting Minutes December 20, 2016

III. LIQUOR LICENSES AND/OR BEER PERMITS

1. Class C Beer Permit for DOLGENCORP, LLC d/b/a Dollar General Store #6336

IV. PAYMENTS/EXPENDITURES

1. Vendor/Voucher Claims List in the Amount of \$265,227.92 Less Payroll

V. PUBLIC COMMENTS AND/OR CORRESPONDENCE

VI. OTHER COUNCIL BUSINESS

1. City Engineer Update (Consent Vote)
2. WeLEAD Update – Ms. Sandee Buysse-Baker
3. Set the Date for a Work Session for January 17, 2017 (Consent Vote)
4. Miscellaneous Business
5. Enter into executive closed session per Iowa Code 21.5 (c) to Discuss Strategy with Counsel in Matters that are Presently in Litigation or Where Litigation is Imminent Where Its Disclosure Would be Likely to Prejudice or Disadvantage the Position of the Governmental Body in that Litigation (Roll Call Vote)
6. Return into regular open session per Iowa Code 21.5.3 (Roll Call Vote)
7. Decision from Closed Session (Consent Vote)

VII. ADJOURNMENT

**REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 20, 2016
CITY OF WEST LIBERTY, IOWA**

Mayor Robert Hartman called the regular council meeting to order at 7:30 p.m. with the following Council Members present: Diane Beranek, Joey Iske, Melody Russell, Cara McFerren, and Felicie Simmons. Also in attendance were City Manager Lawrence McNaull, City Clerk Missy Carter, City Treasurer Lee Geertz, Water Superintendent George Pearl, and Interim Police Chief Dave Lira.

WORK SESSION

1. The City Council reviewed the water and sewer rate study with City Engineer Leo Foley. The City Council asked Mr. Foley to consider other options and bring the results back to the City Council.

APPROVAL OF THE CONSENT AGENDA

1. The consent agenda was approved by the City Council and consisted of the December 6, 2016 regular City Council meeting minutes, the CH2MHill/OMI monthly client report for November 2016, the city clerk's report for November 2016, and the city treasurer's report for November 2016, 5-0 (Beranek/McFerren).

BEER PERMITS AND/OR LIQUOR LICENSES

1. The City Council approved the class C liquor license for Flamas Night Club, LLC, 5-0 (Beranek/Iske).

PAYMENTS/EXPENDITURES

1. The City Council approved the vendor/voucher claims list in the amount of \$144,676.29 less payroll, 5-0 (Beranek/Simmons).

PUBLIC COMMENTS AND/OR CORRESPONDENCE

1. City Clerk Carter reported several complaints were received about the sidewalks that were not cleared after the first snow.
2. City Manager McNaull received a complaint about parking tickets issued to individuals parking on a street with no parking between 2:00 a.m. and 4:00 a.m. and he explained the no parking was in place for cleaning the streets.
3. Councilmember McFerren spoke with a downtown property owner that resolved some alley issues by putting in a short retaining wall.
4. Councilmember Russell remarked on the police notices on cars to be moved for snow removal.
5. Councilmember Beranek received requests for the alley behind the bakery to be repaired.
6. Mayor Hartman received comments about the sidewalks and cars needing to be moved due to the snow.

RESOLUTIONS AND/OR ORDINANCES

1. The City Council approved resolution 20161220-47 a resolution setting the date for a public hearing on an urban renewal plan amendment for January 17, 2017 at 7:30 p.m. by a roll call vote, 5-0 (Russell/Beranek).
2. The City Council approved resolution 20161220-48 a resolution to approve change order number 5 in the amount of \$20,757.40 for the wastewater treatment plant improvements project – phase I in the City of West Liberty, Iowa by a roll call vote, 5-0 (Beranek/Iske).
3. The City Council approved resolution 20161220-49 a resolution to approve pay estimate number 12 from Ricklefs Excavating, Ltd in the amount of \$21,200.20 for the wastewater treatment plant improvements project – phase I in the City of West Liberty, Iowa by a roll call vote, 5-0 (Beranek/Russell).
4. The City Council approved resolution 20161220-50 a resolution to approve pay estimate number 3 from Ricklefs Excavating, Ltd in the amount of \$166,223.440 for the water treatment plant project – phase II in the City of West Liberty, Iowa by a roll call vote, 5-0 (Beranek/Russell).

OTHER COUNCIL BUSINESS

1. The City Council approved the proposal by HBK Engineering to complete an annexation study with a cost not to exceed \$7,000, 5-0 (Russell/Beranek).
2. The City Council approved the bid of \$4,501 from Jon King Farms, LLC for the lease to farm the north twenty acres of Dutton Park, 5-0 (Beranek/Russell).
3. The City Council approved making an appointment to fill the council seat to be vacated by Felicie Simmons at the January 17, 2017 City Council meeting and letters of interest are to be sent to City Hall by January 12, 2017 at noon, 4-0 with Councilmember Simmons abstaining (Beranek/Iske).
4. The City Council approved working with the software company to recreate electric utility bills from August and September due to a billing error where customers were undercharged for the power/fuel charge during those two months, 5-0 (Beranek/Russell).
5. In miscellaneous business, Councilmember Russell asked Interim Police Chief Lira to review the placement of the school speed signs on Seventh Street and consider hanging more signs. City Manager McNaull

informed the City Council that the additional stop signs at Spencer Street and Fourth Street will take away three parking spaces. He also reported that well 4 is having electrical malfunctions and will have to be pulled for repairs that could cost up to \$10,000.

Being no further business, the meeting adjourned at 8:14 p.m., 5-0 (Beranek/Iske).

ATTEST:

Bob Hartman, Mayor

Missy Carter, City Clerk



City of West Liberty

MEMO

TO: Mayor and Council
FROM: Missy Carter, City Clerk
DATE: December 29, 2016
SUBJECT: Approval of Carryout Beer/Wine Permit for Dollar General

Attached is paperwork for renewal application of a Class C Beer Permit (BC) for DOLGENCORP, LLC d/b/a Dollar General Store. They have filed their renewal online with the Alcohols Beverages Division. No dram shop liability insurance is needed for off-premise sales. We ask for approval of this application.

Missy

Attachment

Applicant License Application (BC0029896)

Name of Applicant: <u>DOLGENCORP, LLC</u>		
Name of Business (DBA): <u>Dollar General Store # 6336</u>		
Address of Premises: <u>106 W 4TH ST</u>		
City <u>West Liberty</u>	County: <u>Muscatine</u>	Zip: <u>52776</u>
Business (319) 627-4040		
Mailing <u>100 Mission Ridge</u>		
City <u>Goodlettsville</u>	State <u>TN</u>	Zip: <u>37072</u>

Contact Person

Name Valerie James		
Phone: (615) 855-5484	Email	<u>tax-beerandwinelicense@dollargeneral.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 03/01/2017

Expiration Date: 02/28/2018

Privileges:

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>		
Corporate ID Number: <u>370301</u>	Federal Employer ID	<u>61-0852764</u>

Ownership

Dollar General Corporation

First Name: Dollar **Last Name:** General Corporation
City: Goodlettsville **State:** Tennessee **Zip:** 37072
Position: N/A
% of Ownership: 100.00% **U.S. Citizen:** Yes

Lawrence Gatta

First Name: Lawrence **Last Name:** Gatta
City: Brentwood **State:** Tennessee **Zip:** 37027
Position: Non-Member Manager
% of Ownership: 0.00% **U.S. Citizen:** Yes

James Thorpe

First Name: James **Last Name:** Thorpe
City: Gallatin **State:** Tennessee **Zip:** 37066

Position: Non-Member Manager

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

VENDOR/VOUCHER CLAIMS REPORT		
UNPAID CLAIMS		
04-02230-09	DEPOSIT REFUND	32.75
05-01040-04	DEPOSIT REFUND	86.66
13-12150-05	DEPOSIT REFUND	225.51
ADVANCED BUISINESS SYSTEMS	PRINTER/COPIES	452.00
ALTEC	REPAIR TRUCK	1,206.23
AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES 2017	360.00
BHMG	ENGINE SERVICE-SWITCHGEAR & TRANS	1,108.08
BHMG	AUDITS	3,200.00
BHMG	GENERAL SERVICES	897.00
BOSCH	PEST CONTROL	90.00
BOUND TREE	AMBULANCE SUPPLIES	875.69
CINTAS	1ST AID RESTOCK	98.16
CRYSTAL CORNER CAR WASH	PD TOKENS	100.00
CULLIGAN	WATER CONDO RENTAL	26.16
EARL MAY	TREES	180.00
FLETCHER REINHARDT	FIRE RESISTANT CLOTHING - LECHUGA	221.64
GRIEF CONSTRUCTION	SEWER MAIN WORK	1,971.80
GRIEF CONSTRUCTION	SEWER LINE ALLEY SOUTH OF 3RD ST	5,444.11
HD CLINE	VEHICLE PARTS	42.85
HEIMAN FIRE EQUIPMENT	NEW TRUCK EQUIP	71.20
HEIMAN FIRE EQUIPMENT	NEW TRUCK EQUIP	324.03
IA ASSOC OF HOUSING OFFICIALS	MCNAUL/GOERDT MEMBERSHIP	35.00
IAMU	TRAINING	790.00
JOHNSON COUNTY AMBULANCE	AMBULANCE CALL ASSISTANCE	200.00
JRS	TRUCK REPAIR	276.17
JRS	PD TRUCK REPAIR	55.02
JRS	REPAIR PD CAR	202.49
KELLY, BLAINE	GAS LINE EQUIP FOR GENERATOR	104.76
KELTEK	FIRE TRUCK REPAIR	450.87
KEN'S WELDING	8FT STEEL	23.80
LOVELL PLUMBING	REPAIR LINE AT CITY GARAGE	135.00
MISSISSIPPI VALLEY PUMP	ELDER LS WORK	459.00
OMI	CO-DIGESTION STUDY	2,834.19
OMNI SITE	WIRELESS SVC/LS	552.00
PIP	ENVELOPES	1,340.98
RON ALPEN FORD	AMB/FIRE REPAIR	699.94
SJ SMITH	CYLINDER GAS	120.00
STRYKER	POWER COTT	38,884.05
TASC	FSA FEES	134.08
VEENSTRA & KIMM	ENG SERVICE-SPENCER ST	800.00
VEENSTRA & KIMM	ADA SIDEWALK	981.00
VEENSTRA & KIMM	ENG SERVICE WWTP	1,746.36
VEENSTRA & KIMM	ENG SERVICE WWTP	7,340.34
VEENSTRA & KIMM	ENG SERVICE MAXSON ST	1,392.00
WIELE CHEVROLET	VEHICLE REPAIR	935.40
WOLFE	AMBULANCE EQUIPMENT	298.00
PREPAID CLAIMS		
RICKLEFS EXCAVATING LTD	WTP PAY EST #3	166,223.40
RICKLEFS EXCAVATING LTD	WWTP PAY EST #12	21,200.20
TOTAL CLAIMS		265,227.92
PAYROLL ENDING 12/23/2016		89,722.35

CITY OF WEST LIBERTY

409 NORTH CALHOUN STREET
WEST LIBERTY, IOWA 52776

FAX COVER SHEET

DATE: December 30, 2016

TO: News Media

PHONE:

FAX:

FROM: Missy Carter
City Clerk

PHONE: (319) 627-2418

FAX: (319) 627-4847

Number of pages including cover sheet: [2]

**Re: CITY OF WEST LIBERTY COUNCIL REGULAR MEETING
1/3/2017 AGENDA**

Message: Attached is the agenda for the City of West Liberty Council regular meeting on 1/3/2017.

ATTACHED IS THE AGENDA NOTICE FOR THE COUNCIL MEETING TUESDAY. PLEASE CALL IF YOU HAVE ANY QUESTIONS.